



## **Annual Internal Review and Work Plan**

**This report covers the time period of 7/1/2017 to 6/30/2018**

### **Community Development Commission (CDC)**

**Community Development Commission Mission Statement (per the City Code) is:**

The purpose of the board is to advise the council in the development and implementation of programs designed to serve the poor and the community at large with an emphasis on federally funded programs.

**1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

### **RECOMMENDATIONS TO CITY COUNCIL**

#### **Recommendation regarding approval of the Fiscal Year 2017-2018 Action Plan- Recommendation 20170711-04b**

On July 11, 2017, the CDC approved a recommendation expressing its support of the City's Fiscal Year 2017-2018 Action Plan, and that the plan advance to City Council for approval.

#### **Recommendation regarding a contingency fund to protect CSBG grant-funded programs – Recommendation 20170711-05**

On July 11, 2017, the CDC approved a recommendation regarding the creation of a contingency fund to protect services provided under CSBG grant-funded programs.

#### **Recommendation regarding CodeNEXT – Recommendation 20170808-03**

On August 8, 2017, the CDC approved a recommendation regarding suggested a list of modifications to CodeNEXT.

#### **Recommendation regarding the Citizen Participation Plan – Recommendation 20171010-03c**

On October 10, 2017, a recommendation was approved in support of the proposed changes to the City of Austin Citizen Participation Plan.

**Recommendation regarding COA land acquisition – Recommendation 20171212-03b**

On December 12, 2017, the CDC unanimously approved a recommendation in support of COA land acquisition, policies and priorities that support the Austin Independent School District’s Vision for the Future Facility Master Plan for affordable housing.

**Recommendation regarding CodeNEXT – Recommendation 20171212-05**

On December 12, 2017, the CDC unanimously approved a recommendation on affordable and fair housing concerns related to CodeNEXT.

**Recommendation regarding revision of CDC Bylaws – Recommendation 20180109-03a**

On January 9, 2018, the CDC unanimously approved a recommendation in support of staggered terms, member removal, and financial disclosure statements in the revision of the CDC bylaws, and approval of directing the City Council Housing and Planning Committee to select the 7 CDC members representing the public and private sectors with consideration to achieve full district representation of the City Council districts.

**Recommendation regarding CodeNEXT- Recommendation 20180321-05**

On March 21, 2018, the CDC approved a recommendation regarding the inclusion of affordability tools in CodeNEXT on a 6-0-2 vote. Commissioners Deshotel, Paup, Singer, Hinely, Fadelu and Zamora voted in favor of the recommendation. Commissioners Delgado and Tolliver were off the dais, and Commissioners A. Villalobos and Taylor abstained.

April 10 – no recommendations proposed

May 8 – meeting cancelled due to lack of quorum

June 12 – meeting cancelled due to lack of quorum

**PUBLIC HEARINGS**

**Community Services Block Grant (CSBG) proposed Fiscal Year 2018 Budget and Community Action Plan**

On October 10, 2017, the CDC conducted a public hearing to receive comments on the proposed Fiscal Year 2018 CSBG Budget and Action Plan, as required by 1) US Department of Health and Human Services, and 2) the Texas Administrative Code, Title 10, Part 1, Chapter 6, Subchapter B, §6.206. (Maria Allen, Manager, Neighborhood Services Unit, Austin Public Health)

**Fiscal Year 2017 – 2018**

On October 10, 2017, the CDC conducted a public hearing to receive comments on proposed amendments to the Citizen Participation Plan.

**Fiscal Year 2018-19 Draft Action Plan**

On April 10, 2017, the CDC conducted a public hearing on community needs in order to develop the annual Fiscal Year 2018-19 Draft Action Plan.

**OTHER ACTIONS**

**Approval of the Fiscal Year 2017 – 18 Draft Action Plan**

On July 11, 2017, the CDC approved the Fiscal Year 2017-18 Draft Action Plan, recommending that the plan be forwarded to City Council for approval.

**Approval of the Community Services Block Grant (CSBG) proposed Fiscal Year 2018 Budget and Community Action Plan**

On October 10, 2017, the proposed CSBG Fiscal Year 2018 Budget, and the Community Action Plan were approved unanimously with the amendment that future CSBG Fiscal Year Budgets and Community Action Plans better reflect the needs and provide services across the community of Austin.

**Selection of a Housing Committee member**

On November 14, 2017, Commissioner Delgado was selected as a Housing Committee member.

**Selection of a Joint Sustainability Commission appointee**

On November 14, 2017, Commissioner Fadelu was selected as the Joint Sustainability Commission appointee.

**Selection of CodeNEXT Working Group**

On December 12, 2017, the CDC approved a motion to appoint Commissioners Paup, R. Villalobos and Hinely to serve on the CodeNEXT Working Group.

