

PARKS AND RECREATION BOARD

Membership List

1. Mrs. Beverly Griffith, Chair
2908 Scenic Drive (03)
Business:
Griffith Properties
1111 West 6th St. (03)
Phone: (W) 474-7784
(H) 451-0049
OA 02-02-88
CA 06-29-89
EX 06-01-91
2. Mrs. Louise Nivison, Vice Chair
3604-B Summit Bend (59)
(Navigation Chair)-Navigation Member
Phone: (H) 345-1282
OA 10-15-86
CA 06-07-88
EX 06-01-90
3. Mr. Lawrence Britton, Secretary
1613 Elmira Road (21)
(Navigation & Nominating Comm.)
Phone: (H) 926-1299
OA 07-27-78
CA 06-29-89
EX 06-01-91
4. Ron Cartlidge
1802 Woodland Avenue (41)
(Program & Nominating Comm.)
Business:
Mendez Middle School
5606 Village Square (44)
Phone: (W) 462-9287/462-3933
(H) 444-8729
OA 08-30-88
CA 08-30-88
EX 06-01-90
5. Richard Terrance (Terry) Colgan
8120 Ripplewood Drive (58)
(Program Committee Chair)
Business:
LCRA
P.O. Box 220 (67)
Phone: (W) 473-4067
(H) 451-5897
OA 06-29-89
EX 06-01-91

6. Erma Linda Cruz-Torres
910 Gullett (02)
(Programs Committee)
- OA 01-18-90
EX 06-01-90

Business:
San Juan Child Development Ctr.
P. O. Box 6403 (62)

Phone: (H) 385-4118
(W) 472-4384

7. Dr. Agnes Edwards
4309 Avenue G (51)
(Program Comm. & Ed. Consortium Rep.)
- OA 08-11-83
CA 06-29-89
EX 06-01-91

Business:
Texas Department of Human Resources

Phone: (W) 450-4403
(H) 454-5964

8. Mr. Charles Heimsath
1609 Preston Avenue (03)
(Land & Facilities Chair)
- OA 10-20-87
CA 06-07-88
EX 06-01-90

Business:
Capital Market Research
320 Congress Avenue #202 (01)

Phone: (W) 476-5000
(H) 478-2322

9. Mr. Neil Iscoe
1806 A Polo Road (03)
(Land & Facilities Comm.)
- OA 04-27-89
CA 06-29-89
EX 06-01-91

Business:
MCC

Phone: (W)
(H) 476-8478

10. Charles B. Kreutz
1414 Westover Road (03)
(Navigation Comm.)-Navigation Member
- OA 06-29-89
EX 06-01-90

Business:
Small, Craig & Werkenthin
Suite 1100, 100 Congress (01)

Phone: (W) 472-8355
(H) 477-2447

11. Mr. Doug Matthews OA 02-14-89
5807 Marilyn Drive (31) CA 06-29-89
(Program Comm. & Downtown Commission Rep.) EX 06-01-91

Business:

Doug Matthews Advertising
P. O. Box 9802, #567 (66)

Phone: (W) 499-8988
(H) 453-3022

12. Mrs. Sue Robinson OA 10-15-86
2407 Harris Blvd. (03) CA 06-07-88
(Land & Fac. & Nominating Comm.) EX 06-01-90

Business:

Robinson Properties

Phone: (H) 472-4040

13. Ruby E. Williams
3208 Cherrywood Rd. (22) CA 02-08-90
(Land and Facilities Committee) EX 06-01-91

Business: Texas Dept. of Agriculture
17th & Congress (01)

Phone: (H) 476-1062
(W) 463-7674

MEMBERS EMERITUS

Mrs. Roberta Crenshaw
2516 El Greco Cove

Business:

1811 West 35th Street (03)

Phone: (W) 454-4872
(H) 477-9439

(No Agendas)

Mrs. Ruth D. Isely
2301 Shoal Creek Blvd. (05)
Moved from Austin - June 1985

Mrs. Margaret Scarbrough
Scarbrough Building (01)

ADMINISTRATIVE OFFICER

Prenis Williams, Acting Director
Parks and Recreation Department
P.O. Box 1088 (67)

Phone: (W) 499-6717

OA - Original Appointment
CA - Current Appointment
EX - Expiration Date

Dated: February 22, 1990
/Membership List



MEMORANDUM

TO: Mayor and Council Members

CITY OF AUSTIN

PERFORMANCE REPORT for Quarter Ending December 31, 1989

This report provides a summary of the City's financial performance for the quarter ending December 31, 1989. It is intended to provide the Mayor and Council with a clear and concise overview of the City's financial status and to serve as a basis for discussion and action.

The City's financial performance for the quarter ending December 31, 1989, was generally in line with the budget. Total revenues for the quarter were \$11.5 million, compared to the budgeted amount of \$11.4 million. Total expenditures for the quarter were \$11.6 million, compared to the budgeted amount of \$11.5 million. The City's operating balance for the quarter was \$1.1 million, compared to the budgeted amount of \$1.2 million. The City's overall financial position for the quarter was strong, with a healthy operating balance and a solid foundation for the future.

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[Signature]
Cecilie Case, Mayor, City Manager



MEMORANDUM

TO: Mayor and Council Members

FROM: Camille Cates Barnett, Ph.D., City Manager

SUBJECT: Performance Report

DATE: February 12, 1990

The attached Performance Report for the period which ended on December 31, 1989, will be presented to the Council Audit Committee at their monthly meeting on Wednesday. This report includes changes in format and content intended to improve financial and operational reporting to the Council.

General Fund revenues are estimated to be \$1.6 million higher than budget due primarily to strong sales tax receipts. Although property tax collections at the end of December were below the previous year, record collections in January have reversed this trend. Traffic fines are running behind our budgeted estimates and will be monitored in future reports. Expenditures are projected to be \$1.2 million below budget because of savings in personnel costs. The General Fund is currently projected to end the year with a positive balance of \$2.8 million.

Strong performance in the first quarter has resulted in positive projections for our enterprise funds. While both utilities have reported revenues above estimates, these trends are subject to seasonal fluctuations. Brackenridge has also reported an increase in average daily occupancy of over 6% compared to last year. The enterprise funds are also projecting expenditures below budget due to savings in personnel costs.

Camille Cates Barnett, Ph.D.
City Manager

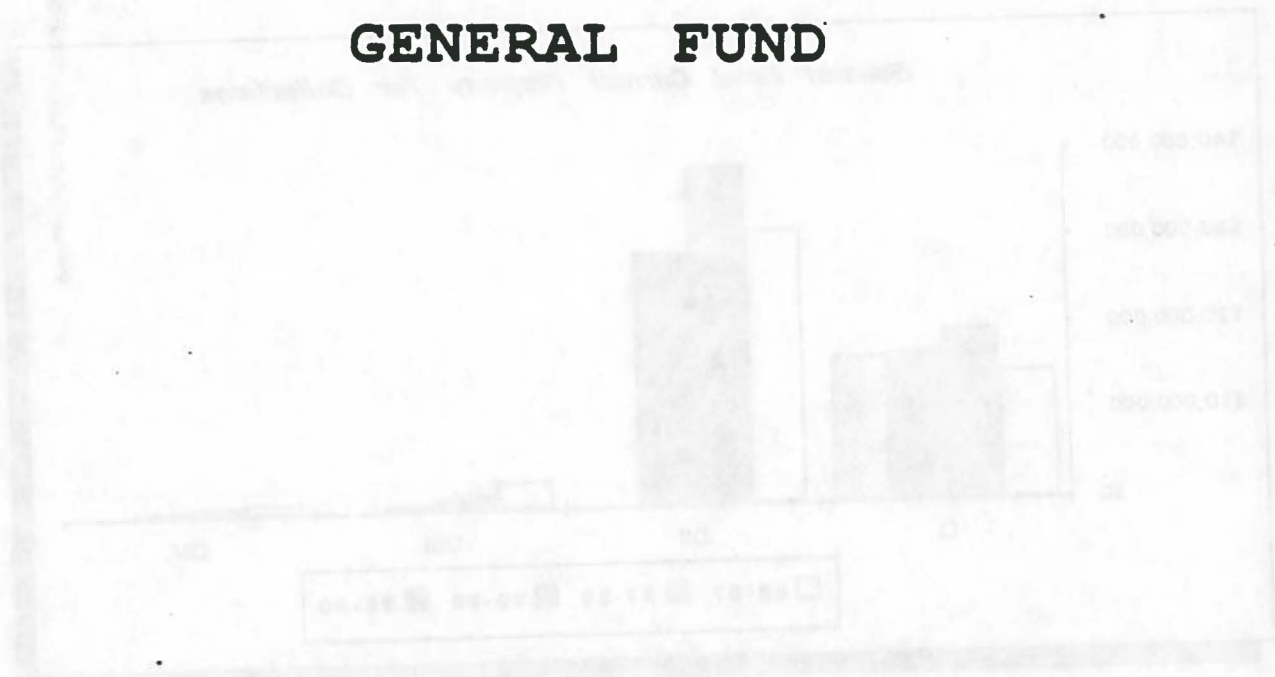
GENERAL FUND

Summary

Current year estimates for this fund show an ending balance of \$1.1 million, which is \$1.1 million above the previous year's ending balance of \$0.0 million. This increase is due to projected increases of \$1.1 million in revenues and decreases of \$0.0 million in expenditures.

Key Assumptions

Total property tax collections are projected through the first quarter of the year at \$1.1 million. Although this figure is \$0.1 million below the actual for the same time last year, we are confident in this projection. This revenue source is the primary level, which as of January 1, 1980, amounted to \$1.1 million above the actual for the same time last year. The following chart shows the current year's collection in quarters for the current fiscal year compared to the last three fiscal years.



As the months for the first quarter of 1981 roll in, we expect to see a significant increase in revenue. This is due to the fact that the current year's revenue is projected to be \$1.1 million above the previous year's ending balance of \$0.0 million. This increase is due to projected increases of \$1.1 million in revenues and decreases of \$0.0 million in expenditures. The following chart shows the current year's collection in quarters for the current fiscal year compared to the last three fiscal years.

