



**HISTORIC LANDMARK COMMISSION  
PRESERVATION PLAN COMMITTEE  
Tuesday, September 18, 2018 – 4:30 p.m.  
One Texas Center, Room 560  
505 Barton Springs Road  
Austin, Texas**

**CURRENT MEMBERS:**

☒ *Terri Myers*  
☐ *Alexander Papavasiliou*  
☒ *Beth Valenzuela*

**MEETING NOTES**

**CALL TO ORDER**

**A. CITIZEN COMMUNICATION: GENERAL**

No citizen communication.

**B. REVIEW OF MINUTES**

**1. August 14, 2018**

Meeting notes were reviewed.

**C. DISCUSSION**

**1. Design standards**

- Audience is contractors, builders, architects, and property owners; commissioners; and staff.
- Have an abbreviated version to hand out, and/or have a shortlist of frequent project types on an early page in the document with hyperlinks to those sections. Consider an online version.
- Discuss requirements vs. recommendations—include both?
- Ensure that historic district applications have clear, well-illustrated sections for character-defining features, by feature or style.

UT class will present their research on other cities' practices on Oct. 9 and late November (date TBD).

The committee discussed establishing a working group to provide recommendations to the HLC on common design standards. Staff was directed to prepare a summary of the working group's purpose, timeline, and stakeholder groups for consideration at the Sept. 24 HLC meeting.

Staff will submit a Letter of Intent for a CLG grant to finalize and lay out the design standards.

**2. Other Committee business**

Meeting dates and times were discussed.

## **ADJOURNMENT**

*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 48 hours before the meeting date. Please call Andrew Rice, Historic Preservation Planner, at 974-1686 for additional information; TTY users route through Relay Texas at 711.*

*This is a public meeting, not a public hearing. Members of the public are welcome to attend and address the committee under Citizen Communication, but there is no public participation in the deliberations of the committee.*

*For more information on the Historic Landmark Commission, please contact Steve Sadowsky, Historic Preservation Officer, at 974-6454, or Cara Bertron, Deputy Historic Preservation Officer, at 974-1446.*