



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 26
AGENDA DATE: Thu 09/02/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with BWI-SCHULENBURG, INC, Schulenburg, TX, for nursery supplies in an amount not to exceed \$97,184, with two 12-month extension options in an amount not to exceed \$97,184 per extension option, for a total agreement amount not to exceed \$291,552.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$8,099 is available in the Fiscal Year 2003-2004 Approved Operating Budgets of several City departments. Funding for the remaining eleven months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Parks and Recreation; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/(512) 974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: One bid received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the annual supply of nursery supplies, such as fertilizer, mulch, grass seed, tree paint and fire ant control products. These supplies will be used by the Parks and Recreation Department (89%), Austin Energy (3%), Watershed Protection Department (3%), Austin Fire Department (2%), Austin Police Department (2%) and Austin Water Utility (1%). The departments will use these supplies in Austin parks, utility plants and City buildings. These supplies may also be used to re-vegetate areas where the Utility departments may have damaged the original landscaping in order to make repairs. Some of the supplies will be used by all departments to control the fire ant population in and around the City parks and City buildings.

MBE/WBE Solicited: 0/2

MBE/WBE Bid: 0/0



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BID TABULATION

Nursery Supplies
(12 line items)

Vendor

Total Price

BWI-Schulenburg, Inc.
Schulenburg, Texas

\$97,183.60

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- a. Only bid received. The other identified bidders contacted stated that they do not provide all items included in the solicitation.
- b. Twelve notices were sent, including two WBEs. There are no known MBEs. One bid was issued and one bid was received. The WBEs did not respond.
- c. There is approximately a 20% increase in the unit prices from the previous contract awarded in August 2001. These increases are directly tied to the increase in fuel for shipping.

APPROVAL JUSTIFICATION

- a. Only bid received.
- b. Parks and Recreation Department, Austin Energy, Watershed Protection Department, Austin Fire Department, Austin Police Department, Austin Water Utility and Materials Management Division concur with the recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.