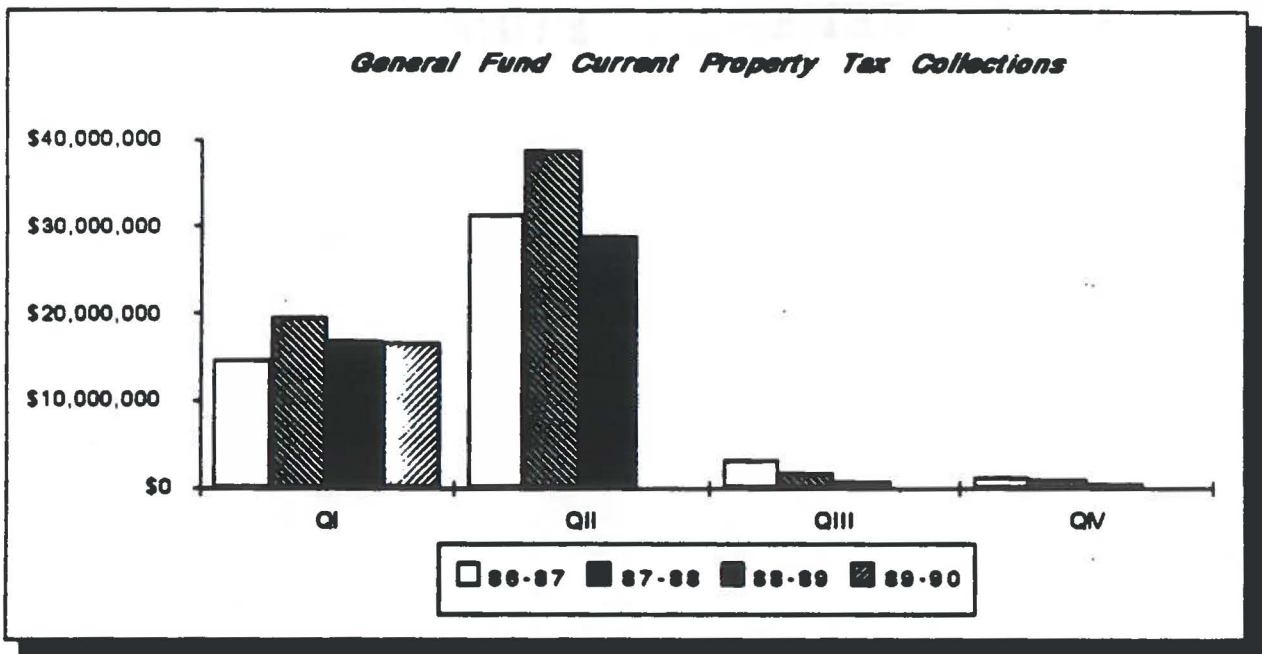
GENERAL FUND

Summary

Current year estimates for this fund shows an ending balance of \$2.83 million, which is \$2.83 million above amended budget due to projected increases of \$ 1.58 million in revenues, and decreases of \$ 1.25 million in expenditures.

Key Revenue Indicators

Total property tax collections received through the first quarter are \$15.7 million. Although this figure is 3.9% below collections for the same time last year, we are continuing to project this revenue source at the budgeted level, since as of January 31, 1990, collections were 16.1% above those for January 1989. The following chart shows cumulative current tax collections by quarter for the current fiscal year compared to the last three fiscal years.



Sales tax receipts for the first quarter are \$1.145 million above projected budget amounts. Collections each month have exceeded budget estimates, increasing from the comparable month last year by 12% to 22%. Sales tax revenues in the first quarter have historically accounted for 23.5% of yearly revenues. Projecting this seasonal trend for FY 1989-90 would result in revenues of \$53.1 million. This represents an increase of 12.6% over FY 1988-89 actual receipts; Perryman's short-term forecast for Austin, however, projects an increase in retail sales of 7.8%. Adjusting historical experience for current economic projections,

GENERAL FUND

Page 2.

we are updating our estimated revenue for sales tax for FY 1989-90 to \$51.6 million, an increase over budget of \$2.2 million.

Fines, forfeitures and penalties are estimated at \$7.73 million, \$667,000 below budget based on revenues to date. Most revenues in this category are currently ahead of budget, with the exception of traffic fines. Traffic fines are currently \$310,000 behind budgeted first quarter projections. In the first quarter, the number of traffic citations issued was also down 4.1% below the comparable 1988-89 quarter. This trend in citations may reflect vacancy rates in the Police department during the first quarter. The Municipal Court is still estimating their revenues, as a whole, to be at budget. This estimate does not include a special Warrant Enforcement Program scheduled to begin in June 1990. This program may generate revenues estimated at \$400,000.

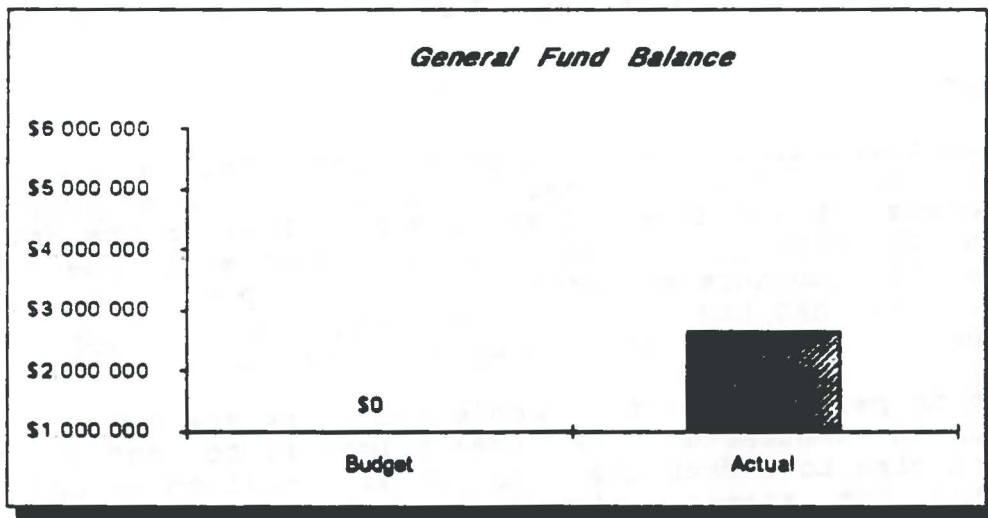
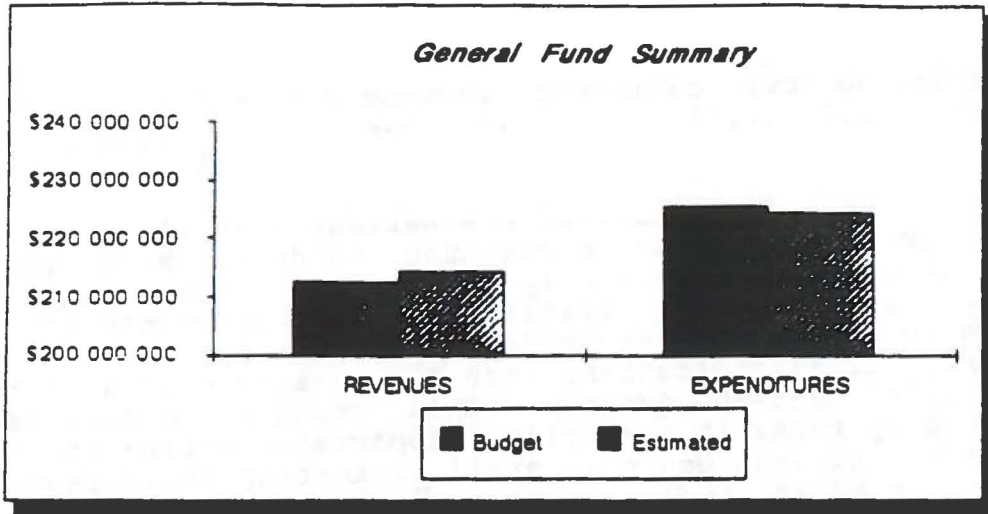
Licenses, Permits and Inspections are currently estimated at budget based on first quarter revenues. Development related revenues such as building permits, subdivision revenues, and Zoning applications are currently projected, to be at, or above budget.

Uses of Funds

General Fund expenditures are currently projected to be \$1.25 million below budget based primarily on lower than anticipated personnel costs. Major areas of savings have been in the Health and Police Departments. The Health Department has had difficulties filling nursing positions and new positions. The Police Department has had 33 vacancies during the first quarter. A police cadet class is presently scheduled for June, 1990.

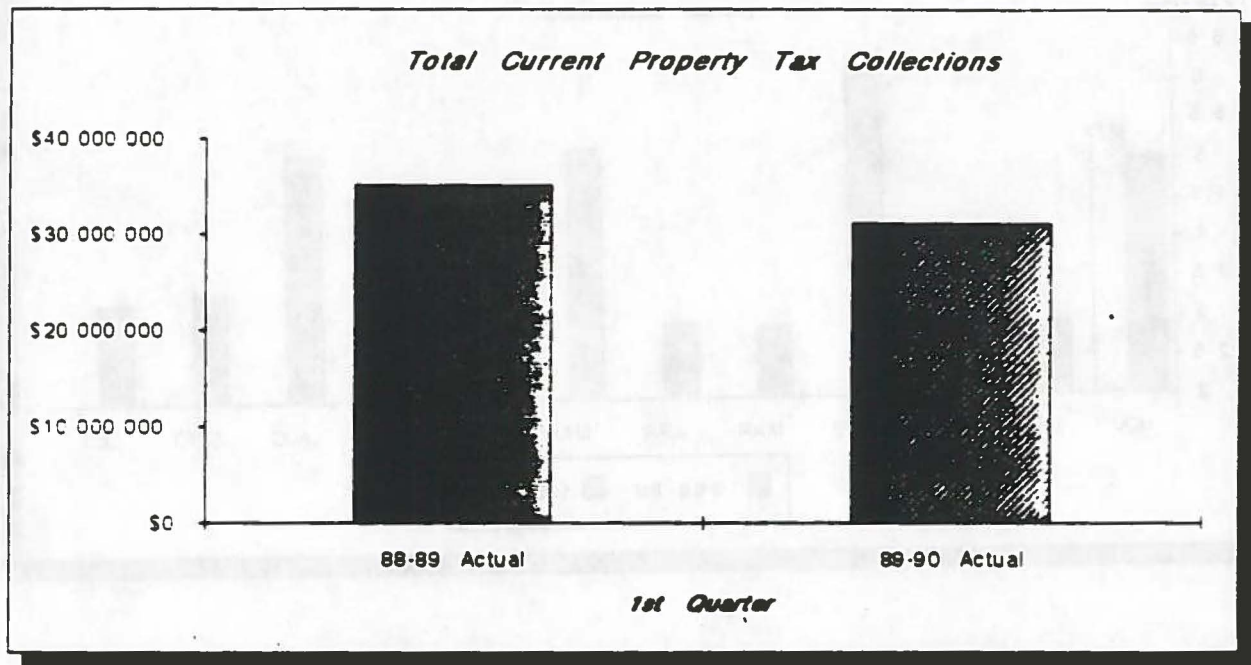
In addition to personnel costs, projected costs are reduced by \$1.9 million in contractual services primarily to reflect the revised work plan to offset the loss of \$1.9 million of Capital Metro funding for street maintenance. Public Works street maintenance efforts have been reprogrammed for reduced work in the areas of street reconstruction, litter control, grading of gravel alleys and streets, and clearing of City property. The Capital Metro board is expected to reconsider funding \$1.2 million of street resurfacing work at their next board meeting.

