

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: October 18, 2018

Item Number: 034

Purchasing Office

Authorize negotiation and execution of a contract with BBC Research and Consulting, Inc., to provide housing market analysis services, in an amount not to exceed \$191,775. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department	Purchasing Office.
Fiscal Note	Funding is available in the Fiscal Year 2018-2019 Operating Budget of Neighborhood Housing and Community Development.
Purchasing Language	Professional Service.
Prior Council Action	August 30, 2018 - Council approved item 12, an interlocal agreement, on an 11-0 vote.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or agendaoffice@austintexas.gov or to John Hilbun, at 512-974-1054 or john.hilbun@austintexas.gov .
Client Department(s)	Neighborhood Housing and Community Development.

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Additional Backup Information:

The contract is for housing market analysis services for Neighborhood Housing and Community Development (NHCD). The City must submit a five year consolidated plan that describes activities and resources used to meet the needs of low and moderate income families in order to receive funding from the U.S. Department of Housing and Urban Development (HUD). A required component of a consolidated plan is the completion of a housing market analysis (24 CFR §91.210) every five years. The consolidated plan includes the grantee's needs assessment, market analysis, and a strategic plan for addressing the community's priority needs for the period of the plan. The consolidated plan is designed to help states and local jurisdictions make data-driven, place-based investment decisions.

NHCD conducts a housing market analysis prior to each five year strategic planning period. The housing market analysis will identify the greatest housing needs and identify gaps in housing in the greater Austin area according to federal guidelines. If a housing market analysis is not conducted as part of the consolidated plan, the City could forfeit its federal funding for five years.

On August 30, 2018, Council approved an interlocal agreement related to conducting this Housing Market Analysis on behalf of several regional government parties, which is expected to satisfy the requirements set forth by HUD. The parties include the City, Housing Authority of the City of Austin, Travis County, Housing Authority of Travis County, and Travis County Housing Finance Corporation. These parties will reimburse the City for their portion of the final cost, which is approximately 63%.

BBC Research and Consulting, Inc. is uniquely qualified to provide these services based on extensive knowledge and experience concerning local market conditions and HUD regulations. BBC Research and Consulting, Inc. has been a key consultant on previous NHCD planning initiatives, including the City's 2014 Housing Market Analysis and the 2018 Regional Fair Housing Assessment.