

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: May 24, 2018**

Item Number: **024**

**Purchasing Office**

Authorize award and execution of four multi-term contracts with VidTroniX LLC, VidTroniX Ticket and Label LLC, OmniData Services Group LLC, and IER Inc., to provide process equipment, consumable supplies, and parts for the shared use passenger processing system, for up to five years for total contract amounts not to exceed \$3,250,000 divided among the contractors. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$216,667 is available in the Fiscal Year 2017-2018 Operating Budget of Aviation. Funding for the remaining contract terms are contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued an Invitation for Bids (IFB) 8100 SLW0120 for these goods. The solicitation issued on January 22, 2018 and it closed on February 13, 2018. Of the four offers received, the recommended contractors submitted the lowest responsive offers for respective lines. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <u><a href="https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=120988">Solicitation Documents</a></u> < <a href="https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=120988">https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=120988</a> >.
<b>For More Information</b>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> >

	NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Sandy Wirtanen, at 512-974-7711 or <a href="mailto:sandy.wirtanen@austintexas.gov">sandy.wirtanen@austintexas.gov</a> <mailto:sandy.wirtanen@austintexas.gov> or Marian Moore, at 512-974-2062 or <a href="mailto:marian.moore@austintexas.gov">marian.moore@austintexas.gov</a> <mailto:marian.moore@austintexas.gov>.
<b>Council Committee, Boards and Commission Action</b>	May 8, 2018 - Recommended by the Airport Advisory Commission on an 8-0 vote, with Commission Members Saulmon, Thies, and Hendricks absent at this vote.
<b>Client Department(s)</b>	Aviation.

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**Additional Backup Information:**

These contracts will provide consumables for printing items such as boarding passes, baggage tags, and other supplies at Austin-Bergstrom International Airport (ABIA). These contracts also include the provision of various equipment and spare parts for the passengers' self-service kiosk printers currently installed as a component of the shared use passenger system located throughout ABIA's terminal.

ABIA's shared use system allows airlines to use an airport-owned ticket counter, gate, or self-service kiosks to assist with passenger processing at the airport, reducing wait time at each airline ticket counter. These general self-service kiosks provide passengers with the option to self-check and print boarding passes and baggage tags from any of the kiosks, which enhance the customer service experience.

The requested authorization amount was determined using departmental estimates based on historical spend as well as anticipation of future needs due to airport expansion.

These goods are necessary to maintain operations at the airport. If the City is unable to secure a contract, the department will procure these services on an as-needed basis after the current contracts expire, which may result in higher prices and operational costs.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Contract Authorization</b>
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Initial Term	3 yrs.	\$1,950,000
Optional Extension 1	1 yr.	\$ 650,000
Optional Extension 2	1 yr.	\$ 650,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$3,250,000</b>

**Note:**Contract Authorization amounts are based on the City's estimated annual usage.