GENERAL FUND



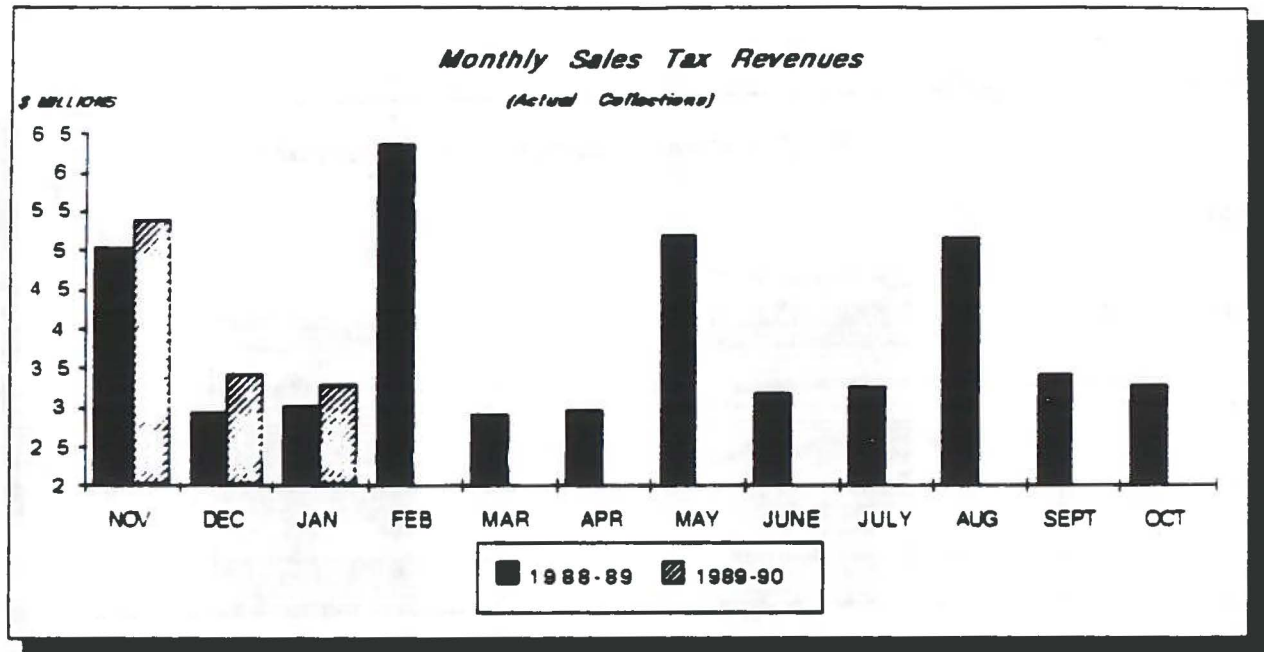
- . Revenues are estimated at \$1.6 million over budget.
- . Expenditures are estimated at \$1.2 million below budget.
- . Current year estimates for this fund show an ending balance of \$2.8 million above budget.

PROPERTY TAX

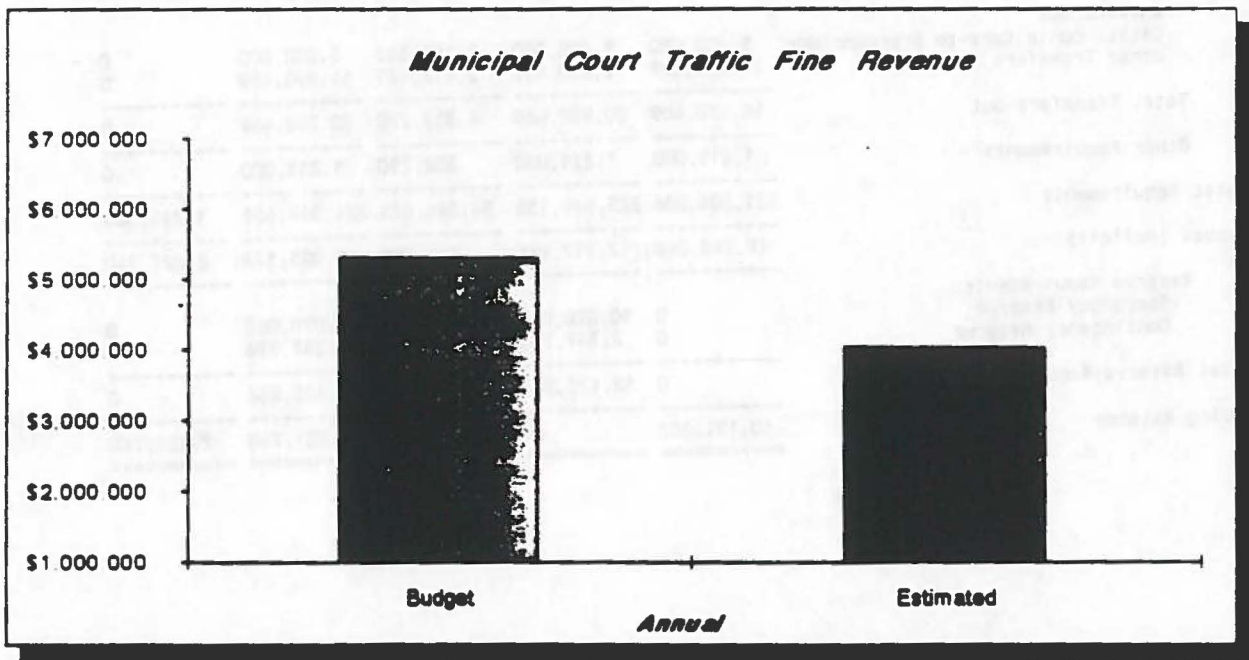
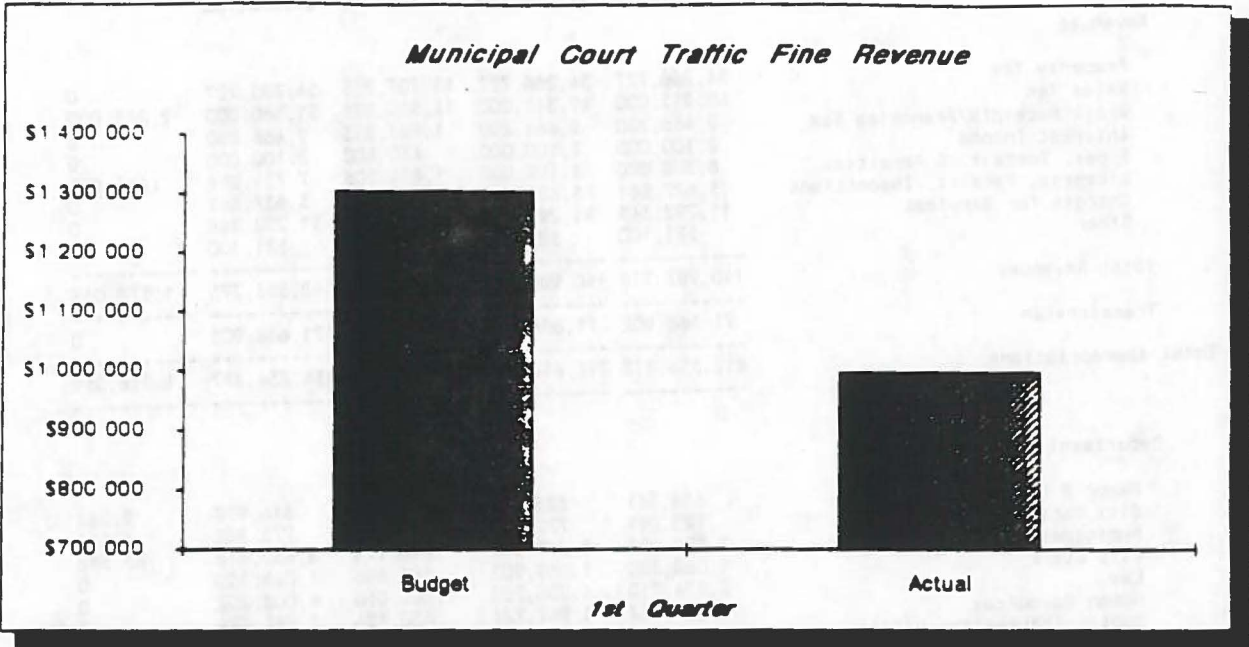


Collections were below last year's levels at the end of this reporting period (December 31) by \$3,956,422. Record collections in late January have now resulted in revenues of \$2,265,812 above last year.