**Selection of CodeNEXT/AISD Facilities and Land Use Working Group**

On December 12, 2017, the CDC approved a motion to appoint Commissioners Dailey, Delgado and Zamora to serve on the CodeNEXT/AISD Facilities and Land Use Working Group.

**Selection of 2018 Housing and Health Bond Program Working Group**

On December 12, 2017, the CDC approved a motion to appoint Commissioners R. Villalobos, Hinely and A. Villalobos to serve on the 2018 Housing and Health Bond Program Working Group.

**Approval of Revisions to the CDC Bylaws**

On January 9, 2018, the CDC unanimously approved APH staff's recommendation for staggered terms, member removal, and financial disclosure statements in the revision of the CDC bylaws, and approved directing the City Council Housing and Planning Committee to select the seven CDC members representing the public and private sectors with consideration to achieve full district representation of the city council districts.

**Election of Officers**

On April 10, 2018, the CDC unanimously approved a motion to elect Chair Joe Deshotel to continue his role as Chair. The CDC unanimously approved a motion to elect Commissioner Bertha Delgado to serve as Vice Chair.

**OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC**

- Briefing, discussion and possible action on the Fiscal Year 2017-2018 Draft Action Plan (July 11, 2017)
- Briefing on a National Day of Action regarding affordable action (July 11, 2017)
- Presentation and discussion on data regarding evictions in Travis County Precinct #4 (August 8, 2017)
- Presentation and discussion on policies and procedures for running board meetings (August 8, 2017)
- Presentation and discussion on the East Austin Historical Survey (October 10, 2017)
- Briefing and discussion regarding proposed amendments to the Citizen Participation Plan (October 10, 2017)
- Briefing from the Joint Sustainability Commission (October 10, 2017)
- Update on the CDC bylaws (October 10, 2017)
- Presentation and discussion regarding potential revisions to the City of Austin’s Economic Development Policy (November 14, 2017)
- Presentation on NHCD programs (November 14, 2017)
- Presentation on the Mobility Corridor Program and Connections 2025 Plan (January 9, 2018)
- Presentation on CodeNEXT (March 21, 2018)
- Briefing on the Fiscal Year 2018-19 Action Plan Community Needs Assessment process (April 10, 2018)

**2. Determine if the board’s actions throughout the year comply with the mission statement.**  
All actions of the CDC throughout the year complied with their mission statement.

**3. List the board’s goals and objectives for the new calendar year.**

- a. Advise Council on tools to support the Homestead Preservation District(s), with emphasis on preservation of existing affordable housing stock and deep affordability (60% MFI and lower).
- b. Encourage a more “regional” approach to delivery of human services, especially to underserved areas where a physical site doesn’t exist; research and advise City Council on a plan to enhance service delivery to the poor who lack access to a physical site.
- c. Where appropriate, encourage City/County partnerships in order to enhance delivery of services to the poor.
- d. Austin Strategic Housing Plan: Make recommendations on affordable housing plans, including unique funding mechanisms, strategies and revenue streams.
- e. Advise Council on, and grow the list of, outreach strategies to promote City-funded and grant-funded programs to the public, and seek more community involvement. Function as an advocacy group to empower and engage the residents the CDC represents.
- f. Continue to monitor and make recommendations on Tenant Relocation Policy to include mobile home and long-term motel residents.
- g. Monitor and make recommendations on affordable housing incentive programs such as Vertical Mixed Use, Community Land Trust, Multi-family 6 and others to be determined.
- h. Monitor and make recommendations on affordable housing with regards to the South Central Waterfront.
- i. Facilitate filling vacant seats on the CDC.

- j. Explore and provide recommendations to Council on how public housing and subsidized housing can help to solve Austin’s affordability crisis.
- k. Permanent Supportive Housing (PSH): Work with City staff to ensure that the goal of adding 400 new PSH units by 2019 is accomplished.
- l. Monitor and make recommendations on ending homelessness, including helping to address the “downtown puzzle” and permanent supportive housing.
- m. Make recommendations to City Council and the Joint Sustainability Commission regarding sustainability in affordable housing, in terms of mitigating environmental impacts and making building code improvements to produce measurable energy efficiency outcomes (like the “passive house” model).
- n. Require and monitor quarterly reports on function and productivity of all affordable housing programs from NHCD staff; to include qualifying criteria, and numbers of applicants who are declined or not served, as well as numbers served.
- o. Monitor and make recommendations on changes to Austin’s land development code, especially as it relates to displacement and affordability.
- p. Develop a study investigating the scope and scale of residential displacement and evictions in Austin, and request/require reporting on numbers; refer to UT study regarding mapping of gentrification/displacement, and best practices regarding eviction prevention.
- q. Monitor and make recommendations regarding the City of Austin’s 2018 Bond Election.
- r. Advocate for increased access to mental health services.
- s. Expand upon the definition of affordability to include discounted utilities; mirror the definitions of affordability included in the Strategic Housing Blueprint.
- t. Review the CDC’s role in providing appropriate input and feedback on the Consolidated Plan, Analysis of Impediments, Housing Market Study, and other relevant studies and reports.

