



Impact Fee Advisory Committee

April 4, 2018

6:00 PM

Town Lake Center, Room 100

721 Barton Springs Road

Austin, Texas

For more information go to: www.austintexas.gov/ifac

MEETING MINUTES - APPROVED

Kris Bailey
Dick Kallerman
Susan Turrieta

Lottie Dailey
Lance Parish

Roman Grijalva
Bobak Tehrani

A. CALL TO ORDER – April 4, 2018, 6:00 p.m.

IFAC Chair Bailey called the meeting to order at 6:09 pm.

Committee Members in Attendance: Kris Bailey, Lottie Dailey, Dick Kallerman, Lance Parish
City of Austin Staff in Attendance: Christina Romero, Joe Smith, Martin Tower (Austin Water);
Annick Beaudet, Liane Miller (Austin Transportation Department); Brian Long (Project Systems
Intelligence Office)

B. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

None

C. APPROVAL OF MINUTES

1. Approval of minutes from the January 29, 2018 Impact Fee Advisory Committee meeting.

Committee Member (CM) Kallerman moved to approve, CM Parish seconded and the minutes were approved 4-0.

D. OLD BUSINESS

1. Staff briefing and possible action on water/wastewater impact fee calculation update.

Martin Tower (AW) reviewed the process and project schedule for the water and wastewater impact fee update. He reported that AW has completed the Land Use Assumptions (LUA) and Capital Improvement Plan (CIP) for the update and is finalizing the fee calculations, including the rate revenue credit portion of the calculation, and staff are planning the public involvement phase. Joe Smith (AW) distributed the draft report, including the LUA and CIP. He reviewed the LUA for the update, including the 2025 population and employment projections. Mr. Smith reported that the projections were coordinated with the City Demographer. Mr. Smith reviewed the CIP, including the list of projects providing capacity for the next 10 years and the associated map. Staff reported that the majority of the CIP is for existing projects that have additional capacity. The maximum allowable fee is being finalized and preliminary results show the maximum allowable fees for water and wastewater will be similar to or lower than the last fee update. Staff reviewed the historical

differences between maximum allowable, assessed and collected fees and indicated staff would provide an updated draft report document with the fee calculation included for discussion at the next IFAC meeting. Mr. Tower discussed the public involvement plan, including the request for IFAC written comments to be filed in July. Feedback from IFAC CMs on groups to notify and engage was solicited. AW is still planning for September 2018 to present the fee to Council with AW's budget.

2. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2018.

The committee discussed various dates, but due to several members being absent, it was decided that the staff liaison would send out a poll to all members to determine the date for the next meeting, with the goal of holding the meeting in May or June. It was agreed that subsequent meeting dates would be discussed at future meetings.

E. FUTURE AGENDA ITEMS

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for October 1, 2016 through March 31, 2017 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

No action. Item to be included on a future meeting agenda.

2. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2017 through September 30, 2017 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

No action. Item to be included on a future meeting agenda.

F. ADJOURN

The meeting was adjourned at 8:19 pm.