

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: September 20, 2018

Item Number: 038

Purchasing Office

Authorize award and execution of a multi-term contract with Pethealth Services (USA) Inc., to provide microchips, scanners, and an online database, for up to five years for a total contract amount not to exceed \$320,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department	Purchasing Office.
Fiscal Note	Funding in the amount of \$5,350 is available in the Fiscal Year 2017-2018 Operating Budget of Animal Services Office. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued an Invitation for Bids (IFB) 9200 EAL1001 for these goods. The solicitation issued on June 4, 2018 and it closed on June 19, 2018. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents < https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=125773 >.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized

	Contact Persons: Liz Lock, at 512-974-2034 or Liz.Lock@austintexas.gov <mailto:Liz.Lock@austintexas.gov> or Jonathan Dalchau, at 512-974-2938 or Jonathan.Dalchau@austintexas.gov <mailto:Jonathan.Dalchau@austintexas.gov>.
Client Department(s)	Animal Services Office.

Additional Backup Information:

The contract will provide microchips, scanners, and an online database for the Austin Animal Center (AAC). All dogs and cats brought into the AAC are scanned to determine if they have a microchip. The microchip provides identification for the animals to be returned back to their owners. If an animal is found to be without identification, the animal will be microchipped and registered into the AAC online database.

The contractor will provide all necessary equipment and materials to implant the microchips into the animal. Each microchip is designated with a unique 15-digit numeric code which will then be registered into the 24PetWatch and American Animal Hospital Association (AAHA) universal pet databases. Each scanner is a universal reader which can recognize all three known frequencies for animal microchip identification. Data will be downloaded from scanner memory in Excel format to the AAC computer system. The registration database is also available free of charge to pet owners.

AAC runs the largest no kill municipal animal shelter in the United States, providing shelter to more than 18,000 animals each year. The AAC is an open-intake facility where lost and surrendered animals from all of Travis County in need of shelter are accepted regardless of age, health, species or breed. The goal of the AAC is to place all adoptable animal in forever homes.

The current contract expires September 23, 2018. The requested authorization was determined using historical spend and future anticipated need. The recommended contractor is not the current provider for these goods.

Contract Detail:

Contract Term	Length	Contract of Term Authorization
Initial Term	2 yrs.	\$128,000
Optional Extension 1	1 yr.	\$ 64,000
Optional Extension 2	1 yr.	\$ 64,000

Optional Extension 3	1 yr.	\$ 64,000
TOTAL	5 yrs.	\$320,000

Note:Contract Authorization amounts are based on the City's estimated annual usage.