



**ASIAN AMERICAN QUALITY OF LIFE ADVISORY COMMISSION
REGULAR MEETING MINUTES OF TUESDAY, JANUARY 17, 2017**

The Asian American Quality of Life Advisory Commission convened in a regular meeting on Tuesday, January 17, 2017 at City Hall in Austin, Texas.

Chair Richard Jung called the Board Meeting to order at 06:01 p.m.

Board Members in Attendance:

Vince Cobalis, Debasree DasGupta, Janki DePalma, Richard Jung, Thuy Nguyen, Pramod Patil, Sonemaly Phrasavath, Shubhada Saxena, Kara Takasaki, Kirk Yoshida, Catherine Conte

Staff in Attendance: Joe Silva, Shannon Jones, Gena McKinley, Doug Matthews, Philip Huang, Stephanie Hayden

1. CITIZEN COMMUNICATIONS

Esther Diaz indicated her support for the work of the Asian American Quality of Life

2. APPROVAL OF MINUTES

Corrections were made to the December 20, 2016 meeting draft minutes regarding the attendance of Commission members. Recommendation to approve the revised December 20, 2017 was approved on a 11-0 vote.

3. OLD BUSINESS

- a. Update on AAQoL: The AAQoL study has received two awards and good academic level feedback. The commission discussed the format and availability of the survey data. The timing of a community event will be discussed by the Community Engagement Subcommittee.
- b. Working Group Reports;
 - i. Asian American Resource Center (AARC): The AARC Strategic Plan will be prepare in advance of the City's budget process. A van and computer workstation have been purchased and the kitchen renovations are scheduled to be complete by April 17, 2017
 - ii. HR Diversity Issues: The Workgroup discussed its efforts working with City Human Resource staff. Janki DePalma was appointed as the Chair of the HR Diversity Issues Workgroup
 - iii.

4. STAFF BRIEFINGS

- a. Shannon Jones, Austin Public Health (APH), provided background to the department's efforts in service delivery. APH reviewed the questions submitted by the AAQoL Health Workgroup and will prepare a longer presentation at a future meeting. APH will be meeting with State Reps. Hinojosa and Israel to get better data collection at the State level. Improvements have been made to the Behavioral Risks Factors Survey (BRFS) to increase the Asian sample which was too small to accurately provide a representative sample.
- b. Doug Matthews and Gena McKinley, Corporate Public Information Office (CPIO) provided the results of the City audit concerning department Language Access Plans. A discussion was held concerning the quality of translation and interpretation services and the certification for these vendors. The Commission raised concerns regarding quality control of printed materials. CPIO confirmed that any remaining funds from the \$250,000 budgeted for language access would roll over to the next fiscal year.
- c. Discussed in coordination with agenda item 4.b.
- d. Tabled to a future meeting

5. NEW BUSINESS

6. FUTURE AGENDA ITEM

- a. AARC Strategic Plan
- b. Community Health Assessment with Austin Public Health
- c. James Shay, Austin History Center, Asian Curriculum for the AISD

7. ADJOURN

Recommendation adjourning the meeting was approved. Chair Richard Jung adjourned the meeting at 8:57 p.m.