



DESIGN COMMISSION
MONDAY, JANUARY 22, 2018 6:00 PM

Meeting Minutes

Call to order by: **D. Carroll at 6:07 PM.**

<u>X</u>	David Carroll – Chair	<u>X</u>	Melissa Henao-Robledo
<u>X</u>	Martha Gonzalez – Vice-Chair	<u>X</u>	Ben Luckens
<u>X</u>	Aan Coleman	<u>X</u>	Evan Taniguchi
<u>X</u>	Beau Frail	<u>X</u>	Bart Whatley
<u>X</u>	Samuel Franco	<u> </u>	Vacant
<u>X</u>	Katie Halloran		

K. Halloran and B. Whatley arrived at 6:09 PM. E. Taniguchi arrived at 6:13 PM. B. Frail arrived at 6:15 PM.

1. CITIZEN COMMUNICATION: **None**

2. NEW BUSINESS (Discussion and Possible Action):

- a. Presentation on the Downtown Parking Strategy ([Molly Alexander](#), Executive Vice President of Economic Development, Downtown Austin Alliance)

Molly Alexander (Downtown Austin Alliance) presented and answered questions from the Commission.

No action taken by the Commission.

3. OLD BUSINESS (Discussion and Possible Action):

- a. Courtesy briefing on the Capital Metro Transportation Authority Downtown Station ([Marcus Guerrero](#), CapMetro);

This item was postponed to the February Design Commission meeting.

- b. Staff presentation on trees and density bonus projects ([Tonya Swartzendruber](#), COA Planning & Zoning Dept.; [Keith Mars](#), COA Development Services Dept.);

Tonya Swartzendruber (COA Planning & Zoning Dept.) and Keith Mars (COA Development Services Dept.) presented and answered questions from the Commission.

No action taken by the Commission.

- c. Courtesy briefing on director's determination of substantial compliance for 405 Colorado density bonus project ([Anne Milne](#) and [Greg Guernsey](#), COA Planning & Zoning Dept.);

Anne Milne and Greg Guernsey (COA Planning & Zoning Dept.) presented and answered questions from the Commission.

No action taken by the Commission.

- d. Courtesy briefing on municipal buildings, including Shipe Park and Onion Creek Fire & EMS Station ([Janice White](#), [Craig Russell](#), and [Robin Camp](#), COA Public Works Dept.; [Rey Hernandez](#), COA Parks and Recreation Dept.);

Robin Camp (COA Public Works Dept.) and Rey Hernandez (COA Parks and Recreation Dept.) provided an update and answered questions about Shipe Park Pool Renovation. Janice White and Craig Russell (COA Public Works Dept.) provided an update and answered questions about Onion Creek Fire & EMS Station.

No action taken by the Commission.

4. COMMISSION-SPECIFIC BUSINESS (Discussion and possible action):

- a. Discussion and possible action on revised 2018 meeting schedule (Chair D. Carroll);

The motion to approve the 2018 meeting schedule was made by S. Franco; second by Vice-Chair M. Gonzalez; approved on a unanimous vote of [10-0].

- b. Discussion and possible action on the November 27, 2017 meeting minutes

The motion to approve the minutes, as drafted, was made by Vice-Chair M. Gonzalez; second by B. Luckens; approved on a unanimous vote of [10-0].

- c. Discussion and possible action on how the Design Commission reviews against the Urban Design Guidelines and what substantial compliance means (Chair D. Carroll) (20 min.);

Commissioners discussed a number of potential ideas, including identifying a minimum percentage (e.g., 70-80%), weighing recommendations, and defining terms. The Commission also discussed focusing less on compliance and more on design recommendations.

No action taken by the Commission.

- d. Discussion and possible action on upgrading and incorporating infrastructure into the Urban Design Guidelines as directed by City Council [Resolution No. 20120816-060](#) (Chair [D. Carroll](#)) (15 mins.);

The Infrastructure Design Guidelines Working Group met and discussed format. The Working Group hopes to provide a timeline next month and a draft in the spring.

No action taken by the Commission.

5. FUTURE AGENDA ITEMS (Discussion and Possible Action):

- a. Staff presentation on City of Austin tree mitigation fund (COA Development Services Dept.)

6. ANNOUNCEMENTS:

- a. Chair Announcements: **None**
- b. Items from Commission Members: **None**
- c. Items from City Staff: **None**

ADJOURNMENT by consensus at: 8:57 PM.

DRAFT