



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 29
AGENDA DATE: Thu 09/02/2004
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SUBJECT: Authorize negotiation and execution of a 12-month interlocal agreement with Travis County, through Travis County Services for the Deaf and Hard of Hearing, for sign language interpretation services for the Community Care Services Department, Health and Human Services Department and the Municipal Court in an amount not to exceed \$63,413, with eight 12-month extension options in an amount not to exceed \$63,413 per extension option, for a total agreement amount not to exceed \$570,717.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$37,000 is included in the Fiscal Year 2004-2005 Proposed Operating Budget of the Community Care Services Department. Funding in the amount of \$16,413 is included in the Fiscal Year 2004-2005 Proposed Operating Budget of the Municipal Court. Funding in the amount of \$10,000 is included in the Fiscal Year 2004-2005 Proposed Operating Budget of the Health and Human Services Department. Funding for the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Municipal Court;
Health and Human
Services; Community
Care Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Interlocal agreement.

MBE / WBE: N/A

This agreement will provide sign language interpreters for the Community Care Services Department, the Municipal Court and the Health and Human Services Department. Travis County Services for the Deaf and Hard of Hearing will provide the interpreters for scheduled appointments, on-call services and for emergency needs.

The Community Care Services Department utilizes interpreters for hearing impaired patients during eligibility certification, dental and medical appointments, maternity and family planning services and appointments with nutrition and behavioral health staff.

The Municipal Court utilizes interpreter services at the Municipal Court, the Downtown Austin Community Court, and Central Booking. The Court is statutorily designated as a "court of record." As such, it is required to provide verbatim translation for defendants so that they are fully apprised of their legal rights and responsibilities. This interpretation must be performed by persons certified by the State of Texas to translate court proceedings in the State of Texas. Interpretation for magistration, all court dockets, and the interpretation of testimony will be provided under this agreement as required by law.



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The Health and Human Services Department utilizes interpreters for patients of the Sexually Transmitted Disease, Tuberculosis and Refugee clinics. Interpreter services are also used for hearing impaired clients attending Food Manager classes provided by the Environmental and Consumer Health unit.

This agreement is entered into under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.