



Amendment No. 3
to
Contract No. MA 5600 NS180000031
for
Library Mapping Solutions
between
StackMap Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be effective March 01, 2020 to February 28, 2021. No options will remain.
- 2.0 The total contract amount is increased by \$5,328 by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 03/01/2018 – 02/28/2019	\$5,328.00	\$5,328.00
Amendment No. 1: Option 1 – Extension 03/01/2019 – 02/29/2020	\$5,328.00	\$10,656.00
Amendment No. 2: Name Change; LLC to Inc 11/01/2019	\$0.00	\$10,656.00
Amendment No. 3: Option 2 – Extension 03/01/2020 – 02/28/2021	\$5,328.00	\$15,984.00

- 3.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 4.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date: Lex Cooke Feb. 18, 2020

Sign/Date: [Signature] 2/20/20

Printed Name: **Lex Cooke**
Authorized Representative

Jim Howard
Procurement Manager

StackMap Inc.

Austin Energy
721 Barton Springs Road
Austin, Texas 78704

LC ~~1440 Pacific Avenue~~ 509 Pacific St Unit 207
LC ~~San Francisco, California 94109~~ Santa Monica, CA 90405
lex@stackmap.com
LC ~~415-658-5244~~ 650-701-7275



**Amendment No. 2
of
Contract No. NS180000031
for
Library Mapping Solutions
between
StackMap LLC
and
The City of Austin**

1.0 The Contract is hereby amended as follows: Change name to Stackmap Inc. as requested and documented by the vendor:

	From	To
Vendor Name	StackMap LLC	Stackmap Inc.
Vendor Code (for City use only)	V00000952093	V00000 964119
Vendor Federal Tax ID (FEIN)	[REDACTED]	[REDACTED]

2.0 All other terms and conditions of the Contract remain unchanged and in full force and effect.

BY THE SIGNATURE affixed below, this Amendment No. 2 is hereby incorporated into and made a part of the Contract.


Cindy Reyes
Contract Management Specialist III
City of Austin, Purchasing Office

November 1, 2019
Date



Amendment No. 1
to
Contract No. 5600 NS180000031
for
Library Mapping Solutions
between
StackMap LLC
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be effective March 1, 2019 through February 29, 2020. One option will remain.
- 2.0 The total contract amount is increased by \$5,328.00 this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 03/01/2018 – 02/28/2019	\$5,328.00	\$5,328.00
Amendment No. 1: Option 1 – Extension 03/01/2019 – 2/29/2020	\$5,328.00	\$10,656.00

- 3.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 4.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date: Lex Cooke February 6, 2019

Printed Name: Lex Cooke
Authorized Representative

StackMap LLC
1440 Pacific Ave.
San Francisco, CA 94109

Sign/Date: Ken Bragdon

Printed Name: Ken Bragdon
Authorized Representative

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

03/21/2018

StackMap LLC
Alexa J. Roy
1440 Pacific Ave.,
San Francisco, CA 94109

Dear Mr. Roy,

The City of Austin approved the execution of a contract with StackMap LLC., in accordance with the referenced master agreement.

Responsible Department:	The City of Austin Library
Department Contact Person:	Joe Faulk
Department Contact Email Address:	joe.faulk@austintexas.gov
Department Contact Telephone:	512-974-7304
Project Name:	Library Mapping Solutions
Contractor Name:	StackMap LLC
Contract Number:	MA 5600 NS180000031
Contract Period:	03/01/2018 – 02/28/2019
Extension Options:	Two (12) month options to extend
Dollar Amount:	The initial period not to exceed \$5,328.00. Each extension option not to exceed \$5,328.00. Overall total not to exceed amount of \$15,984.00
Agenda Item Number:	NA
Council Approval Date:	NA

A copy of the contract/purchase order will be forwarded via email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Bartley Tyler
Procurement Specialist I
City of Austin Purchasing Office
Finance and Administrative
Service Department

**CONTRACT BETWEEN THE CITY OF AUSTIN
And
StackMap LLC
For
Library Mapping Solutions**

This Contract is between StackMap LLC. having offices at 1440 Pacific Ave., San Francisco, CA 94109 and the City, a home-rule municipality incorporated by the State of Texas.

