



**Mechanical Plumbing and Solar Board
DRAFT MINUTES**

**BOARD MEETING
April 30, 2018**

The Mechanical Plumbing and Solar Board convened on Monday April 30, 2018 at One Texas Center, 505 Barton Springs Road, Suite 300, Austin, TX.

Robert Thornton, Chair, called the Meeting to order at 9:39 a.m.

Board Members in Attendance: Robert Thornton, Stephen Cox, Joseph Bowie, Joseph Cooper Basheer Mohamed, Michael Hart and Joseph Hernandez. **Absent members** were David Dixon, Jerry Garza, William Harris and David Nichols

Staff Members in Attendance: Rick Arzola, Rick Holloway and Tony Hernandez

1. **CITIZEN COMMUNICATION** – Paul Cauduro-Director of Government Relation, Austin Apartment Association and John Mata- IAPMO
2. **APPROVAL OF MINUTES:** The minutes from the December 12, 2017 meeting was approved as written on a motion from Board Member Bowie second by Cox for a 6-0 vote.
3. **ELECTION OF OFFICES:**
 - a. Board member Cooper made the motion to nominate and elect Robert Thornton as Chair, second by board member Bowie for a 6-0 vote
 - b. Board member Bowie made the motion to nominate and elect Stephen Cox as V. Chair, second by board member Cooper for a 6-0 vote
4. **DISCUSSION AND POSSIBLE ACTION:**
 - a. Annual Permit Program- Rick Holloway presented to the board on an annual permit program designed by DSD for apartment complexes maintenance personnel to work on certain items without the needs of a permit. Board listened and have much more questions on items that DSD have listed and the language that it uses to describe the work that maintenance personnel can do without the proper permits that a licenses contractor should do the work for. Board would like to hear more details about the program.
5. **FUTURE AGENDA ITEMS:**

Annual Permit Program.
6. **ADJOURN** – Vice Chair Cox made a motion and the meeting adjourned at 10:35a.m. Board member Bowie second the motion 6-0