SALES TAX



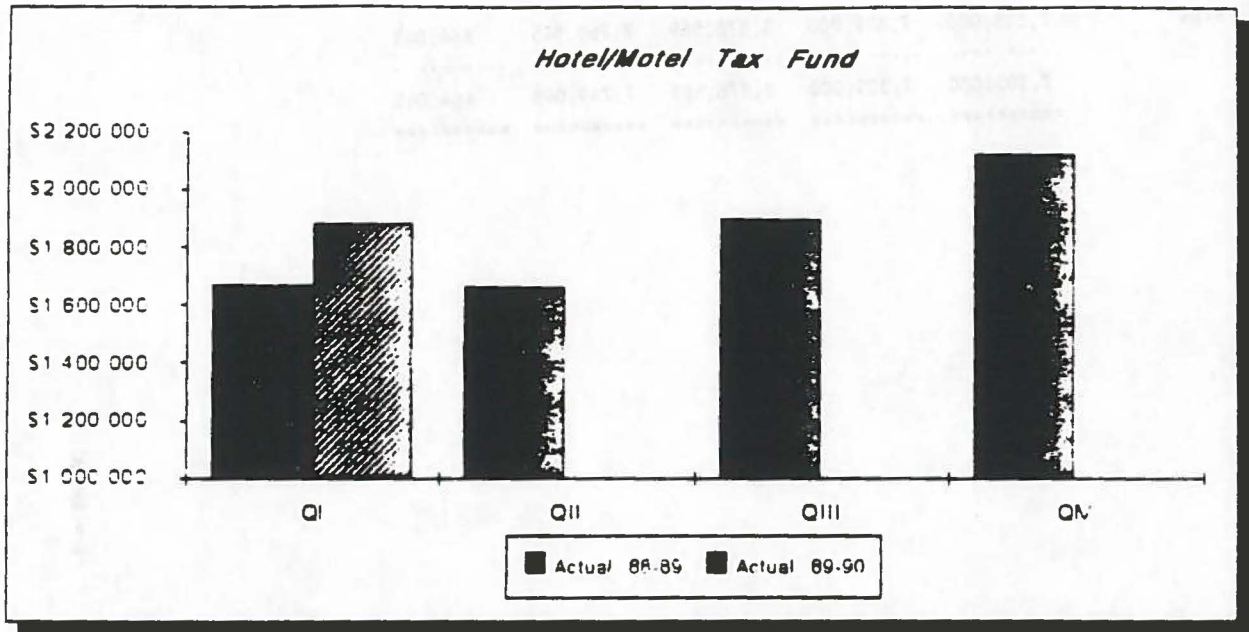
Sales tax receipts for this reporting period are \$1.1 million above projections.



General Fund
Quarter ending December 31, 1989

	Approved Budget	Amended Budget	Y-T-D w/ Enc	Estimate	Variance Fav (Unfav)
Beginning Balance	18,879,735	25,338,782	25,338,782	25,338,782	
Revenues					
Property Tax	54,266,727	54,266,727	15,707,955	54,266,727	0
Sales Tax	49,315,000	49,315,000	12,520,826	51,560,000	2,245,000
Gross Receipts/Franchise Tax	9,466,280	9,466,280	1,967,353	9,466,280	0
Interest Income	2,100,000	2,100,000	430,800	2,100,000	0
Fines, Forfeit. & Penalties	8,398,000	8,398,000	1,876,105	7,731,059	(666,941)
Licenses, Permits, Inspections	5,627,861	5,627,861	1,387,582	5,627,861	0
Charges for Services	11,292,348	11,292,348	2,672,709	11,292,348	0
Other	521,100	521,100	111,974	521,100	0
Total Revenues	140,987,316	140,987,316	36,675,304	142,565,375	1,578,059
Transfers In	71,568,902	71,668,902	17,881,666	71,668,902	0
Total Appropriations	212,556,218	212,656,218	54,556,970	214,234,277	1,578,059
Department Expenditures					
Mayor & Council	626,361	626,361	140,349	616,979	9,382
City Manager	723,091	779,463	175,634	773,302	6,161
Municipal Court	3,629,213	3,699,454	716,771	3,633,872	65,582
City Clerk	1,066,380	1,068,503	181,866	1,068,503	0
Law	3,974,710	4,008,202	1,200,056	4,008,202	0
Human Resources	1,904,662	1,942,224	430,184	1,942,224	0
Public Information Office	618,913	626,036	131,632	621,144	4,892
Information Systems	4,377,765	4,556,247	1,055,925	4,503,368	52,879
Planning & Development	8,956,473	8,967,088	3,381,902	8,927,515	39,573
Financial Services	6,258,928	6,265,297	1,658,870	6,161,537	103,760
Internal Audit	719,847	724,093	247,404	716,924	7,169
Police	51,753,935	51,866,304	10,625,296	51,278,162	588,142
Fire	36,529,152	36,848,466	8,341,092	36,822,207	26,259
Public Works & Transportation	15,606,832	15,766,697	4,750,000	15,766,697	0
Health & Human Services	31,360,510	31,434,222	9,714,312	31,225,752	208,470
Emergency Medical Services	5,818,156	5,822,402	1,162,797	5,720,236	102,166
Parks & Recreation	15,688,653	16,087,671	3,072,070	16,087,671	0
Library	6,534,224	6,545,093	1,498,167	6,518,471	26,622
Social Services	5,494,962	6,125,844	1,140,304	6,117,220	8,624
Total Department Expenditures	201,642,767	203,759,667	49,624,651	202,509,986	1,249,681
Transfers Out					
Catastrophic Care-to Brackenridge	5,600,000	5,600,000	1,106,645	5,600,000	0
Other Transfers	12,850,499	14,998,469	3,212,625	14,998,469	0
Total Transfers Out	18,450,499	20,598,469	4,319,270	20,598,469	0
Other Requirements	1,211,000	1,211,000	302,750	1,211,000	0
Total Requirements	221,304,266	225,569,136	54,246,671	224,319,455	1,249,681
Excess (deficit)	(8,748,048)	(12,912,918)	310,299	(10,085,178)	2,827,740
Reserve Requirements					
Emergency Reserve	0	10,078,068	10,078,068	10,078,068	0
Contingency Reserve	0	2,347,796	2,347,796	2,347,796	0
Total Reserve Requirements	0	12,425,864	12,425,864	12,425,864	0
Ending Balance	10,131,687	0	13,223,217	2,827,740	2,827,740

HOTEL/MOTEL TAX FUND



Actual first quarter Hotel/Motel tax receipts were \$1,878,569; 12.4% above 1988-89 actual first quarter collections. Repeated Hotel/Motel tax estimates using the budgeted annual growth rate of 3.67% for the balance of 1989-90, result in receipts of \$7,769,045; 6.3% above the 1989-90 budget.

md:

Hotel\Motel

115

REVENUES	Budget	Amended Budget	Y-T-D Receipts	Estimate	Variance Fav(Unfav)
Hotel/Motel Taxes	7,305,000	7,305,000	1,878,569	7,769,045	464,045

Total	7,305,000	7,305,000	1,878,569	7,769,045	464,045
	=====	=====	=====	=====	=====



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Prenis Williams, Acting Director
Parks and Recreation Department

DATE: February 21, 1990

SUBJECT: Soft Drink Machine at Walsh Boat landing

John Barr, who currently has a contract with the Parks and Recreation Department for the Emma Long concession (expires 6-13-91), has requested permission to install a soft drink vending machine in front of the public restrooms at Walsh Boat Landing. The request has been reviewed by Planning and Design and the Maintenance Supervisor for Walnut Creek District and is recommended for approval under the following restrictions:

1. Mr. Barr will install an electrical outlet for the machine at his own expense and be responsible for all costs, including utilities, involved in its operation and maintenance.
2. The vending machine will be added to Mr. Barr's contract at Emma Long Park by a modification to the original agreement and be subject to the same terms and conditions therein, including a commission payment of twenty-five percent (25%) of gross sales.
3. Mr. Barr will assume all responsibility for vandalism.
4. The price of soft drinks will be \$.60 per can, the same amount currently charged at Municipal Swimming Pools.

Please let me know if you need additional information.

Prenis Williams, Acting Director
Parks and Recreation Department

Tim Bunkley



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Prenis Williams, Acting Director
Parks and Recreation Department

DATE: February 20, 1990

SUBJECT: New Agreement with Capitol City Trap and Skeet Club

The Capitol City Trap and Skeet Club has facilities located on approximately 70 acres in the northwestern corner of Walter E. Long Metropolitan Park. The Club developed and operates the facilities under a 15-year agreement with the City which began in 1978. The Club has operated under the agreement at its present location for 11 years with no problems.

The Board of Directors of the Club recently voted to pursue grant funding from the Texas Parks and Wildlife Department to make several repairs and improvements to their facilities. Existing facilities include an access road, parking, a clubhouse, two trap fields, three skeet fields, one combined trap and skeet field, and three storage buildings. Proposed improvements include repair of the access road, addition of a classroom to the existing clubhouse, and addition of one shooting field.

PARD staff has reviewed and approves the proposed improvements to the facilities. However, staff will want to review final plans prior to construction. The master plan for Walter E. Long Metro Park allows continued use of the park area as a shooting range, and the Safety Office has determined that the new shooting field can safely occur at the present site.

State has \$100,000 annual grant / will repeat

\$57 Need for impr.

club is 75% ST.

\$144,431

1-New shooting field
2-repair road
3-classroom

Reviewed by JW

Agreement is almost the same as 1978 version

The grant program is a result of the General Appropriation Act (H.B. 656, 67th State Legislature) which provides funds for construction and improvement of public shooting ranges. Ranges must be located on land owned by the shooting club or organization, or else have a minimum 25-year use agreement for the land on which they are located, in order to qualify for the grant funding. The Capitol City Trap and Skeet Club is now in the 12th year of its 15-year agreement with the City. Since the Club is located on public parkland, it will need a new agreement with the City in order to qualify for the funding.

Attached to my memorandum is a draft new agreement between the City and the Club, followed by a packet of information about the Club which includes the existing agreement. The most significant change in the new agreement is in the term which is for 15 years with one ten (10) year option for renewal. Another important change is the requirement that all major improvements or expansion of the Club facilities must be approved by the City prior to construction. The City's ability to terminate the agreement both with cause and with no cause is retained.

*acceptable to
State*

The Club's grant application deadline was January 31, 1990. However, Texas Parks and Wildlife is aware that the Club and the City have not yet renegotiated the use agreement, and has given the Club until April 1, 1990 to do so.

RECOMMENDATION: Approve the draft new agreement between the City and the Capitol City Trap and Skeet Club.