1.1 This Contract is composed of the following documents:

- 1.1.1 This Contract
- 1.1.2 Exhibit A, Supplemental Terms
- 1.1.3 Exhibit B, StackMap LLC Offer dated march 20, 2018
- 1.1.4 Exhibit C, StackMap LLC Service Agreement for Setup
- 1.1.5 Exhibit D, Non-Discrimination Certification

1.2 Order of Precedence. Any inconsistency or conflict in the Contract documents shall be resolved by giving precedence in the following order:

- 1.2.1 This Contract
- 1.2.2 Supplemental Terms as referenced in Section 1.1.2
- 1.2.3 The Contractor's Offer as referenced in Section 1.1.3,
- 1.2.4 The Contractors Service Agreement in Section 1.1.4

1.3 Quantity. Quantity of goods or services as described in Exhibit B.

1.4 Term of Contract. The Contract will be in effect on the date executed by the City (Effective Date) and shall remain in effect for 36 Months of when the deliverables set forth in the Scope of Work are complete or the City terminates the Contract.

1.5 Compensation. The Contractor shall be paid a total Not-to-Exceed amount of \$15,984.00 including all fees and expenses.

This Contract (including any Exhibits) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

In witness whereof, the City has caused a duly authorized representative to execute this Contract on the date set forth below.

StackMap LLC.

Lex Cooke

Printed Name of Authorized Person

Lex Cooke

Signature

CEO

Title:

March 20, 2018

Date:

CITY OF AUSTIN

Bartley Tyler

Printed Name of Authorized Person

Bartley J. S.

Signature

Procurement Specialist I

Title:

3/21/18

Date:

Exhibit Listing

Exhibit A	Supplemental Terms
Exhibit B	StackMap LLC Offer Dated May 20, 2018
Exhibit C	StackMap, LLC Service Agreement
Exhibit D	Non Discrimination Certification

Exhibit A
Supplemental Terms

1. **Designation of Key Personnel.** The Contractor's Contract Manager for this engagement shall be Alexa J. Roy, Email: alexa@stackmap.com Phone: 415-658-5244 The City's Contract Manager for the engagement shall be Joe Faulk; Email: joe.faulk@austintexas.gov Phone: 512-974-7304.

2. **Invoices.**

Invoices shall be mailed to the below address:

	City of Austin
Department	Communication Technology Management or (CTM)
Attn:	Accounts Payable
Address:	PO Box 1088
City, State, Zip Code	Austin, TX 78767
Email Address	CTMAPInvoices@austintexas.gov

3. **Travel Expenses.** Travel expenses are not authorized under this Contract.

4. **Equal Opportunity**

4.1.1 **Equal Employment Opportunity:** No Contractor or Contractor's agent, shall engage in any discriminatory employment practice as defined in Chapter 5-4 of the City Code. No Bid submitted to the City shall be considered, nor any Purchase Order issued, or any Contract awarded by the City unless the Contractor has executed and filed with the City Purchasing Office a current Non-Discrimination Certification. The Contractor shall sign and return the Non-Discrimination Certification attached hereto as Exhibit D. Non-compliance with Chapter 5-4 of the City Code may result in sanctions, including termination of the contract and the Contractor's suspension or debarment from participation on future City contracts until deemed compliant with Chapter 5-4.

4.1.2 **Americans With Disabilities Act (ADA) Compliance:** No Contractor, or Contractor's agent shall engage in any discriminatory employment practice against individuals with disabilities as defined in the ADA.

