



## **Annual Internal Review**

**This report covers the time period of 7/1/2017 to 6/30/2018**

### **Urban Transportation Commission (Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

The purpose of the board is to serve as an advisory body to the city council, the city manager, and all other transportation-related departments concerning transportation-related matters including:

- transportation energy conservation matters grant applications;
- streets and highways;
- bus and rail service;
- pedestrian and bikeway programs and projects;
- safety related programs and projects;
- provision for the needs of the mobility impaired;
- transportation franchise requests, renewals, rate adjustments, and hours of operation.

The commission shall:

- Review and make recommendations to the city council on all requests for taxicab permits, including annual permits and franchise permits.
- Annually review and report to the city council on the City's transportation system,

including policies and programs.

- Review, study, and make recommendations to the Planning Commission on: transportation-related projects proposed for inclusion in the Capital Improvements Program; and plans and programs submitted by the Capital Area Metropolitan Planning Organization.
- Receive and study citizen comments and suggestions in all areas of transportation.
- In its deliberations: (1) recognize the relationship between transportation and economics, energy, safety, land use, neighborhood integrity, and environmental quality; and (2) consider transportation access to health care, employment, education, housing, and recreational facilities.
- Seek to promote close cooperation between the city council, other city boards and commissions, city departments, and individuals, institutions, and agencies concerned with transportation-related activities so that all similar activities in the City may be coordinated to secure the greatest public welfare.
- Parking Benefit Districts: Hold public hearings on applications and submit recommendations on the application to City Council.
- Parking and Transportation Management Districts: Hear briefings on applications before presenting applications to City Council for approval.
- Temporary Closure for a Right-of-Way (ROW) Event:
  - Conduct public hearings on waivers and make recommendations to City Council.
  - Conduct a public hearing on proposed rules to establish criteria for safe and appropriate ROW closures and submit recommendations to the Director of the Austin Transportation Department (ATD).
  - If a ROW event permit is denied, upon receipt of the appeal, the Director shall submit the appeal to the Commission which shall hold a public hearing and provide a recommendation on the appeal to the City Council.
  - Periodically provide recommendations to the Director regarding provisions, procedures, requirements, enforcement and administration of temporary closures for ROW events.
- Traffic or Sidewalk Obstructions - Newsracks:
  - Determine the guidelines for an acceptable newsrack.

- Newsrack operator may request a hearing to contest the impoundment of the newsrack before the Commission.
- Vacation of Public Right-of-Way: Review applications for the vacation of a public right-of-way and make recommendations to the Public Works Department Director.
- Subdivision Applications: Review requests to amend the Austin Metropolitan Area Transportation Plan and submit recommendations on the request to the Director of the Development Services Department.
- Road Utility Districts: Review petitions by a proposed road utility district for approval or modification of a preliminary plan for a road facility that the district intends to convey to the City or to a county in the City's extraterritorial jurisdiction and provide recommendations on the petition to the City Manager.
- Water Districts: Review petitions to create/annex a water utility district in the City's planning jurisdiction and prepare a recommendation on the petition to the City Manager.
- Amendments to Austin Metropolitan Area Transportation Plan Roadway Element: Review proposed amendments for roadways (non-State roadway system roads) in the Roadway Element that are within the City's five-mile extraterritorial jurisdiction and make recommendations to the Planning Commission.
- Rules for Valet Services: Within one year of rule implementation, the ATD Director shall conduct a public meeting on potential rule revisions. The meeting shall be held by the Commission, who will provide a recommendation to the Director. Thereafter, on an annual basis the Director shall review the rules and conduct a public hearing with the Commission, if requested or needed.
- Alternate Geometric Design Criteria: Construction of grades >8% require a Traffic and Environmental Report submitted to PWD. The report shall be provided to the Commission which will submit recommendations to the Planning Commission.

NOTE: The purposes are pending final City Council approval.

Presentations heard with no action taken:

- Downtown Austin Alliance Downtown Austin Parking Strategy
- Vision Zero Report Card & Annual Report
- Capital Metro Proposed June 2018 Service Changes
- CodeNEXT Transportation Chapter
- Project Connect
- Austin Strategic Mobility Plan: scenario planning and mobility indicators
- City of Austin Economic Development Policy Update
- Personal Delivery Device (PDD) Pilot Program

## Annual Review and Work Plan

Year 2017-2018

Page #

- Smart Mobility Roadmap
- Country Club Creek Trail Phase 2 and 3
- Hyperloop Texas
- Taxicab Ordinance Reform
- Public Engagement Process for a Dockless Bike Share Demonstration Pilot
- 2016 Mobility Bond: 2018 Local Mobility Annual Plan
- FY2019 Proposed Budgets for Austin Transportation and Public Works
- Our Congress Avenue Urban Design Initiative: Concept Alternatives

### Recommendations made:

- [Recommendation 201711-5B](#): Bringing Equity Through Hike and Bike Trail in E. MLK Region
- [Recommendation 20170808-04B](#): Pilot Program for E-Bike Pedicabs
- [Recommendation 20171010-05A](#): Draft Pedestrian Safety Action Plan
- [Recommendation 20180213-04B](#): Austin Community Climate Plan
- [Recommendation 20180307-04C](#): Draft Proposed Corridor Construction Program
- [Recommendation 20180307-05A](#): Bringing Equity Through Hike and Bike Trail in E. MLK Region
- [Recommendation 20180416-04A](#): CodeNEXT Draft 3

### Other actions taken:

- Approval of four vacations of right-of-way
  - Adoption of a motion requesting that City Council waive the signature requirements for the issuance of a street event permit for the Austin Marathon
  - Adoption of a motion to recommend approval to City Council of Street Impact Fee Service Areas and Land Use Assumptions
  - Adoption of a motion to approve the recommendation for the establishment of a Parking Management Strategy around Austin High School, following discussion with the Parks and Recreation Department and the Austin High School PTA, along Atlanta Street and Veterans Drive, including an Inter-Local Agreement Amendment with Austin Independent School District, the creation of a Colorado River Subarea Parking and Transportation Management District, and a Multiple Use Agreement Amendment with the Texas Department of Transportation
- 2. Determine if the board's actions throughout the year comply with the mission statement.**  
The actions comply with the mission statement.
  - 3. List the board's goals and objectives for the new calendar year.**

The Commission has a strong interest in high capacity transit options.

The commission will weigh in on all transportation plans impacting the City of Austin, including, but not limited to, the following:

Annual Review and Work Plan

*Year2017-2018*

Page #

- High capacity transit, including rail
- Capital Area Metropolitan Planning Organization 2040 Transportation Plan
- Vision Zero Action Plan
- Austin Strategic Mobility Plan
- Potential November bond election
- Corridor plans
- Capital Metro Project Connect
- CodeNEXT