Prenis Williams, Acting Director
Parks and Recreation Department

PW:SC
Attachments

PARKLAND IMPROVEMENT AND MANAGEMENT AGREEMENT

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

This Agreement, made and entered into this _____ day of _____, 1990, by and between the City of Austin, Texas, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter called City, acting by and through Camille Cates Barnett, Ph.D., City Manager, thereunto duly authorized do to do, and the Capitol City Trap and Skeet Club, a non-profit organization organized under the laws of State of Texas, hereinafter called Capitol City, acting by and through William Suhanin, President, thereunto duly authorized so to do:

WHEREAS, an agreement has existed between the City and Capitol City since 1978 which has allowed Capitol City to develop and operate a trap and skeet shooting facility on 70 acres in the northwestern corner of Walter E. Long Metropolitan Park; and,

WHEREAS, Capitol City wishes to make further improvements to their facility with assistance from a Texas Parks and Wildlife grant; and,

WHEREAS, such grant requires that Capitol City have an agreement of at least 15 years with an option to renew for up to 10 years; and,

WHEREAS, the City of Austin desires to allow Capitol City to make those improvements following the City's approval of improvement plans; and,

WHEREAS, the City and Capitol City desire the development and use of that portion of the Park to be governed by written agreement; and,

WHEREAS, it is in no way the intent of the parties that this agreement be a lease or other alienation of the Park premises; and,

WHEREAS, the ^{Austin} City of specifically retains the ability to regulate the hours and days of operation of the facilities as well as the fees to be charged for the use of the facility to the general public; and,

WHEREAS, the parties desire to insure that the general public shall have continued access to the premises for their use and enjoyment; NOW, THEREFORE,

WITNESSETH: That for and in consideration of the mutual promises hereinafter set forth and the benefits to be received, the parties hereto covenant and agree as follows:

I.

The City shall allow Capitol City to use an approximately seventy (70) acre tract of land, near the northwest corner of Walter E. Long Metropolitan Park, exact location specified by the Austin Parks and Recreation Department, for the development and operation of trap and skeet shooting facilities, a small bore rifle range and archery ranch.

II.

The clubhouse and outbuildings shall be used for recreation and educational programs for Capitol City members, hunter safety classes, and for the general public. Any indebtedness accrued during the use of the property by Capitol City shall be the liability of Capitol City and Capitol City will hold the City free and clear of any claims arising therefrom. The facilities and ground will be maintained by Capitol City and all improvements for operations by Capitol City will be solely at the expense of Capitol City and no expense whatever to the City. All major improvements or expansion must first be approved by the City. Capitol City agrees to diligently and expeditiously pursue grant funds from Texas Parks and Wildlife for use in improving existing facilities.

III.

Capitol City facilities will be open to the public and Capitol City groups for recreational use; educational events such as hunter safety training, firearm safety, marksmanship training, archery training; and for registered competition matches. All reservations for use of the facilities shall be made through the office of Capitol City with supervised hunter safety classes having priority. All reservations of the facilities shall be considered as closed functions not open to the general public unless specified otherwise by the organization making the reservation. Reservation fee and general use fees to organizations and individuals other than Capitol City members shall be set by the Director of Parks and Recreation with the approval of the City Council of the City. The days and hours of operation shall be subject to the approval of the Director of Parks and Recreation.

Entire
Facility
cannot
be reserved
at one time

IV.

Membership in Capitol City shall be open to the general public. All requirements for membership shall be subject to approval by the Director of Parks and Recreation.

V.

Capitol City shall be permitted to operate a concession stand for shooting supplies, food and beverages. All proceeds received from the concession are to be used by Capitol City for operation and maintenance of the facilities.

VI.

This agreement may not be assigned, either in part or in whole, by a party hereto without the written consent of the other party. Should Capitol City disband, dissolve or become inactive, this agreement shall become void and all rights and privileges affected hereby shall revert to the City and any permanent improvements hereafter placed on the grounds by Capitol City

shall become the property of the City, or at the discretion of the City the area shall be restored to its condition at the time of the agreement at the expense of Capitol City. All movable property shall remain the property of Capitol City. In the event such property is not removed within 30 days of termination, the City may take possession of such property without any liability or obligation to Capital City.

VII.

Capitol City shall be solely responsible and held liable for any injuries or deaths to persons on the premises during the term of this agreement and shall accordingly obtain adequate insurance coverage at its own expense. Capitol City agrees to procure and thereafter keep in full force and effect before commencing operation, a public liability and property damage insurance policy in the amount of \$1,000,000, with the City as an additional insured. Members of Capitol City shall in no way be deemed to be employees of the City of Austin by virtue of their working at the premises in question.

VIII.

Capitol City shall be responsible for providing restrooms at the subject premises. Restrooms utilized shall comply with local or state requirements as applicable.

IX.

If any time the City of Austin should determine that the operations in question are found to be unsafe, the City Manager of the City of Austin may direct that the operations cease immediately and not resume until such time that Capitol City can assure the City of Austin that the said operations are being operated in a safe manner.

X.

Capitol City agrees to maintain its status as a member of the Amateur Trapshooting Association, National Skeetshooting Association and the National Rifle Association and the failure of Capitol City to so do shall constitute grounds for termination of this agreement.

XI.

This Agreement shall be for a term of fifteen (15) years from the date of execution subject to renewal for one ten-year period. This agreement supercedes the prior agreement between the parties and may be cancelled at any time prior to expiration date by either party. The City agrees to furnish written notice 180 days prior to the effective date of termination if the termination is made with cause. If the agreement is terminated without cause the City agrees to provide a one-year written notice.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first written.

THE CITY OF AUSTIN

By _____
Camille Cates Barnett, Ph.D.
City Manager

ATTEST:

City Clerk

CAPITOL CITY TRAP AND SKEET CLUB

By _____
William Suhanin
President

12/12/89

STUART STRONG, MANAGER
PARD PLANNING AND DESIGN
PO BOX 1088
AUSTIN, TX 78767

STUART:

IN APRIL 1990, FUNDING WILL BECOME AVAILABLE UNDER THE GENERAL APPROPRIATION ACT, H.B. 656, 67TH TEXAS STATE LEGISLATURE FOR CONSTRUCTION AND IMPROVEMENT OF SHOOTING RANGES. THE BOARD OF DIRECTORS OF CAPITAL CITY TRAP & SKEET HAS VOTED TO PURSUE A PART OF THIS FUNDING IN AN EFFORT TO ADDRESS CURRENT AND FUTURE MAINTENANCE AND PARTICIPANT NEEDS AT THE CURRENT FACILITY LOCATED ON LAKE WALTER E. LONG AT 8707 LINDELL LANE.

ENCLOSED YOU WILL FIND THE FOLLOWING DOCUMENTS:

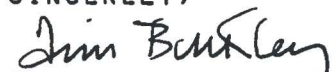
- GOAL STATEMENT
- CERTIFICATE OF INCORPORATION
- GENERAL DESCRIPTION OF THE AREA
- USER STATISTICS
- INSURANCE INFORMATION
- CURRENT LEASE COPY
- MAP OF EXISTING SITE & PROPOSED IMPROVEMENTS & CHANGES

ON 12/06/89, I REVIEWED PART OF THIS PROPOSAL WITH MEMBERS OF PARD PLANNING STAFF IN WHICH IT WAS AGREED THAT PARD HAS NO FUTURE, LONG RANGE PLANS FOR THE AREA, BUT, THAT THE REQUEST TO RENEW THE LAND LEASE FOR 25 MORE YEARS WOULD HAVE TO BE RENEGOTIATED FOR A LESSER PERIOD OF TIME. IN RESPONSE TO THIS, TEXAS PARKS & WILDLIFE DEPARTMENT HAS AGREED TO CONSIDER OUR APPLICATION IF WE HOLD A LAND LEASE OF 15 YEARS WITH A 25 YEAR LAND USE OPTION.

UPON REVIEW OF THIS INFORMATION, I WOULD APPRECIATE ANY RESPONSE AND SUPPORT THAT YOU MAY LEND TO THIS PROPOSAL BASED ON OUR MUTUAL DESIRE TO FACILITATE THE PUBLIC AND MEET USER NEEDS.

THANK YOU FOR YOUR TIME AND ATTENTION.

SINCERELY,



TIM BUNKLEY, CLUB MANAGER
CAPITAL CITY TRAP & SKEET

-

Non-Profit



The State of Texas

SECRETARY OF STATE

CERTIFICATE OF INCORPORATION OF

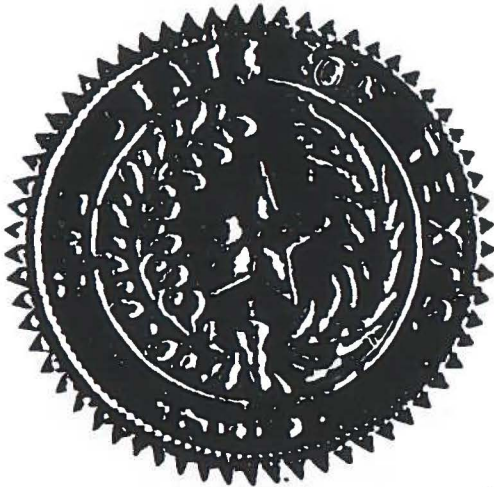
CAPITOL CITY TRAP AND SKEET CLUB

The undersigned, as Secretary of State of the State of Texas, hereby certifies that Articles of Incorporation for the above corporation duly signed and verified pursuant to the provisions of the Texas Non-Profit Corporation Act, have been received in this office and are found to conform to law.

ACCORDINGLY the undersigned, as such Secretary of State, and by virtue of the authority vested in him by law, hereby issues this Certificate of Incorporation and attaches hereto a copy of the Articles of Incorporation.

