



**BICYCLE ADVISORY COUNCIL (BAC)  
TUESDAY MARCH 20 – 6:00 PM  
AUSTIN CENTRAL LIBRARY – 4TH FLOOR CONFERENCE ROOM  
710 W. CESAR CHAVEZ STREET  
AUSTIN, TEXAS 78701**

**MEETING MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:02 p.m. by Vice Chair Kathryn Flowers.

**Full Members in Attendance:**

Kathryn Flowers (Vice Chair)  
Louis Alcorn  
Tommy Eden

Tristan Heinen  
James Lentz  
Raquel Marie Ortega

Alicia Santiago  
Patricia Schaub

**Full Members Absent:**

Tomasita Louviere-Lignons (Chair)

**Alternate Members in Attendance:**

Katie Deoloz  
Christopher Heathcott

John Koonz  
Lori Merlino

Tom Thayer  
Tom Wald

**Alternate Members Absent:**

Teresa Anderson

George Maroukis

Eryn Moris

**Staff in Attendance:**

Emily Smith, Austin Transportation Department (ATD)  
David Orr, ATD

Laura Dierenfield, ATD  
Nathan Wilkes, ATD

**Guests in Attendance:**

Jami Wireman  
Sofia Ojeda

Karen Sironi  
Trent Townsend, ofo

Servando Esparza, ofo  
John Woodley

**1. INTRODUCTIONS**

**2. CITIZEN COMMUNICATION: GENERAL**

- Karen Sironi: requested the BAC recommend against the use of speed mitigation devices by the Local Area Traffic Management Program.

**3. APPROVAL OF FEBRUARY 20, 2018 AND MARCH 5, 2018 MEETING MINUTES**

The December meeting minutes were approved unanimously (8-0) as amended on Alicia Santiago motion, Tristan Heinen second with Tomasita Louviere-Lignons absent. The [approved minutes](#) can be found on the BAC's [webpage](#).

## 4. ITEMS FROM STAFF

### A. Public Engagement Process for a Dockless Bike Share Demonstration Pilot – Briefing

David Orr, Bike Share Program Manager with the Austin Transportation Department (ATD), and Laura Dierenfield, Active Transportation and Street Design Division Manager with ATD, briefed the BAC on the [upcoming public engagement process](#) for a [dockless bike share demonstration pilot](#), solicited input on the public engagement process and on the pilot itself, and answered questions of meeting attendees. ATD staff intends to update the BAC again in the summer in advance of briefing the City Council Mobility Committee and launching the pilot.

The [presentation](#) can be found on the BAC's [webpage](#).

## 5. ITEMS FROM BAC

### A. Draft Austin Street Design Guide – Discussion and Possible Action

Tristan Heinen and Tom Wald recapped a recent subcommittee meeting in which BAC members were able to ask questions of ATD and Kimley-Horn staff regarding the Draft Austin Street Design Guide. Tristan presented draft recommendation language regarding the guide for the BAC's consideration.

Nathan Wilkes, Street Designer with ATD, was also in attendance to answer questions (particularly regarding the benefits of the type of raised bicycle facilities included in the guide).

**Action taken:** The following recommendation was approved after debate and amendment on Lentz motion, Heinen second on an 8-0 vote with Louviere-Ligons absent:

*NOW, THEREFORE, BE IT RESOLVED, the BAC recommends that the City of Austin Transportation Department (ATD) incorporate the following recommendations in the development of the Austin Strategic Mobility Plan's roadway table and in the update of the City's Transportation Criteria Manual:*

- have language regarding the hazards associated with driveways crossing the right-of-way reserved for people on bikes and pedestrians*
- account for the visibility of people on bikes when a driveway is being implemented so as to reduce turning actions impacting the travelability and safety of a bike lane, including signage and street tree and furniture setbacks*
- include recommendations for bicycle facility implementation along industrial corridors*
- include additional curb bulb outs along narrow streets in between parked cars to increase shade and encourage reduced motor vehicle speeds*
- allow for the bike lane to travel behind bus stops with a crosswalk between the stop and the sidewalk so as to reduce conflicts between people on bikes, pedestrians and busses*
- provide for bicycle accommodations at the safe crossings for pedestrians (pg 24), particularly along streets with medians, including spacing, signage, ramps and safety accommodations*
- reduce the priority of shared use paths along dense corridors with high or moderate pedestrian activity in favor of separate facilities for people on bikes and on foot so as to reduce conflicts*
- emphasize that when shared use paths are implemented, they should be placed along both sides of a street*
- include provisions for exit and entry points between bike facilities and the sidewalk to improve access to street amenities and destinations*

