



Annual Internal Review

This report covers the time period of 7/1/2017 to 6/30/2018

(This report is due in the first quarter of each fiscal year for the previous year.)

Electric Board

(Official Name of Board or Commission)

The Board/Commission mission statement (per the City Code) is:

City Code § 2-1-142 ELECTRIC BOARD.

The board shall hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretation of the Electrical Code. The board may not waive the requirements of the Electrical Code.

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**
 - During 2017-18 this Board met 5 times.
8/16/2017, 11/15/2017, 02/21/2018, 05/16/2018, 06/20/2018
 - The Board adopted the following:
 1. Annual Board Report
 2. Revised By-Laws
 3. Annual Board Schedule
 - The Board made the following significant actions:
 1. Made recommendations for register Licensed Electrical Contractors working within the jurisdictions and to revise the ordinance by adding the registration rules back to the ordinance.
 2. Approve the registration process requirements for licensed electrical contractors and creating offenses.
 3. Board recommended a work group to hear from DSD staff and the homebuilder associations on ideas to expedite long awaited inspections.
 4. Board approved the job descriptions for electrical Inspectors as presented by the work group

2. Determine if the board's actions throughout the year comply with the mission statement.

This board does comply with the mission statement and reviews appeals and determinations related to the Electric Code and the Austin Energy Design Criteria Manual which is what helps make Austin one of the most livable cities. The Board understands the importance of their recommendations to council and has been successful in fulfilling this obligation.

3. List the board's goals and objectives for the new calendar year.

- The Board will meet at least once quarterly.
 1. Continue to review the impact of Austin Energy's line extension recovery fees.
 2. Pursue enforcement of the Electrical ordinance related to unlicensed electrical contractors.
 3. Review any rule changes to the Austin Energy Criteria Manual.
 4. Review any Electrical Ordinance technical changes and requirements.
 5. Review the Permitting process and Permit Center for quality control.
 6. Review the Annual Permit program for license and permit compliance.