



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, February 13, 2018 AT 5:30 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

AGENDA

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice Chair	Michael Watry, Secretary
Vicky Sepulveda	John Walewski	Mike Rodriguez
Bradley Tegeler	Frank Maldonado	Billy Owens
Jeremy Hendricks		

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) January 9, 2018

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Project Manager Supervisor Lyn Estabrook)
- c) Presentation on the 5-Year Capital Improvement Program (CIP) Process.
(Project Manager Supervisor Lyn Estabrook)
- d) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)

- e) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Operations Manager)

4. FOR RECOMMENDATION

- a) Approve March 2018 meeting date of the Airport Advisory Commission.
- b) Authorize negotiation and execution of a professional services agreement with the following six staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP236, Terracon Consultants, Inc., Raba Kistner Consultants, Inc., HVJ South Central Texas - M&J, Inc., Kleinfelder, Inc., Rodriguez Engineering Laboratories LLC, and Fugro USA Land, Inc., for engineering services for the ABIA Construction Materials, Geotechnical and Forensic Engineering Services Rotation List for an estimated period of four years, or until financial authorization is expended, with the total amount not to exceed \$15,000,000 divided among the six firms. This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 13.42% DBE participation.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Discussion regarding City Council's authorization to negotiate and execute a concession agreement with XpresSpa Austin Airport, LLC and its joint venturers on December 14, 2017.

Authorize the use of the competitive sealed proposal procurement method for solicitation of construction improvements to the New Airport Garage Solar Array Project. (Note: DBE goals will be established prior to issuance of this solicitation due to project being supported by federal funds.) **[Item was withdrawn from the February 1, 2018 City Council Agenda.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 13, 2018

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Jessica Bluebird, Aviation Department, at (512) 530-6617 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.