5. **Right To Audit**

5.1.1 The Contractor agrees that the representatives of the Office of the City Auditor or other authorized representatives of the City shall have access to, and the right to audit, examine, or reproduce, any and all records of the Contractor related to the performance under this Contract. The Contractor shall retain all such records for a period of three (3) years after final payment on this Contract or until all audit and litigation matters that the City has brought to the attention of the Contractor are resolved, whichever is longer. The Contractor agrees to refund to the City any overpayments disclosed by any such audit.

5.1.2 The Contractor shall include this provision in all subcontractor agreements entered into in connection with this Contract.

StackMap LLC
Library Mapping Solutions

StackMap Quote – **Austin Public Library (Central)**
March 20, 2018

Setup (one-time payment in first year): **\$8,000**

- Setup and integration completed by StackMap team, including building out ranges over background maps and inputting initial call numbers and location data for included library stack floors
- Designated engineer to provide patron-facing map links
- StackMap representative will configure the system for all floors of shelving
- Training provided for library staff who will be using the administrative dashboard
- Conversion of architectural drawings to patron-friendly maps, as needed
- Setup Price for 1 library(s) with 4 floor(s): \$8,000

Subscription: \$2,995/year

- Full-service StackMap product with patron and administrative interfaces
- Patron interface displays shelving location on a map
- Administrative dashboard allows editing of maps to accommodate shifts in shelving and in the collection
- Both patron interface and the administrative dashboard are mobile friendly for use on tablets, smart phones, etc
- All StackMap modules are hosted by the vendor
- Software use licensing
- Complete technical and customer support
- Future product upgrades
- Subscription Price for Austin Public (Central): \$2,995/year

Total first year price: \$10,995

OR

Pay **\$0 setup fee**, with a **3-year agreement** at **\$5,328/year**

Email: alexa@stackmap.com



StackMap LLC

Library Mapping Solutions

Service Agreement for Setup, Implementation and Subscription to StackMap Software between StackMap LLC and Austin Central Library, Austin Public Library.

1. Parties

StackMap LLC, referred to as the "Seller", with a principal address at 1440 Pacific Ave, San Francisco, CA 94109.

Austin Central Library, Austin Public Library, referred to as the "Subscriber", with a principal address at 710 W Cesar Chavez St, Austin, TX 78701.

2. Purpose

This Service Agreement is for the purpose of implementing and hosting StackMap library mapping software, referred to as the "Product", in a maximum of 4 floor(s) of Austin Central Library, referred to as the "Library."

3. Background

Seller is a software developer, selling library mapping software as a service (SaaS).

Subscriber is a library.

Subscriber wishes to subscribe to the Product for implementation in the Library.

4. Terms and Conditions

This agreement will commence on March 1, 2018 (or when the contract is fully signed and executed). The term of the agreement is for three years.

Seller is responsible for having the Product updated with current layout and call number information, after initial payment has been received for the first year but before the start date of the subscription. Payment for the second year of subscription will not be required until one year after the day that the Seller has entered map graphics, ranges, and collection information, as well as provided working code and instructions to connect the Product to the Library's catalog.

From March 1, 2018 - February 28, 2021 (target dates):



StackMap LLC

Library Mapping Solutions

- a. Seller will provide the Product and services for the rate specified in Section 6.
- b. Seller will provide full technical maintenance for the Product, keeping it fully functional throughout the term and providing technical assistance with catalog integration as needed.
- c. Subscriber will assume responsibility for updating the library layout and call number input during range shifts.

Seller will retain all rights for the distribution and sale of the Product to other parties not specified in this agreement and to the Subscriber for use in library floors not specified in this agreement.

Subscriber will not have the right to redistribute the Product to other parties not specified in this agreement or to implement the Product in facilities not specified in this agreement.

5. Statement of Deliverables

The Seller agrees to provide the Subscriber with the following services as part of the Product offering, pursuant to the terms of this agreement:

- a. A staff interface that will enable library staff to reconfigure stack layouts and to update stack locations and call numbers, in addition to providing other tools to librarians like range sign printing that will continue to be periodically added with software updates.
- b. OPAC integration in which patrons can click a “Map It” link for the item record that will display the location of the item in a stack map.
- c. Complete hosting, technical and general support as needed throughout the subscription period.

