



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Gregory I. Guernsey, AICP, Director  
Planning and Zoning Department

**DATE:** February 12, 2018

**RE:** NPA-2017-0016.04 –4813 Gonzales Street  
District 3  
Staff postponement request

Staff requests a postponement of the above-mentioned plan amendment application from the March 1, 2018 hearing to the March 22, 2018 hearing.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207.

**Gregory I. Guernsey, Director  
Planning and Zoning Department**

x: Spencer Cronk, City Manager  
Joe Pantalion, Interim Assistant City Manager