

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: September 20, 2018

Item Number: **029**

Purchasing Office

Authorize an amendment to an existing contract with Wolters Kluwer Financial Services, Inc., to provide continued and additional automated audit management software and support, for an increase in the amount of \$439,948 and to extend the term by five years, for a revised total contract amount not to exceed \$564,970. (Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

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| Lead Department | Purchasing Office. |
| Fiscal Note | Funding in the amount of \$67,255 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Water. Funding in the amount of \$32,130 is available in the Fiscal Year 2017-2018 Operating Budget of the Office of the City Auditor. Funding for the remaining contract term is contingent upon available funding in future budgets. |
| Purchasing Language | Contract Amendment. |
| For More Information | Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov or to the buyer Gil Zilkha, at 512-974-2696 or Gil.Zilkha@austintexas.gov . |
| Council Committee, Boards and Commission Action | August 8, 2018 - Approved by the Water and Wastewater Commission on a 7-0 vote, with Commissioners Ho and Parton off the dais and Commissioners Schmitt and Bell absent. |

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| Client Department(s) | Austin Water; Office of the City Auditor. |
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Additional Backup Information:

The amendment is for continued TeamMate software and support, which includes software implementation, training, consulting, and maintenance. In addition to extending the current contract, TeamMate software and services are being added for the Austin Water department. During a quality assurance review, an independent validator recommended that Austin Water implement an audit management software tool to eliminate the need for physical routing of information, instead providing a consistent, reliable tool that is compatible with current City software already in use. Automation software will allow for greater efficiency and effectiveness, more consistent execution of audit methodology, better management and organization, and more reliable record retention.

TeamMate software is currently used by the City Auditor’s office and is the only automated audit management software utilized within the City. Standardizing on this software will allow for easier sharing of information within the City. Since TeamMate is also the industry-preferred software, this will make the peer review process more efficient.

Wolters Kluwer Financial Services, Inc. is the sole provider and has full right and title to license the TeamMate software package and provide maintenance and support.

Implementing the TeamMate software for Austin Water will provide a critical service in improving efficiencies which in turn will increase staff productivity.

Contract Detail:

| Contract Term | Length of Term | Current Contract Authorization | Requested Additional Authorization | Revised Total Authorization |
|----------------------|-----------------------|---------------------------------------|---|------------------------------------|
| Initial Term | 1 yr. | \$ 20,245 | | \$ 20,245 |
| Contract Amendment | | \$ 30,600 | | \$ 30,600 |
| Extension Option 1 | 1 yr. | \$ 21,257 | | \$ 21,257 |
| Contract Amendment | | \$ 30,600 | | \$ 30,600 |
| Extension Option 2 | 1 yr. | \$ 22,320 | | \$ 22,320 |
| Proposed Amendment | 5 yrs. | | \$439,948 | \$439,948 |
| TOTALS | 8 yrs. | \$125,022 | \$439,948 | \$564,970 |

Note:Contract Authorization amounts are based on the City’s estimated annual usage.