Dated JUNE 8 19 79


Secretary of State



ceb

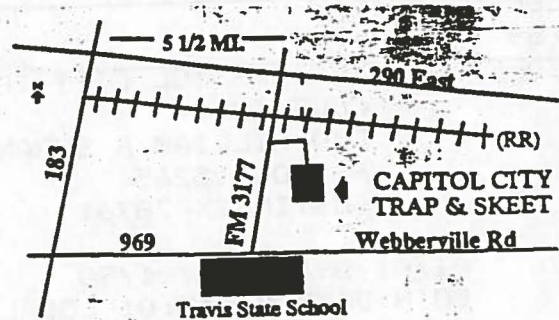
CAPITAL CITY TRAP & SKEET SHOTGUN RANGE FACILITY INVENTORY/USER INFORMATION

LOCATION:

8707 LINDELL LANE
HIGHWAY 290 E. & DECKER LANE
AT LAKE WALTER E. LONG

HOURS OF OPERATION:

OPEN TO THE PUBLIC
12NOON TO DARK
WEDNESDAY THROUGH SUNDAY AND
BY SPECIAL RESERVATION
(512) 272-8456 OR 272-4707



FACILITY DESCRIPTION:

CAPITAL CITY TRAP & SKEET SHOTGUN RANGE RESIDES ON
APPROXIMATELY 70 ACRES OF PUBLIC LAND OVERLOOKING
LAKE WALTER E. LONG. DEVELOPED AREAS INCLUDE:
--FOUR SKEET FIELDS
--THREE TRAP FIELDS INCLUDING DOUBLES AND INTERNATIONAL
WOBBLE TRAP
--LIGHTED FIELDS FOR NIGHT SHOOTING
--CLUBHOUSE, REST ROOMS, AND KITCHEN FACILITIES
--PICNIC AREAS

USER BREAKDOWN INFORMATION:

GROUPS	NUMBER	% OF TOTAL
HUNTER EDUCATION STUDENTS	60	0.2
4-H MEMBERS	700	2.4
CLUB MEMBERS	7000	24.1
COLLEGE STUDENTS	3000	10.3
LAW ENFORCEMENT OFFICERS	800	2.7
OUTDOOR EDUCATION STUDENTS	200	0.6
SHOOTING MATCH COMPETITORS	6300	21.7
OTHER SEASON PARTICIPANTS	10940	37.7
TOTALS:	29000	99.7

**NUMBER COLUMN REPRESENTS TOTAL AMOUNT OF ROUNDS THROWN ON
A YEARLY BASIS.

NOTICE OF INSURANCE - HUNTING CLUB LIABILITY

MASTER POLICY HOLDER - THE NATIONAL RIFLE ASSOCIATION 1600 RHODE ISLAND AVE NW WASHINGTON , DC 20036		POLICY NO POP100
		COVERAGE NUMBER 7622
COVERAGE EFFECTIVE DATE 01/01/88		

REPLACEMENT DATE 01/01/89	
------------------------------	--

INSURED CLUB: NRA, CAPITOL CITY TRAP & SKEET
CLUB INC
C/O WILLIAM R SUHANIN
PO BOX 15265
AUSTIN TX 78761

PERIOD: 01/01/89 TO 01/01/90
BOTH DAYS AT 12:01 LOCAL STANDARD TIME

LOCATION OF INSURED PREMISES: SEE ATTACHED

LIMITS OF LIABILITY

\$1,000,000 COMBINED SINGLE LIMIT BODILY INJURY & PROPERTY DAMAGE EACH OCCURENCE	COVERAGE A - OWNER, LANDLORD, TENANT
\$1,000 EACH PERSON \$10,000 EACH ACCIDENT	COVERAGE B - MEDICAL PAYMENTS
\$250 EACH OCCURENCE \$25 PER OCCURENCE DEDUCTIBLE	COVERAGE C - PROPERTY DAMAGE
\$500 EACH OCCURENCE	COVERAGE D - EMERGENCY TRANSPORTATION

COVERAGE APPLIES TO: COVERAGE A BROAD
COVERAGE B BROAD

MINIMUM PREMIUMS: COVERAGE A \$375.00
COVERAGE B \$50.00
COVERAGE C \$10.00
COVERAGE D INCLUDED

	RATE/MEMBER	NUMBER OF MEMBERS	ADVANCE PREMIUM
COVERAGE A	\$11.25	59	\$663.75
COVERAGE B	\$1.25	59	\$73.75
COVERAGE C	\$0.25	59	\$14.75
COVERAGE D	INCLUDED	59	INCLUDED

TOTAL ADVANCE PREMIUM COVERAGE A,B,C,D	\$752.25
ADDITIONAL INSURED PREMIUM	\$66.38
TOTAL ADVANCE ANNUAL PREMIUM	\$818.63

UNDERWRITTEN BY: CERTAIN UNDERWRITERS AT LLOYD'S, LONDON, ENGLAND

NOTICE OF INSURANCE - HUNTING CLUB LIABILITY

MASTER POLICY HOLDER - THE NATIONAL RIFLE ASSOCIATION 1600 RHODE ISLAND AVE NW WASHINGTON , DC 20036		POLICY NO POP100
		COVERAGE NUMBER 7622
COVERAGE EFFECTIVE DATE 01/01/88		

REPLACEMENT DATE 01/01/89	
------------------------------	--

MAILING ADDRESS OF INSURED PREMISES: DEPT OF PARKS & RECREATION
AUSTIN TX 78761

LOCATION OF INSURED PREMISES:

8707 LINDEL LN, AUSTIN, TX

INTEREST OF INSURED CLUB: TENANT

ADDITIONAL ASSURED: CITY OF AUSTIN

AS LAND/RANGE OWNER BUT ONLY IN RESPECT OF LIABILITY ARISING FROM INSURED CLUB ACTIVITIES AND SUBJECT TO ALL THE TERMS, CONDITIONS, AND LIMITATIONS OF THIS INSURANCE.

THE STATE OF TEXAS
COUNTY OF TRAVIS

I
I
I

This Agreement, made and entered into this 7th day of December, 1978, by and between the City of Austin, Texas, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter called City, acting by and through Dan H. Davidson, City Manager, thereunto duly authorized so to do, and the Capital City Trap and Skeet Club, a non-profit organization organized under the laws of the State of Texas, hereinafter called Organization, acting by and through Darryl Capparelli, President, thereunto duly authorized so to do:

WHEREAS, the City of Austin desires for a portion of Walter E. Long Metropolitan Park, hereinafter sometimes referred to as "Park", to be developed for use as a trap and skeet shooting facility, a small bore rifle range and archery range; and,

WHEREAS, the City of Austin desires to allow the Capital City Trap and Skeet Club to make those improvements; and,

WHEREAS, the City and the club desire for the club's development and use of that portion of the Park to be governed by written agreement; and,

WHEREAS, it is in no way the intent of the parties that this agreement be a lease or other alienation of the Park premises; and,

WHEREAS, the City of Austin specifically retains the ability to regulate the hours and days of operation of the facilities as well as the fees to be charged for the use of the facility to the general public; and,

WHEREAS, the parties desire to insure that the general public shall have continued access to the premises for their use and enjoyment; Now, Therefore,

WITNESSETH: That for and in consideration of the mutual promises herein-
after set forth and the benefits to be received, the parties hereto covenant and
agree as follows:

I.

The City shall allow the Organization to use an approximately seventy
(70) acre tract of land, near the northwest corner of Walter E. Long Metropolitan
Park, exact location to be specified by the Austin Parks and Recreation Department,
for the construction of trap and skeet shooting facilities, a small bore rifle range
and archery range.

II.

The clubhouse and outbuildings shall be used for recreation and educational
programs for the Organization members, hunter safety classes, and for the general
public. Any indebtedness accrued during the use of the property by the Organization
shall be the liability of the Organization and the Organization will hold the City
free and clear of any claims arising therefrom. The facilities and grounds will be
maintained by the Organization and all improvements for operations by the Organizatio
will be solely at the expense of the Organization and no expense whatever to the
City.

III.

The Organization facilities will be open to the public and Organization
groups for recreational use; educational events such as hunter safety training,
firearm safety, marksmanship training, archery training; and for registered competi-
tion matches. All reservations for use of the facilities shall be made through the
office of the Organization with supervised hunter safety classes having priority.
All reservations of the facilities shall be considered as closed functions not open

to the general public unless specified otherwise by the organization making the reservation. Reservation fee and general use fees to organizations and individuals other than Organization members shall be set by the Director of Parks and Recreation with the approval of the City Council of the City. The hours of operation shall be set upon the mutual agreement of the club and the Director of Parks and Recreation.

IV.

Membership in the Organization shall be open to the general public. All requirements for membership shall be subject to approval by the Director of Parks and Recreation.

V.

The Organization shall be permitted to operate a concession stand for shooting supplies, food and beverages. All proceeds received from the concession are to be used by the Organization for operation and maintenance of the facilities.

VI.

This agreement may not be assigned, either in part or in whole, by a party hereto without the written consent of the other party. Should the Organization disband, dissolve or become inactive, this agreement shall become void and all rights and privileges affected hereby shall revert to the City and any permanent improvements hereafter placed on the grounds by the Organization shall become the property of the City, or at the discretion of the City the area shall be restored to its condition at the time of the agreement at the expense of the Organization. All movable property shall become the property of the Organization. At any time the City may assume operation of the facility so long as the same or similar degree of availability of the facility is maintained.

VII.

The Organization shall be solely responsible and held liable for any injuries or deaths to persons on the premises during the term of this agreement and shall accordingly obtain adequate insurance coverage at its own expense. The Organization agrees to procure and thereafter keep in full force and effect before commencing operation, a public liability and property damage insurance policy in the amount of \$1,000,000, which shall insure the City of Austin as well as the Organization. Members of the Organization shall in no way be deemed to be employees of the City of Austin by virtue of their working at the premises in question.

VIII.

The Organization shall be responsible for providing restrooms at the subject premises utilizing either a holding tank or portable buildings. The type utilized shall be subject to the approval of the Director of Parks and Recreation.] X

IX.

If any time the City of Austin should determine that the operations in question are found to be unsafe, the City Manager of the City of Austin may direct that the operations cease immediately and not resume until such time that the Organization can assure the City of Austin that the said operations are being operated in a safe manner.

X.


The Organization agrees to maintain its status as a member of the Amateur Trapshooting Association, National Skeetshooting Association and the National Rifle Association and the failure of the Organization to so do shall constitute grounds for termination of this agreement.

XI.

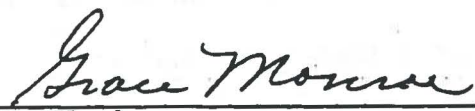
This Agreement shall be for a term of fifteen (15) years from the date of execution, subject to renewal at the end of the term by agreement of the parties hereto. This agreement may be cancelled at any time prior to expiration date by either party. The City agrees to furnish written notice 180 days prior to the effective date of termination if the termination is made with cause. If the agreement is terminated without cause the City agrees to provide a one year written notice.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first written.

