



**MINUTES for
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission
REGULAR MEETING
Monday, March 5, 2018**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Monday, March 5, 2018 at City Hall room 1029, located at West 2nd Street, Austin, Texas 78701.

Civil Service Commission Vice Chair Thomas called the Board Meeting to order at 10:00 a.m.

Board Members in Attendance:

Commission Vice Chair Jolsna Thomas
Commission Member Eyna Canales-Zarate

Staff in Attendance:

Barry Cook, Civil Service Administrator
Mecia Griffin, Civil Service Coordinator
Michael Sullivan, Civil Service Coordinator
Cary Grace, Assistant City Attorney
EMS Asst. Chief Jasper Brown
Lt. Brian Miller, Austin Police Department
Sgt. Matthew Fortes, Austin Police Department
Battalion Chief, Randall Gunn, Austin Fire Department

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission regular meeting of February 5, 2018.

The minutes from the meeting of February 5, 2018, were approved on Commission Member Canales-Zarate's motion and Commission Vice Chair Thomas' second, on a 2-0 vote.

2. NEW BUSINESS

- a. Consider and act upon an order to the Civil Service Director to keep the eligibility list for the position of Police Cadet in effect for a period of twelve (12) months from the date a final eligibility list is published. Pursuant to Texas Local Government Code Section 143.025(h) and Civil Service Rule 5.13.

Commission Member Canales-Zarate made a motion to approve an order to keep the eligibility list for the position of Police Cadet in effect for a period of twelve (12) months from the date a final eligibility list is published. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

- b. Consider and act upon an order to the Civil Service Director to keep the eligibility list for the position of Medic I-Cadet in effect for a period of twelve (12) months from the date a final eligibility list is published. Pursuant to Texas Local Government Code Section 143.025(h) and Civil Service Rule 5.13.

Commission Member Canales-Zarate made a motion to approve an order to keep the eligibility list for the position of Medic I-Cadet in effect for a period of twelve (12) months from the date a final eligibility list is published. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

- c. Consider and act upon an order to the Civil Service Director to open the next ATCEMS Medic-II Field promotional exam to Medic-I Field personnel who have continuously held that position for at least one year immediately before the examination and are no longer on probation. Pursuant to Texas Local Government Code Section 143.031(c) and Civil Service Rule 7.09D.

Commission Member Canales-Zarate made a motion to approve an order to open the next ATCEMS Medic-II Field promotional exam to Medic-I Field personnel who have continuously held that position for at least one year immediately before the examination and are no longer on probation. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

- d. Consider and act upon an order to the Civil Service Director to open the next ATCEMS Medic-II Communications promotional exam to Medic-I Communications personnel who have continuously held that position for at least one year immediately before the examination and are no longer on probation. Pursuant to Texas Local Government Code Section 143.031(c) and Civil Service Rule 7.09D.

Commission Member Canales-Zarate made a motion to approve an order to open the next ATCEMS Medic II-Communications promotional exam to Medic-I Communications personnel who have continuously held that position for at least one year immediately before the examination and are no longer on probation. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

- e. Discussion and possible action to have Medic-I Field Erin Hunsicker's name stricken from the 2017 Medic-II Field Promotional Eligibility List pursuant to Civil Service Commission Rule 7.21.

Commission Member Canales-Zarate made a motion to have Medic-I Field Erin Hunsicker's name stricken from the 2017 Medic-II Field Promotional

Eligibility List pursuant to Civil Service Commission Rule 7.21. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

- f. Discussion and possible action to have Fire Specialist Jerome Palmer's name stricken from the 2017 AFD Lieutenant Promotional Eligibility List pursuant to Civil Service Commission Rule 7.21.

Commission Member Canales-Zarate made a motion to have Fire Specialist Jerome Palmer's name stricken from the 2017 AFD Lieutenant Promotional Eligibility List pursuant to Civil Service Commission Rule 7.21. Commission Vice Chair Thomas seconded the motion and the motion passed 2-0.

3. STAFF BRIEFINGS

- a. Report from the Civil Service Office regarding exams processes, disciplinary hearings and fit for duty actions.

The report was given by Barry Cook, Civil Service Administrator.

- b. Future Meeting Schedule

4. CITIZEN COMMUNICATION: GENERAL

No members of the public signed up as speakers.

5. FUTURE AGENDA ITEMS

ADJOURNMENT

Commission Member Canales-Zarate made a motion to adjourn the meeting. Vice Chair Thomas seconded the motion and the meeting was adjourned at 10:13 am.