

**RECOMMENDATION FOR COUNCIL ACTION****VENDOR: STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC.**

**SUBJECT:** Authorize negotiation and execution of a multi-term contract with Stearns, Conrad and Schmidt, Consulting Engineers, to provide landfill gas collection services, control system operation maintenance, and repair services, for up to five years for a total contract amount not to exceed \$1,000,000. (District 2)

**MBE/WBE:** This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

**LEAD DEPARTMENT:** Purchasing Office

**CLIENT DEPARTMENT(S):** Austin Resource Recovery

**FISCAL NOTE:** Funding in the amount of \$200,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

**PURCHASING:** The Purchasing Office issued a Request for Proposals (RFP) 1500 SLW3000 for these services. The solicitation issued on May 14, 2018 and it closed on June 7, 2018. Of the two responses received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

**PRIOR COUNCIL ACTION:**

**FOR MORE INFORMATION CONTACT:** Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov)

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Sandy Wirtanen, at 512-974-7711 or [sandy.wirtanen@austintexas.gov](mailto:sandy.wirtanen@austintexas.gov) or Georgia Billela, at 512-974-2939 or [georgia.billela@austintexas.gov](mailto:georgia.billela@austintexas.gov)

**BOARD AND COMMISSION ACTION:** October 10, 2018 – To be reviewed by the Zero Waste Advisory Commission.

**ADDITIONAL BACKUP INFORMATION (RCA BODY)**

The contract will provide leachate and methane gas collection, control system operation maintenance, and repair services at the closed Austin Resource Recovery landfill located at 10108 FM 812. The services include non-routine and emergency services for all associated components, as well as greenhouse gas monitoring and reporting. The contract is in accordance with the Mandatory Greenhouse Gas Reporting Rule declared by the U.S. Environmental Protection Agency and Texas Administrative Code, Title 30, Part 1, Rule §330.371 that all landfills that accepted waste after January 1, 1980 must report methane emissions annually if the landfill emissions exceed 25,000 metric tons of carbon dioxide equivalents. The contract will provide for the continuation of statutory monitoring of landfill methane gas flows and methane content.

The current contract expires February 15, 2019.

An evaluation team with expertise in this area evaluated the offers and scored Stearns, Conrad and Schmidt, Consulting Engineers as the best to provide these services based on business experience, personnel qualifications and project management, project approach, total evaluated cost, local business presence, and Service-Disabled Veteran Business Enterprise certification.