THE CITY OF AUSTIN

By 
Dan H. Davidson
City Manager

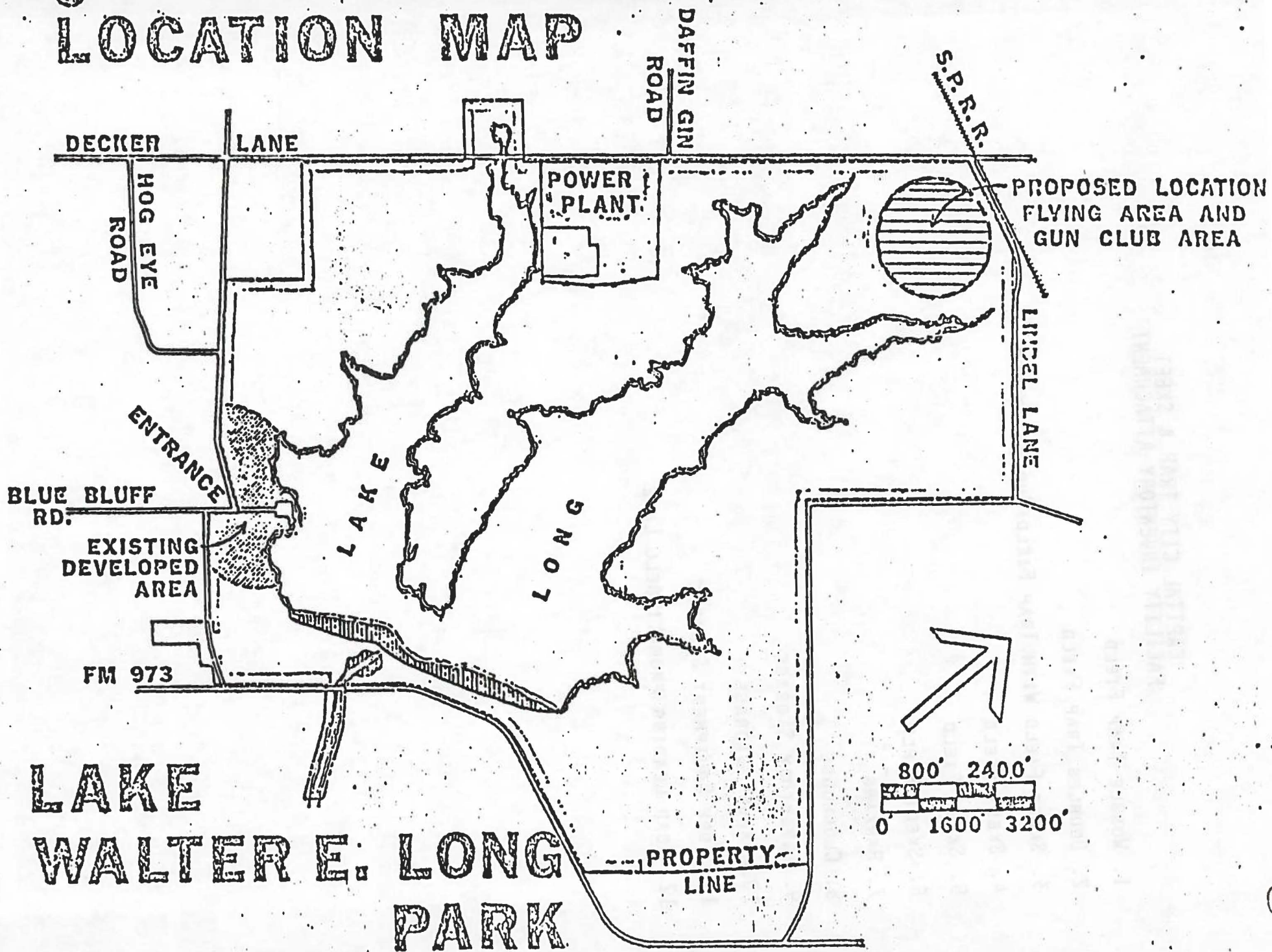
ATTEST:


City Clerk

CAPITOL CITY TRAP AND SKEET CLUB

By 
Darryl Capparelli
President

LOCATION MAP



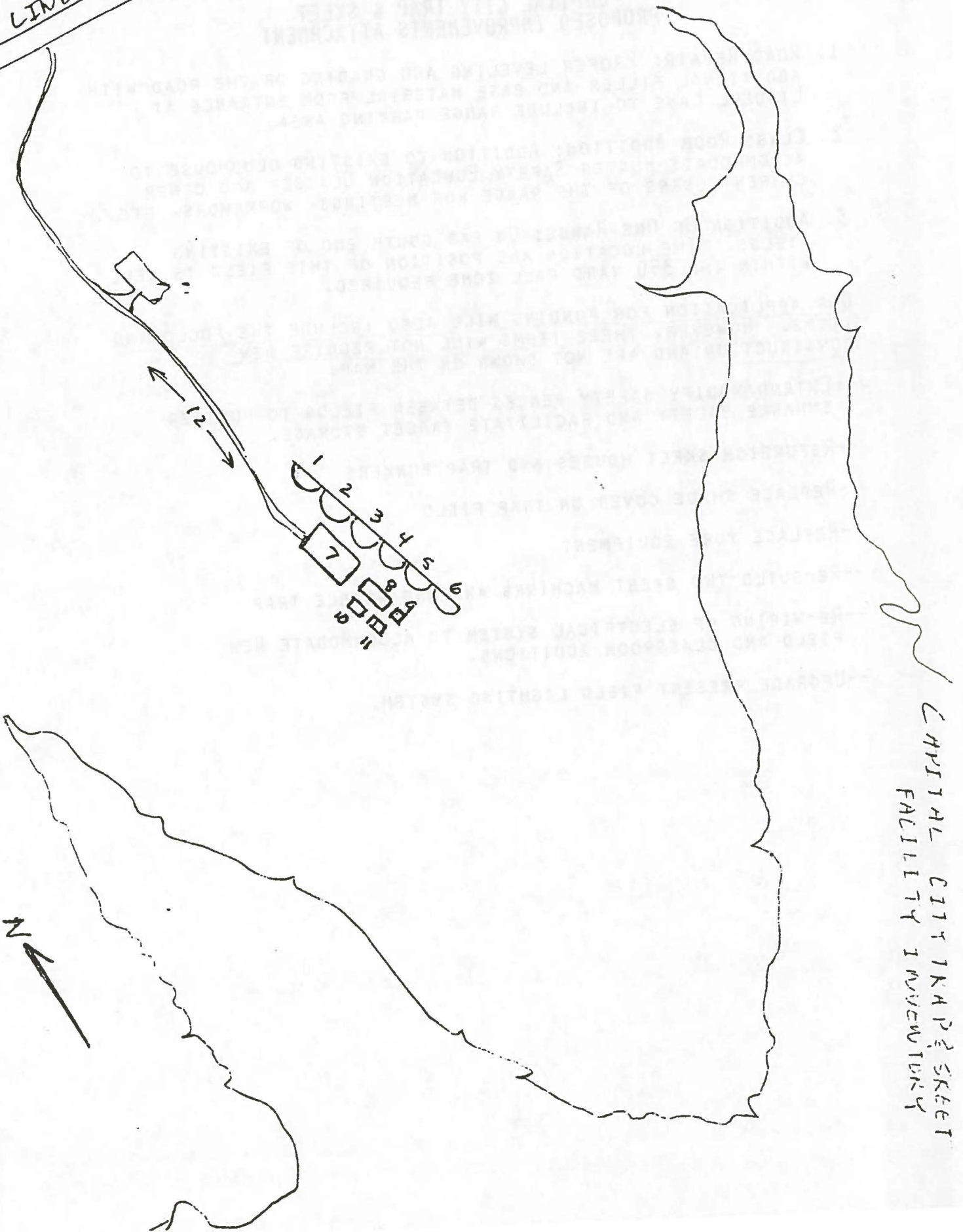
CAPITAL CITY TRAP & SKEET
FACILITY INVENTORY ATTACHMENT

1. WOBBLE TRAP FIELD
2. DOUBLES TRAP FIELD
3. SKEET FIELD WITH TRAP FIELD SUPER-IMPOSED
4. SKEET FIELD
5. SKEET FIELD
6. SKEET FIELD
7. PARKING
8. CLUBHOUSE
9. INVENTORY STORAGE
10. TARGET STORAGE
11. TURF EQUIPMENT STORAGE
12. ROAD LEADING FROM LINDELL LANE

