



**BUILDING AND STANDARDS COMMISSION
MINUTES**

REGULAR MEETING
Date: March 28, 2018

The Building and Standards Commission (BSC) convened for a regular meeting on Wednesday, March 28, 2018 at City Hall, Boards and Commission Room, Room 1101, 301 West 2nd Street, Austin, Texas.

Commission Members in Attendance:

Charles Cloutman, Chair; Vice Chair Jessica Mangrum Commissioners: Wordy Thompson, Brian Talley, John Green, Natalya Sheddman, Pablo Avila; and Michael Overton. Commissioners Michael King, Melissa Orren and Andrea Freiburger were absent.

Staff in Attendance:

Melanie Alley, Code Review Analyst/ BSC Coordinator; Angela Means, Interim Assistant Director; Robert Moore, Division Manager (DM); Marcus Elliott, Division Manager; Brandon Carr, Assistant City Attorney; John Christophe, Code Supervisor; Merlinda Coleman, Program Specialist; Tamara Kurtz, Business Process Consultant; and Thayer Smith, Division Chief, Austin Fire Department (AFD)

CALL TO ORDER

Chair Charles Cloutman called the Commission Meeting to order at 6:34 p.m.

CITIZEN COMMUNICATION:

General:

1. Mary Ann Mahan addressed the Commission regarding her property located at 3138 Manor Road. Ms. Mahan requested that she be placed back on the agenda at the next regular meeting to ask for forgiveness of penalties accrued per an order issued regarding her property at the September 25, 2018 meeting.

Chair Cloutman stated that the case would be added to the April 25, 2018 agenda.

APPROVAL OF MINUTES

2. The motion approving the minutes of the February 28, 2018 meeting were approved on Commission Avila's motion, Commissioner Talley's second on a 6-0 vote. Vice Chair Mangrum and Commission Green abstained.

PUBLIC HEARINGS

New Case(s):

<u>Case Number</u>	<u>Street Address</u>	<u>Owner(s)</u>
3. 2018-054279	4502 Avenue F	4502 Avenue F, LLC

Commissioner Talley made a motion to close the public hearing, and adopt Staff's findings of fact and conclusions of law; and the recommended order, which was seconded by Commissioner Sheddman. The motion carried unanimously on a vote of 8-0.

<u>Case Number</u>	<u>Street Address</u>	<u>Owner</u>
4. 2018-959863	5609 Cougar Drive-Exterior	5609 Cougar Drive LLC
2018-050994	5609 Cougar Drive-Laundry Room	5609 Cougar Drive LLC
2018-050992	5609 Cougar Drive, Unit 204	5609 Cougar Drive LLC

<u>Case Number</u>	<u>Street Address</u>	<u>Owner</u>
2018-050976	5609 Cougar Drive, Unit 206	5609 Cougar Drive LLC
2018-050988	5609 Cougar Drive, Unit 207	5609 Cougar Drive LLC

Commissioner Talley made a motion to adopt Code’s findings of fact and conclusions of law for all 5 of the above-referenced cases; and, to adopt the proposed orders in each of those cases. The motion was seconded by Vice Chair Mangrum and Commissioner Avila. The motion carried unanimously on a vote of 8-0.

Appeal Cases:

<u>Case Number</u>	<u>Street Address</u>	<u>Owner</u>
5. 2015-127991	1904 E. 14th Street	Sue Petrella

The appeal for reinstatement of a Type 2 Short Term Rental license at the above-referenced property was approved on Vice-Chair Mangrum’s motion, Commissioner Avila’s second on an 8-0 vote.

FUTURE AGENDA ITEMS

- 12.** 3138 Manor Road (Case No. 17-111451) to return at the April 25, 2018 meeting at the owner’s request.

ADJOURNMENT

Chair Cloutman adjourned the Commission Meeting at 7:54 p.m.