6. Compensation

The Subscriber agrees to compensate the Seller according to the rates listed below –

Subscription: **\$5,328 per year**



StackMap LLC

Library Mapping Solutions

Subscriber will provide the first year subscription payment within 30 days of signing this Service Agreement. Subsequent annual subscription payments will be provided within 30 days of the calendar day on which the Product was first implemented.

7. Non-Disclosure Clause

The Subscriber and Seller irrevocably agree that they shall not disclose or otherwise reveal any confidential information provided by one party to the other including, but not limited to, contract terms, product information, or product pricing.

8. Termination

This Service Agreement may be terminated by either party with a 30 day advanced written notice. Should service be terminated by the Seller, paid subscription fees will be returned to the Subscriber, prorated for the number of months of service delivered in that subscription year.

Should service be terminated by the Subscriber, before the term of the agreement has ended, the Subscriber will still be obligated to pay any unpaid subscription fees, for the duration of the term stipulated in Section 4, according to the billing schedule described in Section 6, of this agreement.

9. Governing Law

This Service Agreement is governed by the laws under the State of California, United States of America.



StackMap LLC
Library Mapping Solutions

Signature:

Lex Cooke

Name : Lex Cooke

Job Title : CEO

Company : StackMap LLC

Address : 1440 Pacific Ave, San Francisco, CA 94109

Date : **March 20, 2018**

Signature:

Name :

Job Title :

Organization : Austin Central Library, Austin Public Library

Address : 710 W Cesar Chavez St, Austin, TX 78701

Date :

Please fill in the appropriate information above, and email this signed document to alexa@stackmap.com.

Thank you for choosing StackMap.



Exhibit D
City of Austin, Texas
EQUAL EMPLOYMENT/FAIR HOUSING OFFICE
NON-DISCRIMINATION CERTIFICATION

City of Austin, Texas
Human Rights Commission

To: City of Austin, Texas, ("OWNER")

I hereby certify that our firm conforms to the Code of the City of Austin, Section 5-4-2 as reiterated below:

Chapter 5-4. Discrimination in Employment by City Contractors.

Sec. 4-2 Discriminatory Employment Practices Prohibited. As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations and agrees:

- (B) (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter. Such affirmative action shall include, but not be limited to: all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising; selection for training and apprenticeship, rates of pay or other form of compensation, and layoff or termination.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by OWNER setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, veteran status, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with OWNER's Human Rights Commission in connection with any investigation or conciliation effort of said Human Rights Commission to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require compliance with provisions of this chapter by all subcontractors having fifteen or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with OWNER subject to the terms of this chapter.

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Nondiscrimination Policy set forth below.

City of Austin
Minimum Standard Non-Discrimination in Employment Policy:

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment

advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination employment policy, the Contractor has expressly adopted the provisions of the City's Minimum Non-Discrimination Policy contained in Section 5-4-2 of the City Code and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the Contractor's policy, but will also supersede the Contractor's policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE A COPY TO THE CITY OF THE CONTRACTOR'S NON-DISCRIMINATION POLICY ON COMPANY LETTERHEAD, WHICH CONFORMS IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION POLICY, AS SET FORTH HEREIN, **OR** THIS NON-DISCRIMINATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES (THE FORM OF WHICH HAS BEEN APPROVED BY THE CITY'S EQUAL EMPLOYMENT/FAIR HOUSING OFFICE), WILL BE CONSIDERED THE CONTRACTOR'S NON-DISCRIMINATION POLICY WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.


Sanctions:

Our firm understands that non-compliance with Chapter 5-4 may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination Certificate or the Contractor's separate conforming policy, which the Contractor has executed and filed with the Owner, will remain in force and effect for one year from the date of filing. The Contractor further agrees that, in consideration of the receipt of continued Contract payments, the Contractor's Non-Discrimination Policy will automatically renew from year-to-year for the term of the underlying Contract.

