



**CONTRACTS AND CONCESSIONS COMMITTEE
of the PARKS AND RECREATION BOARD**

Tuesday, January 9, 2018 - 12:00 p.m.

Britton, Durst, Howard and Spence Building
1183 Chesnut Ave.,
Austin, Texas

MINUTES

A. CALL TO ORDER

Chair Casias called the meeting to order at 12:09 p.m.

Committee Members in Attendance:

Michael Casias—Chair; Richard DePalma; Dawn Lewis

Committee Members Absent:

Jane Rivera—ex officio

Romteen Farasat

Francoise Luca

B. APPROVAL OF MINUTES

1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of November 14, 2017.

Committee Member Lewis made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of November 14, 2017. Committee Member DePalma seconded the motion. The motion carried on a vote of 3-0 with Committee Members Farasat and Luca absent.

C. CITIZEN COMMUNICATION

None.

D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS

2. Discussion regarding the Internal Annual Review of the Contracts and Concessions Committee

Chair Casias discussed the Internal Annual Review of the Contracts and Concessions Committee and asked the Committee Members for input.

3. Discussion regarding appropriate contracts for Contracts and Concession Committee consideration

Committee expressed their concerns about too narrow scope of the committee and asked questions regarding department and city contract/purchasing process. It was suggested that the Committee propose change in the Parks and Recreation Board Bylaws to expand the Committee scope.

E. CONTRACT REPORT

Patricia Rossett, Contract Administrator, Beverly Mendez, Contract Supervisor, and Idela Wilson, Contract Management Specialist IV, Parks and Recreation Department, provided information regarding items on the Contract Report.

F. FUTURE ITEMS

Chair Casias—requested a discussion and action item regarding review and possible change to the Bylaws of the Parks and Recreation Board
Committee Member DePalma—requested update on the proposed location for the major league soccer stadium

G. ADJOURNMENT

Committee Chair Casias adjourned the meeting at 1:06 p.m.