



## **MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Gregory I. Guernsey, AICP, Director  
Planning and Zoning Department

**DATE:** March 1, 2018

**RE:** NPA-2017-0021.01 –4530 E. Ben White Blvd.  
District 3  
Staff postponement request

Staff requests a postponement of the above-mentioned plan amendment application from the March 22, 2018 hearing to the April 26, 2018 hearing to allow the applicant additional time to work with the City and the neighborhood.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207 or at [jerry.rusthoven@austintexas.gov](mailto:jerry.rusthoven@austintexas.gov).

**Gregory I. Guernsey, Director**  
**Planning and Zoning Department**

x: Spencer Cronk, City Manager  
Joe Pantalione, Interim Assistant City Manager