



**MEMORANDUM**

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TO: Ms. Jolene Kiolbassa, Chair  
Zoning and Platting Commission Members

FROM: Heather Chaffin, Zoning Case Manager  
Planning and Zoning Department

DATE: April 3, 2018

RE: Parmer/130  
C14-2016-0090  
District 1  
Postponement Request by Staff

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Staff requests a postponement of the abovementioned rezoning case from the April 3, 2018 agenda to the April 17, 2018 agenda. The Transportation Impact Analysis (TIA) is currently under Staff review, which must be finalized prior to review by the Zoning and Platting Commission.