

**ORDINANCE NO. 20180920-054**

**AN ORDINANCE ESTABLISHING COMPENSATION AND BENEFITS  
FOR THE MUNICIPAL COURT CLERK; AND REPEALING PART 1 OF  
ORDINANCE NO. 20171019-028.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The City Council establishes the following compensation and benefits for the Municipal Court Clerk, Mary Jane Grubb:

- (A) Annual salary of \$143,291.20 paid in accordance with normal payroll practices.
- (B) The Municipal Court Clerk shall receive the following benefits:
  - (1) choice of medical and dental plans currently offered to City employees;
  - (2) mandatory participation in the Employees' Retirement System, with a City subsidy equivalent to that provided City employees;
  - (3) annual physical examination, with the City reimbursing the clerk for up to \$500 for co-payments not covered by health plan;
  - (4) Group term life insurance of one times annual salary;
  - (5) optional supplemental group term life insurance and dependent coverage currently offered to City employees;
  - (6) short-term disability insurance as provided in the benefits package for City employees;
  - (7) optional long-term disability insurance as provided in the benefits package for City employees;
  - (8) sick leave, accruing at a rate of 8 hours per month with no maximum accrual limit;
  - (9) personal leave, accruing at a rate of 1.92 days per month (23 days per year) with a maximum accrual limit of 400 hours and limited to 240 hours pay out upon separation of employment;

- (10) paid holidays as designated by the council, with two additional personal holidays of the clerk's choosing;
- (11) wireless telephone allowance of up to \$43.86 each pay period (equivalent to \$1,140.36 annually), subject to applicable taxes;
- (12) service incentive pay in accordance with City's Personnel Policies, Chapter A;
- (13) professional counseling through the Employee Assistance Program as provided in the benefits package for City employees;
- (14) optional participation in the City's FLEXTRA program and in deferred compensation programs as provided in the benefits package for City employees.

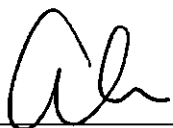
**PART 2.** Part 1 of Ordinance No. 20171019-028 is repealed.

**PART 3.** This ordinance takes effect the same date that pay adjustments for the City's non-sworn workforce become effective under the budget for the 2018-19 fiscal year. The compensation and benefits established in this ordinance beyond the first day of the first pay period for Fiscal Year 2018-2019 are contingent upon their funding in the City's 2018-2019 budget. Part 1 of this ordinance shall cease to have effect on the last day of the last pay period for fiscal year 2018-2019. This ordinance does not create a definite term of employment for the Municipal Court Clerk.

**PASSED AND APPROVED**

September 20, 2018

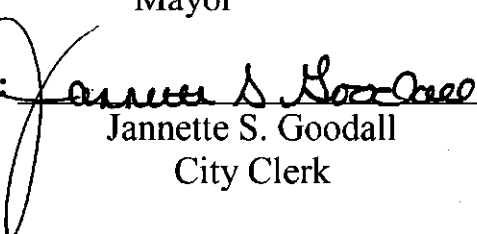
**APPROVED:**

  
Anne L. Morgan  
City Attorney

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Steve Adler  
Mayor

**ATTEST:**

  
Jannette S. Goodall  
City Clerk