

**Administrative Agency Report
Submitted to the
Austin Area Comprehensive HIV Planning Council
September 26, 2017**

I. PART A & MAI GRANTS ADMINISTRATION/ MANAGEMENT UPDATE

A. Due Date for Grant Application

The FY 2018 Ryan White HIV/AIDS Program Part A Notice of Funding Opportunity (NOFO) for the 52 eligible jurisdictions was released on August 30, 2017 with a due date of **October 30, 2017**. The Division of Metropolitan HIV/AIDS Programs will be hosted a technical assistance webinar on the NOFO on September 12, 2017. The purpose of the webinar was to assist potential applicants in preparing applications that address the requirements of the NOFO. AA and PC staff are currently preparing the application.

B. Ryan White FY17 Part A Overall Expenditure Summary (March 2017 to February 2018)

The FY17 Part A overall expenditure estimates are shown below. Approximately forty one percent (41%) of funds have been billed through **August of 2017**. Table 1 below shows the overall expenditure summary. **Monthly service category expenditures are provided to the Allocation Committee.**

CATEGORY	Budgeted Amount	Expended Amount	Percent Expended
DIRECT SERVICES	\$4,106,494	\$1,724,878	42%
ADMINISTRATION (Including Planning Council Support)	\$483,120	\$191,647	40%
Quality Management	\$241,556	\$47,945	20%
TOTAL	\$4,831,170	\$ 1,964,470	41%

II. CLINICAL QUALITY MANAGEMENT ACTIVITIES

- The Gender Affirming Transgender Healthcare and HIV training will take place on October 2nd. Registration is open to all provider staff and volunteers who interact with clients.
- A non-violent crisis intervention training program has been requested, in order to learn techniques for de-escalating potentially dangerous situations. The training will take place later this year.
- Comments on the draft Medical Nutrition Therapy and the draft Food Bank Standards of Care will be sent to DSHS by September 30th.

- Preparing all components of Ryan White Part A Implementation Plan: Service Category Tables and HIV Care Continuum Table
- Document Upload in ARIES is a new functionality being piloted by DSHS. When implemented, it will allow all providers to store client eligibility and other documentation in ARIES.
- ARIES has been updated to track clients affected by Harvey and Irma.
- The AustinHIV website is being updated. Information has been added under contractor resources, as well as reformatting and updating of existing content.
- The 2017 Ryan White Services Report (RSR) Manual was released on 9/17/2017; Report is due March 26, 2018
- In preparation for the RSR, webinars and data clean-up are in progress, and provider training is being scheduled.

III. CLIENT COMPLAINTS

- No client complaints/grievances have been reported.

IV. HRSA/HAB/DSHS NEWS AND EVENTS

National Gay Men's HIV/AIDS Awareness Day (NGMHAAD) is observed each year on **September 27** to raise the awareness about the continued disproportionate impact of HIV and AIDS on gay and bisexual men in the United States and to encourage action to prevent HIV among gay and bisexual

- Overview of HRSA's Electronic Handbooks for Grant Recipients, October 12
- Preparing for 2017 RSR Submission: Understanding Reporting Changes, October 26
- Moving Beyond Data Completeness: Ensuring RAR Clinical Data Reflect Services Being Provided, November 2
- RSR "Check Your XML" Feature, November 16
- How to Complete the RSR Grant Recipient Report Using the GCMS, November 30
- RSR TRAX, December 14