

AARC Workgroup meeting for the AAQoL

Thursday, February 8, 11:30am- 12:40 pm

AARC Conference room

In attendance: Vince Cobalis, Taja Beekley, Laura Esparza, Hailey Easley, Debasree DasGupta

1. AARC Working group Goals : Review

These goals had been developed in the previous meeting and will be discussed at the commission meeting on the 20th.

- a. Increasing staffing at the AARC, particularly permanent staff members.
- b. Adding other programs such as programs for working parents, support groups for stay at home moms and more opportunities for usage of the new commercial kitchen.
- c. Revisiting the masterplan to incorporate existing needs of the center and also revisiting the 5-yr strategic plan for staffing and programming. It was suggested that this become a standing agenda item.

2. PARD Fee Schedule: Commission action

A comparison of fees charged at the centers was provided at the previous meeting to be presented to the commission.

Laura has made the suggestion for a 3 tiered fee rate for the classrooms starting at \$15/hr. for the smaller rooms, thus ensuring that there is not too large a rate increase for these rooms.

Vince is going to draft a resolution to be presented to the Commission recommending that non-profit rates be re-established for the AARC.

3. Budget Requests: Discussion

Besides adding more programs The PARD is also requesting increased funds for existing contracts and programs.

The AARC is submitting an annual funding request in the amount of \$4,300 for FY 2019 for the commercial kitchen's grease trap. City code requires the grease trap to be cleaned on a quarterly basis.

4. Senior meal program and catering contracts: discussion

The catering contracts expire in June. These could possibly be extended or bids sent for new contracts. There is a proposal for an in-house chef as it could be beneficial to have the meal program in house. However there are challenges to hiring a full time chef who would need to cater to the diverse needs of the senior population. There is

no “Chef” or “Cook” category in the FTE staff. This person would need to be licensed and could be expensive to hire.

5. AARC Monthly performance measures review: (Not discussed at this meeting)

6. Artist Access Program : update

The Cultural Arts division has been contacted, as well as several artists, over 50% of whom are people of color. However, there have been some concerns raised about insufficient information as well as the manner in which the facilities will be used. These have caused delays in the implementation of the program. The contracts for artists who have already applied are now being extended but they will need to sign a revised and more explicit contract. They are also looking to assign a commissioner from the different ethnic groups to work with county engagements. They will be required to attend 3 meetings in March. The agenda for these meetings will include staff briefing and the programs need to be vetted.

7. Other AARC Activities – Discussion (not discussed)

8. HR Monthly Report – Review (not discussed)