

PROPOSED CHANGES THAT WOULD IMPACT RECOMMENDED BYLAWS AMENDMENTS - August 2018

NAME OF BOARD	PROPOSED AMENDMENT	BUSINESS JUSTIFICATION PROVIDED	STAFF COMMENTS
Community Development Commission			
Article 3 (A)	1. Eight members shall be democratically selected by organizations representing residents from each of the eight geographic areas of Travis County to represent low-income populations eligible to be served under the Community Services Block Grant in each area; 2. Seven members shall be nominated by a council committee and appointed by the city council. Of the seven board members nominated by a council committee and appointed by the city council, five shall be elected public officials or their representatives and two must be members chosen to represent major groups and interests in the community served including, but not limited to, business, industry labor, religious, law enforcement or education stakeholders.	Deletion of "a Health and Human Services Department neighborhood center or a Parks and Recreation Department recreation center" as directed by TDHCA to ensure representation of all residents Travis County.	
Article 3 (A)		This amendment addresses TDHCA guidance that more than one public official should be able to nominate representatives of the public and private sectors.	
Article 3 (C)	To stagger the terms, after assuming office in 2019, the seven appointed members nominated by a council committee and appointed by council shall serve a maximum of two consecutive four-year terms in accordance with Section 2-1-122(B) and (C) of the City Code. The eight democratically selected members shall serve an initial two-year term with an additional maximum of two consecutive four-year terms in accordance with Section 2-1-122(B) and (C) of the City Code. After these initial terms have expired, the subsequent terms of each member shall not exceed the maximum of two consecutive four-year terms in accordance with Section 2-1-122(B) and (C) of the City Code.	This amendment addresses the lack of staggered terms which occurred after the transition to 10-1.	

Article 3 (H)	Notwithstanding Section 2-1-21 of the City Code, at any time by an affirmative vote of eight of its fifteen members, the Community Development Commission may remove any of the eight democratically selected members and may recommend to council the removal of any of the seven members appointed by council. The board may vote to remove or recommend removal of a board member for cause, including but not limited to the following reasons: (1) failure to perform the member's responsibilities; (2) conduct or behavior that the board deems to interfere with the business of the board; or (3) conduct or behavior that the board deems to negatively impact the community's confidence in the Community Development Commission. A board member's vote for or against an item on the board's agenda is not relevant to a removal decision.	Based on additional guidance from TDHCA, this amendment clarifies the process by which a member may be removed from the Commission.	
	The board must provide a democratically selected board member who is subject to removal with an opportunity to be heard. If the board member is present at the meeting in which the member's removal is on the agenda, the member must be provided a minimum of five minutes to state the reasons for which the member should not be removed. If the board member is not present at the meeting, the member may within 10 business days of the removal decision submit to the board chair or to the board liaison a written request to reconsider the removal decision. A request for reconsideration properly submitted by a former democratically selected member must be included as an agenda item for the next regular meeting of the board, and the former member must be allowed a minimum of five minutes to state the reasons for the former member's request for reconsideration of the removal.		
	The City Clerk shall retain audio or video recordings and minutes of the board's discussions and votes in regard to removal decisions of a board member for a minimum of three years, or for additional time if required by local policy or state law.		

Article 3 (I)	Members of the Community Development Commission shall be trained in their responsibilities. The staff liaison shall arrange for annual training of commission members to be conducted by state and/or federal authorities and/or their sub-agents. The training shall be in compliance with guidance issued in Information Memorandum #82 by the CSBG division of the federal Department of Health and Human Services and shall also include comprehensive training about the Community Development Block Grant (CDBG) program.	Addition of training requirement in accordance with federal guidance (Information Memorandum #82).	
Article 7 (K)	Each meeting shall be audio or video recorded, with the recording made available on the City of Austin's website within seven days of the meeting. The staff liaison shall prepare the board minutes and shall be responsible for uploading to the City of Austin website: the video or audio recording of the meeting within seven days of the meeting and the minutes within seven days of board approval. The records of the board meeting are public records under Texas Local Government Code 552 (Texas Public Information Act).	Allows the public to access a complete record of the meetings.	