

Purchasing Supply Agreement CITY OF AUSTIN RECOMMENDATION FOR COUNCIL ACTION

AGENDA ITEM NO.: 24 AGENDA DATE: Thu 09/02/2004

PAGE: 1 of 3

SUBJECT: Authorize execution of a 12-month supply agreement with KBS ELECTRICAL DISTRIBUTORS, Austin, TX, for electrical supplies in an amount not to exceed \$68,478.40, with three 12-month extension options in an amount not to exceed \$68,478.40, for a total agreement amount not to exceed \$273,913.60.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$5,706.53 is available in Fiscal Year 2003-2004 Amended Operating Budget of the Electric Utility Department. Funding for the remaining 11-months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing

DIRECTOR'S

DEPARTMENT: for Austin Energy,

AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Karen Williams, Buyer 1. (512) 322-6467

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of eight bids received.

<u>MBE / WBE:</u> This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program.) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a 12-month supply agreement to provide various types of electrical items such as tape, bolts, fuses, clamps, washers, cross arm braces, eyebolts, pin adapters and cable grips. These electrical supplies will be used to replenish inventory at Austin Energy warehouses needed by electrical crews for general maintenance needs and construction. These items are used for overhead construction of lines, installation of transformers, cutouts, and underground constructions.

MBE/WBE Solicited: 2/4 MBE/WBE Bid: 0/0

RCA Serial#: 6081 Date: 09/02/04 Original: Yes

Published:

Disposition:

Adjusted version published:

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PAGE: 2 of 3

BID TABULATION

ELECTRICAL SUPPLIES (90 Line Items) IFB No. KW04100010

Number of

VENDOR	Number of Line Items Awarded	TOTAL
KBS ELECTRICAL DISTRIBUTORS Austin, TX	40	\$68,478.40
Texas Electric Cooperatives Georgetown, TX	7	\$28,897.50*
Priester Supply Austin, TX	25	\$27,161.70*
Power Supply Austin, TX	4	\$18,970.00*
Rexel Summers Austin, TX	4	\$12,053.95*
Techline, Inc. Austin, Texas	10	\$10,020.65*
Hughes Supply San Antonio, TX	**	
Priester Mell & Nicholson Austin, TX	***	

^{*}Administrative awards.

A complete bid tabulation is available in the Purchasing Office.

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^{**}Offered an award of \$2,728.50 but they declined award because of the small dollar amount.

^{***}Non-responsive - took exception, bid prices not firm.



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PAGE: 3 of 3

PRICE ANALYSIS

a. Adequate competition.

- b. Thirty-one notices were sent, including two MBEs and four WBEs. Eleven solicitations were issued. Eight bids were received. No MBEs/WBEs responded.
- c. Price comparison of the previous contract reflects an overall 1% decrease in pricing.

APPROVAL JUSTIFICATION

- a. Low bid/Low bid meeting specification.
- b. The Electric Utility Department concurs with the recommended awards.
- c. Advertised on the Internet.

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