### **CITY PLANNING INITIATIVES**

- **Downtown Austin Plan** - Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **University Neighborhood Overlay (UNO)** - Continue to work with the Planning Commission to forward recommendations as directed by Council.
- **East Riverside Corridor Plan** - The CDC will continue to monitor and participate in the development on this corridor plan especially as it pertains to the development of affordable housing.
- **Holly Good Neighbor Program** - Continue to work on the charge to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated; and how to educate residents about the program.
- **Rainey Street Subdistrict** - Continue to work to initiate amendments to the City Code that are necessary to ensure affordable housing in the Rainey Street Subdistrict.
- **Housing Siting Policy and Geographic Dispersion** - The CDC will continue to work on this issue as directed by Council.
- **Community Land Trusts** - The CDC will continue to monitor legislation for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.
- **Homestead Preservation Districts** - The CDC will continue to monitor the impact of HB 3350 for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.

**FEDERAL REPORTING**

- **Fiscal Year 2018 - 19 Action Plan** Conduct public hearings as outlined in the Citizens' Participation Plan and approve recommendation(s) to forward to Council for their consideration.
- **Fiscal Year 2017 – 18 Consolidated Annual Performance and Evaluation Report (CAPER)** Hear the presentation on the report as required by the CDC's mission statement.
- **FYs 2019-2023 Consolidated Plan** Hear presentations and provide input on the FYs 2019 – 2023 Consolidated Plan, as required by the CDC's mission statement.
- **Fiscal Year 2019 Community Services Block Grant Budget and Community Action Plan** Conduct public hearings as required by the US Department of Health and Human Services and the Texas Administrative Code, and approve budget and action plan.

**Community Development Commission –  
Housing Committee (CDC-HC)**

**Annual Internal Review and Work Plan**

**This report covers the time period of 7/1/2017 to 6/30/2018**

**The Community Development Commission – Housing Committee mission statement is:**  
The committee shall explore in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.

**1. Describe the board’s actions supporting their mission during the previous calendar year. Address all elements of the board’s mission statement as provided in the relevant sections of the City Code.**

**RECOMMENDATIONS TO THE FULL CDC AND/OR CITY COUNCIL**

**Recommendation to the full CDC regarding a special called meeting to discuss CodeNEXT**  
On July 11, 2017, the CDC Housing Committee recommended to the full CDC that a special meeting be called to further address CodeNEXT on July 19, 2017 at 6:00pm.

**Recommendation to the full CDC on Levander Loop**

On April 11, 2017, the CDC Housing Committee approved a recommendation on Levander Loop, and forwarded it to the full CDC for consideration and possible action.

**OTHER ACTIONS**

**Recommendation to the full CDC regarding formation of Working Groups**

On December 12, 2017, the CDC Housing Committee recommended the creation of two working groups; the AISD/Land Use Working Group and the CodeNEXT Working Group.

**OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC**

- Discussion and possible action on recommendations regarding CodeNEXT (July 11, 2017)
- Briefing on National Housing Day of Action (July 11, 2017)
- In a special called meeting, the CDC Housing Committee held discussion and considered possible action on recommendations regarding CodeNEXT (July 19, 2017)
- Discussion and possible recommendations regarding CodeNEXT (August 8, 2017)
- Discussion and possible action regarding the Fairway Apartments (August 8, 2017)
- Discussion of NHCD department reporting (October 10, 2017)
- Discussion of monitoring and affirmative marketing of density bonus units (October 10, 2017)
- Discussion of CodeNEXT Draft 2 (October 10, 2017)
- Discussion and possible action regarding CodeNEXT (December 12, 2017)
- (December 12, 2017)
- (January 9, 2018)
- Briefing and discussion regarding Neighborhood Housing and Community Development (NHCD) programs production quarterly report and response to audit findings (NHCD staff) (February 13, 2018)
- Discussion and possible action regarding CodeNEXT (March 21, 2018)

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- April 10 – meeting cancelled
- May 8 – meeting cancelled
- June 12 – meeting cancelled

**2. Determine if the board's actions throughout the year comply with the mission statement.**

All actions of the CDC Housing Committee throughout the year complied with their mission statement.

**3. List the board's goals and objectives for the new calendar year.**

The committee shall support the full CDC in its goals by exploring in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.