



Stantec Consulting Services Inc.
1905 Aldrich Street Suite 300, Austin TX 78723-3544

August 23, 2018

The Honorable Steve Adler, Mayor
City of Austin Council Members
City of Austin, Texas
301 West 2nd Street
Austin, Texas 78701

Dear Mayor Adler and Council Members,

On behalf of our client, Artesia Real Estate ("Artesia"), please accept this letter in regard to the Austin Suites rezoning application (C14-2018-0022) and the Austin Suites neighborhood plan amendment (NPA-2018-0026.01). The information below will detail our discussions and agreements with the Georgian Acres Neighborhood Association ("GANA") and the North Lamar Georgian Acres Contact Team ("NLGACT") regarding private agreements and commitments made by Artesia.

Pursuant to tenant, neighborhood, and stakeholder input, Artesia has agreed to fulfill the following terms apart from and not conditioned upon City of Austin ordinance requirements:

1. Voluntary compliance to a modified Tenant Relocation program, comprising of the following terms:
 - a. Providing tenants with on-site posted notification and individual notification packages no less than 90 days before property closure for renovation. Tenants that leave at any point following the Notice to Vacate and within the 90-day vacation period will receive the full compensation and assistance offered by Artesia.
 - b. Information regarding access to relocation information and assistance service providers;
 - c. Right-of first-refusal for existing subsidized tenants to return to the remodeled property;
 - d. \$500 contribution to every current tenant on the 90-day notice for relocation or housing expenses; and
 - e. 3rd party delivery, accounting, and bookkeeping of the relocation contribution funds distribution.
2. Memorandum of Understanding with Ending Community Homelessness Coalition ("ECHO") to establish a partnership agreement to provide additional services to subsidized tenants, including:
 - a. Coordination of communication between ECHO, Artesia, and housing service providers;
 - b. ECHO will assist servicer providers in locating permanent housing options for households receiving services;
 - c. \$500 contribution to every current tenant on the 90-day notice for relocation or housing expenses;

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- d. Artesia reimbursement for any costs incurred by ECHO relating to services provided for tenant relocation into permanent housing, including application fees, security deposits, administrative fees, and moving expenses;
 - e. Artesia will provide a letter of reference demonstrative positive rental history;
 - f. Artesia will provide a payment of \$250 dollars to ECHO for each subsidized household to provide basic household furnishings; and
 - g. Artesia will participate in a good-faith effort toward outreach to 3rd party property management companies for tenant placement.
3. Artesia will provide a one-time contribution of \$10,000 to the Austin Park Foundation ("APF") towards the Georgian Acres Neighborhood Park Fund, to be offered with no conditions and to be applied for any use.

Please feel free to contact me at any time with questions or if any additional information may be required.

Regards,

Stantec Consulting Services Inc.



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Urban Planner

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