



Water & Wastewater Commission Review and Recommendation

Commission Meeting Date:	February 14, 2018
Council Meeting Date:	March 1, 2018
Department:	Purchasing
Client:	Brian Haws, Rick Harland, and Rick Coronado
Agenda Item	
Authorize award and execution of a multi-term contract with Brenntag Southwest, Inc. , to provide liquid ammonium sulfate, for up to five years for a total contract amount not to exceed \$336,525.	
Amount and Source of Funding	
Funding in the amount of \$39,261 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB0067 for these goods. The solicitation was issued on November 27, 2017 and closed on December 14, 2017. Of the two offers received, the recommended contractor submitted the lowest responsive offer.
Prior Council Action:	N/A
Boards and Commission Action:	February 14, 2018- To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract will provide for the supply of liquid ammonium sulfate to be used at Austin Water's Water Treatment Plant 4 in treatment of potable water. Liquid ammonium sulfate is used in the disinfection process to form a chloramine residual, which is the disinfectant used in the distribution system. Water Treatment Plant 4 was designed to use liquid ammonium sulfate.

If the City is unable to secure a contract, the City would be unable to disinfect the water and could potentially impact the City's ability to provide drinking water to the citizens of Austin.

Contract Detail				
	Contract Term	Contract Amount	Contract Amendment	Revised Amount
Initial Term	2 Years	\$134,610	n/a	n/a
Extension Option 1	1 Year	\$67,305	n/a	n/a
Extension Option 2	1 Year	\$67,305	n/a	n/a
Extension Option 3	1 Year	\$67,305	n/a	n/a
TOTAL	5 Years	\$336,525	\$-	\$-

MBE/WBE solicited: 3/1

MBE/WBE bid: 0/0

BID TABULATION

IFB GLB0067

CONTRACT FOR LIQUID AMMONIUM SULFATE
(1 line item)

VENDOR

TOTAL BID

Brenntag Southwest, Inc.
Houston, TX

\$60,902.60

Chemtrade Chemicals US LLC.
Odem, TX

*

Note: * Deemed Non-Responsive – Did not meet the solicitation requirements.
Chemtrade failed to sign their offer sheet and was deemed non-responsive

PRICE ANALYSIS

- a) Competitive Status: Competitive solicitation
- b) Solicitations: 179 notices were sent, including 3 MBE and 1 WBE firms. 2 bids were received; Chemtrade failed to sign their offer sheet and was deemed non-responsive. No MBE/ WBE firms responded. Multiple notices may be sent to the same vendor; e.g. one vendor may have multiple email addresses/fax numbers.
- c) Price Analysis: price offered represents a 1% decrease to the last contract. The decrease can be attributed to competitive bidding process.

APPROVAL JUSTIFICATION

- a) Lowest responsive bid
- b) The purchasing office concurs with Austin Water's recommended award
- c) Advertised in the Austin American Statesman and on the internet