



## MEMORANDUM

**TO:** Jolene Kiolbassa, Chair  
Zoning and Platting Commission Members

**FROM:** Scott Grantham  
Planning and Zoning Department

**DATE:** May 29, 2018

**SUBJECT:** C14-2018-0044 – First Citizens Bank – District 10

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Staff requests a postponement to June 19, 2018, to provide time for the applicant to provide traffic counts to staff, for staff to conduct a Neighborhood Traffic Analysis (NTA), and for staff to determine whether mitigation will be required for this zoning case.