Dated this 20th day of March, 2018

CONTRACTOR	<u>StackMap</u>
Authorized Signature	<u></u>
Title	<u>CEO</u>

3-Year Agreement

	When?	Amount				
Year 1	Within 30 days of signing agreement	\$5,328.00				
Year 2	One year from the date StackMap is live in the catalog.	\$5,328.00				
Year 3	Two Years from the date StackMap is live in the catalog	\$5,328.00				



City of Austin FSD Purchasing Office

Certificate of Exemption

DATE: 02/14/2018

DEPT: Library

TO: Purchasing Officer or Designee

FROM: Sarah Cronin

BUYER:

PHONE: (512) 974-7408

Chapter 252 of the Local Government Code requires that municipalities comply with the procedures established for competitive sealed bids or proposals before entering into a contract requiring an expenditure of \$50,000 or more, unless the expenditure falls within an exemption listed in Section 252.022.

Senate Bill 7 amended Chapter 252 of the Local Government Code to exempt from the requirements of such Chapter expenditures made by a municipally owned electric utility for any purchases made by the municipally owned electric utility in accordance with procurement procedures adopted by a resolution of its governing body that sets out the public purpose to be achieved by those procedures. The Austin City Council has adopted Resolution No. 040610-02 to establish circumstances which could give rise to a finding of critical business need for Austin Energy.

This Certification of Exemption is executed and filed with the Purchasing Office as follows:

1. The undersigned is authorized to submit this certification.
2. The undersigned certifies that the following exemption is applicable to this purchase. (Please check which exemption you are certifying)

- ☐ a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality
- ☐ a procurement necessary to preserve or protect the public health or safety of municipality's residents
- ☐ a procurement necessary because of unforeseen damage to public machinery, equipment, or other property
- ☐ a procurement for personal, professional, or planning services
- ☐ a procurement for work that is performed and paid for by the day as the work progresses
- ☐ a purchase of land or right-of-way
- ☒ a procurement of items available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies; films, manuscripts, or books; gas, water, and other utility services; captive replacement parts or components for

equipment; books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits

- ☐ a purchase of rare books, papers, and other library materials for a public library
- ☐ paving, drainage, street widening and other public improvements, or related matters, if at least one-third of the cost is to be paid by or through special assessments levied on property that will benefit from the improvements
- ☐ a public improvement project, already in progress, authorized by voters of the municipality, for which there is a deficiency of funds for completing the project in accordance with the plans and purposes as authorized by the voters

- ☐ a payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchapter C, Chapter 212
- ☐ personal property sold: at an auction by a state licensed auctioneer; at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code; by a political subdivision of this state, a state agency of this state, or an entity of the federal government; or under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391
- ☐ services performed by blind or severely disabled persons
- ☐ goods purchased by a municipality for subsequent retail sale by the municipality
- ☐ electricity
- ☐ advertising, other than legal notices
- ☐ Critical Business Need (Austin Energy Only)

3. The following facts as detailed below support an exemption according to Section 252.022 of the Local Government Code for this purchase. Please verify the steps taken to confirm these facts. If you are citing the following exemptions, please provide the additional information requested below. A more detailed explanation of these exemptions is attached.

- **Preserve and Protect the Public Health and Safety** – Describe how this purchase will preserve and protect the public safety of residents.
- **Sole Source** – Describe what patents, copyrights, secret processes, or natural monopolies exist. Attach a letter from vendor supporting the sole source. The letter must be on company letterhead and be signed by an authorized person in company management.
- **Personal Services** – Describe those services to be performed personally by the individual contracted to perform them.
- **Professional Services** – Describe what mainly mental or intellectual rather than physical or manual and/or disciplines requiring special knowledge or attainment and a high order of learning, skill, and intelligence are required to perform this service.
- **Planning Services** – Describe the services primarily intended to guide governmental policy to ensure the orderly and coordinated development of the state or of municipal, county, metropolitan, or regional land areas.
- **Critical Business Need** – Describe the procurement necessary to protect the competitive interests or position of Austin Energy.