- *include similar provisions for spacing such exits between a raised facility and the motor vehicle lanes to aid in turning and in case of obstruction*
- *allow for street trees to be placed in between bike lanes and motor vehicle lanes without requiring a waiver in areas without visibility issues*
- *consider conflicts that could occur from the placement of residential waste bins in right-of-ways reserved for bicycles in the width and buffer areas provided for in the street cross section*

*BE IT FURTHER RESOLVED, the BAC requests that ATD returns to the BAC with design criteria for intersections and incorporate the following recommendations in the development of those criteria:*

- *prioritization of roundabouts as a safe intersection design, particularly when paired with separated bicycle and pedestrian crosswalks*
- *reductions of driveways in the vicinity of an intersection*
- *specific considerations for junctions between bike facilities and railroads*

*BE IT FURTHER RESOLVED, the Bicycle Advisory Council recommends a more thorough inclusion of Vision Zero priorities into the Austin Strategic Mobility Plan and the Transportation Criteria Manual, particularly when discussing past initiatives.*

*BE IT FURTHER RESOLVED, the Bicycle Advisory Council supports narrower street widths, e.g. 15 feet wide or streets designed to encourage typical motor vehicle speeds no faster than 15 miles per hour.*

The full recommendation can be found on the BAC's [webpage](#). More information about the Austin Street Design Guide can be found [here](#).

## **B. Local Area Traffic Management – Discussion and Possible Action**

Tom Thayer presented draft recommendation language regarding the guide for the BAC's consideration.

**Action taken:** The following recommendation was approved after debate and amendment on Thayer motion, Schaub second on an 8-0 vote with Louviere-Ligons absent:

*NOW, THEREFORE, BE IT RESOLVED that the Bicycle Advisory Council recommends that Austin Transportation Department take the needs and safety of cyclists into consideration when installing speed mitigation devices on a roadway. Road humps/speed cushions should be positioned to maintain rideable space (clear of speed mitigation devices and obstructions and cannot include gutter space) for cyclists and discourage motor vehicles from veering into the bike lane to straddle the humps/cushions. Where road humps/speed cushions are installed, there should be physical protection for the bike lane so motor vehicles don't utilize the bike lane to avoid the humps/cushions, but these protections should not significantly narrow the bike lane.*

The full recommendation can be found on the BAC's [webpage](#). More information about the Local Area Traffic Management (LATM) can be found [here](#).

## **6. STAFF AND COMMITTEE UPDATES**

- Staff:
  - Emily Smith: encouraged meeting attendees to spread the word about two upcoming events: [Traffic Jam! Taking it to the Streets](#) on Wednesday, March 28 from 4 - 8 PM at the New Central Library and [Dockless Bike Share Community Forum](#) on Wednesday, April 4 from 7:30 - 10 AM at the New Central Library.
- BAC Bylaws Subcommittee:
  - Kathryn Flowers: the subcommittee will meet next on March 21 to revise Article III and discuss term limits.
- Pedestrian Advisory Council: no update.

- Urban Transportation Commission:
  - Emily Smith: In March, the UTC received briefings on the upcoming dockless bike share pilot and the Local Mobility Annual Plan. The UTC also adopted recommendations regarding the Draft Proposed Corridor Construction Program and "Bringing Equity Through Hike and Bike Trail in E MLK Region"
- City Council Mobility Committee: No update.
- Vision Zero Task Force: No update.
- Multimodal Community Advisory Committee: No update.

## **7. FUTURE ITEMS/ANNOUNCEMENTS**

*The following is a running list of potential future agenda items that have been proposed by BAC members and/or staff which may be placed on a future BAC agenda. These items were not discussed by the BAC as part of this agenda:*

- Shoal Creek Trail: Vision and Action Plan (Staff; April)
- Security Bolts for Bike Racks + Bike Parking Requirement Minimums (Ortega; April)
- Speedway (Lentz)
- Detours for bike routes during construction (Lentz)
- Congress Avenue Streetscape and Urban Design Initiative
- Sidewalk Riding Code Changes

## **8. ADJOURN**

Meeting was adjourned at 8:04 p.m. by Vice Chair Kathryn Flowers.