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## **MEMORANDUM**

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TO: Planning Commission Members

FROM: Sherri Sirwaitis

Planning and Zoning Department

DATE: March 7, 2018

RE: C14-2016-0136 (Broadmoor) Postponement Request

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The staff would like to request a postponement to March 27, 2018 for the above mentioned case. The staff is asking for this postponement because the staff needs additional time to finalize our recommendation for this case.

The postponement request was made in a timely manner and meets the Planning Commission's policy.