StackMap is a sole source company that integrates with our catalog, BiblioCommons, to show a map to aid in finding library materials. The Central Library has materials spread over 4 floors and customers have found it difficult to find materials in the building. Access to a map indicating an approximate location of an item will improve ease of use and accessibility.

4. Please attach any documentation that supports this exemption.
5. Please provide any evaluation conducted to support the recommendation. Include the efforts taken to ensure the selected vendor is responsible and will provide the best value to the City (Ex: evaluation of other firms, knowledge of market, etc).

StackMap is in use by a number of libraries who also use the same catalog vendor, BiblioCommons. Visiting those sites library staff were able to evaluate how the integration works. I contacted the Frisco Library and the St Charles Library and both were pleased with the product and felt it was helpful to customers. Both libraries thought working with StackMap was a positive experience.

See attached sole source letter from Stackmap.

6. Because the above facts and documentation support the requested exemption, the City of Austin intends to contract with StackMap which will cost approximately \$ 15,984.00 (Provide estimate and/or breakdown of cost).

Recommended
Certification

Sh A C 2-14-18
Originator Date

Approved
Certification

James Webb 2/21/18
Department Director or designee Date

Assistant City Manager / General Manager Date
or designee (if applicable)

Purchasing Review
(if applicable)

Battle J G 3/20/18
Buyer Date Manager Initials

Exemption Authorized
(if applicable)

Purchasing Officer or designee Date

02/26/2013



StackMap™

February 13, 2018

To Whom it May Concern:

This letter is to confirm that StackMap's Indoor Mapping Software is a sole source product, manufactured, sold and distributed by StackMap. StackMap dramatically increases the ease of use and accessibility of physical library resources for patrons. It also provides tools that help librarians manage the spatial resources of their facilities for optimal use and navigation.

There is no comparable indoor mapping software product on the market today that is specifically suited to library spaces. The only other products that map individual items in an OPAC to a specific range, besides StackMap are ones that have been built in-house by systems librarians. These products are often not fully featured and lack the flexibility to be used once the systems staff member who first built it has moved on to a new job or functional role.

This product must be purchased directly by institutions from StackMap at the address listed below. If you desire additional information, don't hesitate to contact me at (650) 701-7275 or visit our website at stackmap.com. Thank you for your interest in our products.

Sincerely,

Lex Cooke
CEO, StackMap LLC

1440 Pacific Ave
San Francisco, CA 94109
Phone: (650) 701-7275
E-Mail: lex@stackmap.com
Web: www.stackmap.com

Certificate of Exemption (COE) Guidelines & Helpful Questions:

Sole Source Exemptions

1. What are you buying?

StackMap is an indoor mapping software that integrates with our online catalog.

2. Why is it a sole source?

StackMap is the only company that provides indoor mapping that integrates with our online catalog.

3. Has this procurement been competitively bid in the past? How have we been procuring previously?

No, there is not another company that does this, and it's a new service for the Library.

4. Are there any other acceptable products? If not what makes them unacceptable?

No. Google Indoor Maps only provides access to floor plans and doesn't integrate with our online catalog to show a map specific to where a library item is in the building.

5. Are there resellers, distributors, or dealers in the market?

No

6. What other suppliers or products/services were considered?

None.

7. Would you need maintenance of software for the future years? If so, please include quote.

StackMap is a subscription service, and the quote includes the cost of the service over three years.

Required Documentation:

- Scope of Work
- Vendor's proposal/quote (buy year),
- Vendor's sole source letter: less than 6 months old, signed by an authorized representative, and on company letterhead, should clearly state they are the sole provider and why.
- City Certificate of Exemption: Completed and signed by the Department Director.