



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, MARCH 20, 2018 AT 5:30 PM
DEPARTMENT OF AVIATION
PLANNING & ENGINEERING BLDG., ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair	Nadia Barrera-Ramirez, Vice Chair	Michael Watry, Secretary
Vicky Sepulveda	John Walewski	Mike Rodriguez
Bradley Tegeler	Frank Maldonado	Billy Owens
Jeremy Hendricks		

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

February 13, 2018.

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)
- b) 2018 Earth Day Events at Austin-Bergstrom International Airport.
(BJ Carpenter, Environmental Program Coordinator)
- c) Planning & Engineering Capital Improvement Program Report.
(Project Manager Supervisor Lyn Estabrook)
- d) Airport Master Plan Update.
(Joseph Mercer, Engineering Technician)

- e) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- f) Ground Transportation Staging Area (GTSA) Monthly Update.
(Carlton Thomas, Airport Landside Operations Manager)

4. FOR RECOMMENDATION

- a) Approve the meeting start time for the remaining 2018 meetings of the Airport Advisory Commission.
- b) Approve a Special Meeting on April 17, 2018 at 5:30 p.m. to discuss the Airport Master Plan.
- c) Authorize award and execution of a multi-term contract with CLO2 Services, LLC, to provide chlorine dioxide onsite generation services, for up to five years for a total contract amount not to exceed \$605,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Approve March 2018 meeting date of the Airport Advisory Commission.
Recommendation of changing the March 13 regular meeting date of the Airport Advisory Commission to March 20, 2018 was approved on Commission Member Sepulveda’s motion, Commission Member Barrera-Ramirez second on a 9-0-0-1 vote. Commission Member Maldonado absent.

Authorize negotiation and execution of a professional services agreement with the following six staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP236, **Terracon Consultants, Inc., Raba Kistner Consultants, Inc., HVJ South Central Texas - M&J, Inc., Kleinfelder, Inc., Rodriguez Engineering Laboratories LLC, and Fugro USA Land, Inc.,** for engineering services for the ABIA Construction Materials, Geotechnical and Forensic Engineering Services Rotation List for an estimated period of four years, or until financial authorization is expended, with the total amount not to exceed \$15,000,000 divided among the six firms. This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 13.42% DBE participation. **[Item went before City Council on February 15, 2018 and passed.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: April 10, 2018

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Jessica Bluebird, Aviation Department, at (512) 530-6617 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.