CAPITAL CITY TRAP & SNAKE
FACILITY INVENTORY

LINDELL LAKE

DECKER LAKE



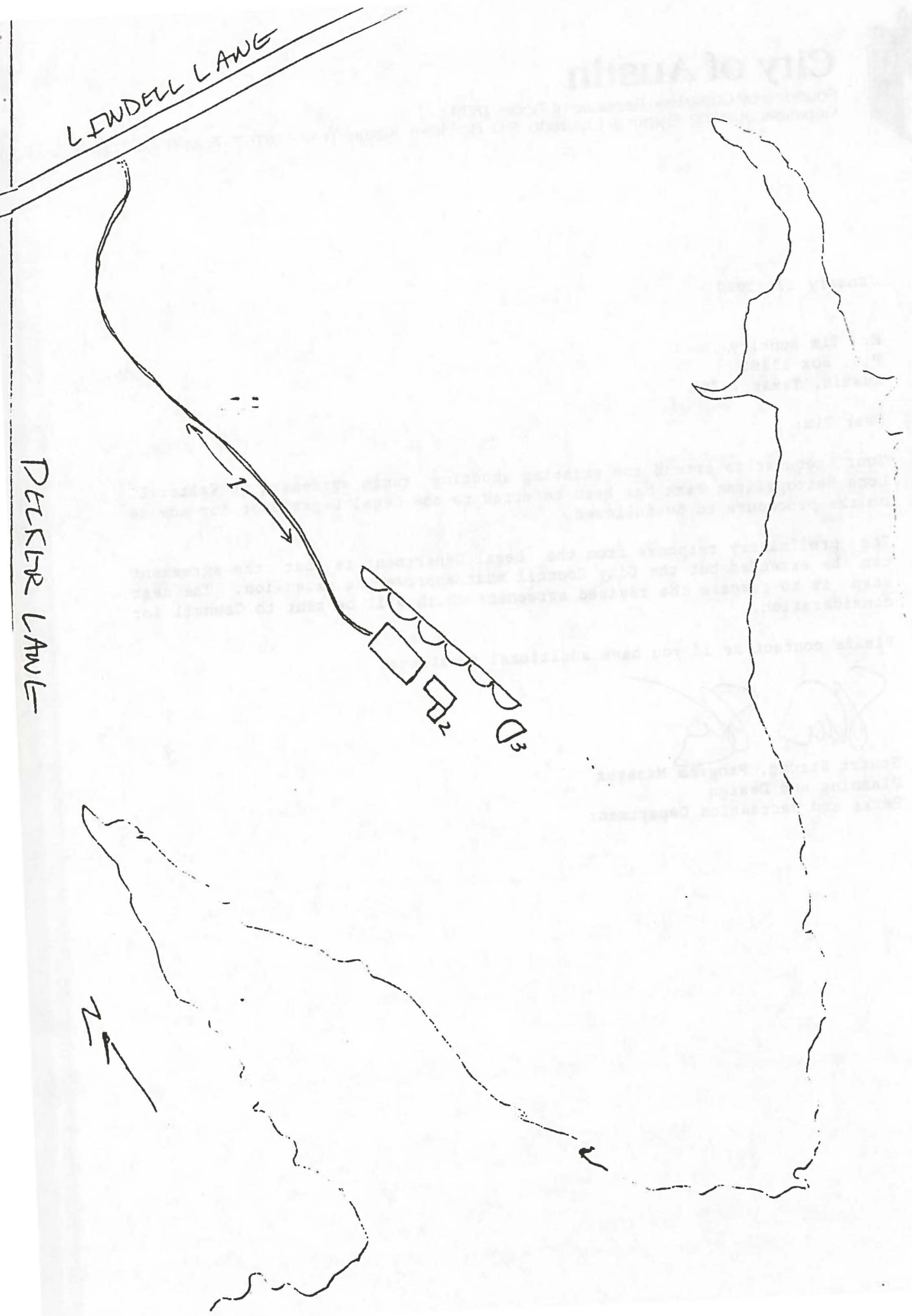
CAPITAL CITY TRAP & SKEET PROPOSED IMPROVEMENTS ATTACHMENT

1. **ROAD REPAIR:** PROPER LEVELING AND GRADING OF THE ROAD WITH ADDITIONAL FILLER AND BASE MATERIAL FROM ENTRANCE AT LINDELL LANE TO INCLUDE RANGE PARKING AREA.
2. **CLASS ROOM ADDITION:** ADDITION TO EXISTING CLUBHOUSE TO ACCOMMODATE HUNTER SAFETY EDUCATION CLASSES AND OTHER CURRENT USERS OF THE RANGE FOR MEETINGS, WORKSHOPS, ETC..
3. **ADDITION OF ONE RANGE:** ON FAR SOUTH END OF EXISTING FIELDS. THE LOCATION AND POSITION OF THIS FIELD IS WELL WITHIN ~~THE~~ 350 YARD FALL ZONE REQUIRED.

OUR APPLICATION FOR FUNDING WILL ALSO INCLUDE THE FOLLOWING ITEMS. HOWEVER, THESE ITEMS WILL NOT REQUIRE NEW CONSTRUCTION AND ARE NOT SHOWN ON THE MAP:

- EXTEND/MODIFY SAFETY FENCES BETWEEN FIELDS TO FURTHER ENHANCE SAFETY AND FACILITATE TARGET STORAGE.
- REFURBISH SKEET HOUSES AND TRAP BUNKERS
- REPLACE SHADE COVER ON TRAP FIELD
- REPLACE TURF EQUIPMENT
- RE-BUILD TWO SKEET MACHINES AND ONE WOBBLE TRAP
- RE-WIRING OF ELECTRICAL SYSTEM TO ACCOMMODATE NEW FIELD AND CLASSROOM ADDITIONS.
- UPGRADE PRESENT FIELD LIGHTING SYSTEM.

CAPITAL CITY TRAP & SKELT
PROPOSED IMPROVEMENTS





City of Austin

Founded by Congress, Republic of Texas, 1839

Municipal Building, Eighth at Colorado, P.O. Box 1088, Austin, Texas 78767 Telephone 512 496 2000

January 17, 1990

Mr. Tim Bunkley
P.O. Box 15265
Austin, Texas 78761

Dear Tim:

Your request to extend the existing shooting range agreement at Walter E. Long Metropolitan Park has been referred to the Legal Department for advise on the procedure to be followed.

The preliminary response from the Legal Department is that the agreement can be extended but the City Council must approve the extension. The next step is to prepare the revised agreement which will be sent to Council for consideration.

Please contact me if you have additional questions.

Stuart Strong, Program Manager
Planning and Design
Parks and Recreation Department



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Prenis Williams, Acting Director
Parks and Recreation Department

DATE: February 22, 1990

SUBJECT: 3902 Waters Edge Drive, 4108 waters Edge Drive and 4004 Harbor
Light Cove. Construction of two slip boat docks with roof.

A request has been received from Signor Enterprises, on behalf of the owners of the above properties, for approval of construction of a two slip boat dock on each of the lots.

The site plans have been approved by the Planning and Development Department, meeting all the requirements of Part E of the Land Development Code, including all amendments.

The proposed boat docks will be constructed in existing inlets provided when the subdivision was built some years ago. Bulkheading was also constructed at that time.

Recommendation

Staff recommend approval of the request to construct a two slip boat docks with roof at 3902 Waters Edge Drive, 4108 Waters Edge Drive and 4004 harbor Light Cove.

Prenis Williams, Acting Director
Parks and Recreation Department

PW:pm

ENTERPRISES INC.

Date: January 11, 1990

To: Director Parks & Recreation Department

From: Signor Enterprises Inc.

Subject: Dock permit, legal address: Lot 11
Waters Edge, Section II-A, Book 84, Page 64-C,
Travis County, Texas

We are requesting approval of our residential
boat dock plans at 4004 Harbor Light Cove for
construction in February 1990.

The two slips are to be built from treated (CCA)
lumber driven approximately ten feet into the lake
bottom.

Bulkheading along the entire lot adjoining the
lake was permitted and built several years ago. This
additional construction should not adversely affect
any shoreline erosion, drainage, or other environmental
concerns.

Thank you for your consideration.


Rusty Signor

Date: January 11, 1990

To: Director Parks & Recreation Department

From: Signor Enterprises Inc.

Subject: Dock permit, legal address: Lot 8,
Waters Edge, Section II-A, Book 84, Page 64-C,
Travis County, Texas

We are requesting approval of our residential
boat dock plans at 4108 Waters Edge Dr. for
construction in February 1990.

The two slips are to be built from treated (CCA)
lumber driven approximately ten feet into the lake
bottom.

Bulkheading along the entire lot adjoining the
lake was permitted and built several years ago. This
additional construction should not adversely affect
any shoreline erosion, drainage, or other environmental
concerns.

Thank you for your consideration.



Rusty Signor

1001 R ENTERPRISES, INC.

Date: January 11, 1990

To: Director Parks & Recreation Department

From: Signor Enterprises Inc.

Subject: Dock permit, legal address: Lot 2,
Waters Edge, Section II-A, Book 84, Page 64-C,
Travis County, Texas

We are requesting approval of our residential
boat dock plans at 3902 Waters Edge Dr. for
construction in February 1990.

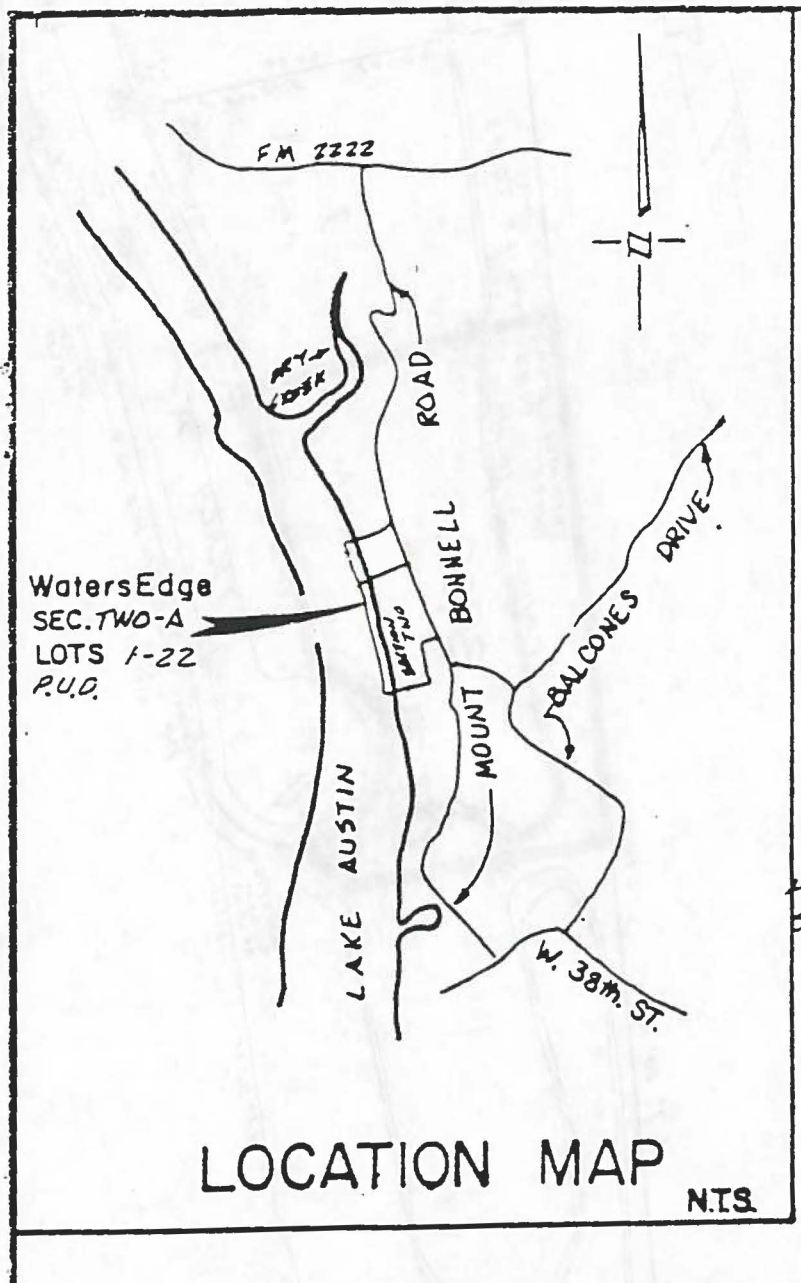
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Bulkheading along the entire lot adjoining the
lake was permitted and built several years ago. This
additional construction should not adversely affect
any shoreline erosion, drainage, or other environmental
concerns.

Thank you for your consideration.



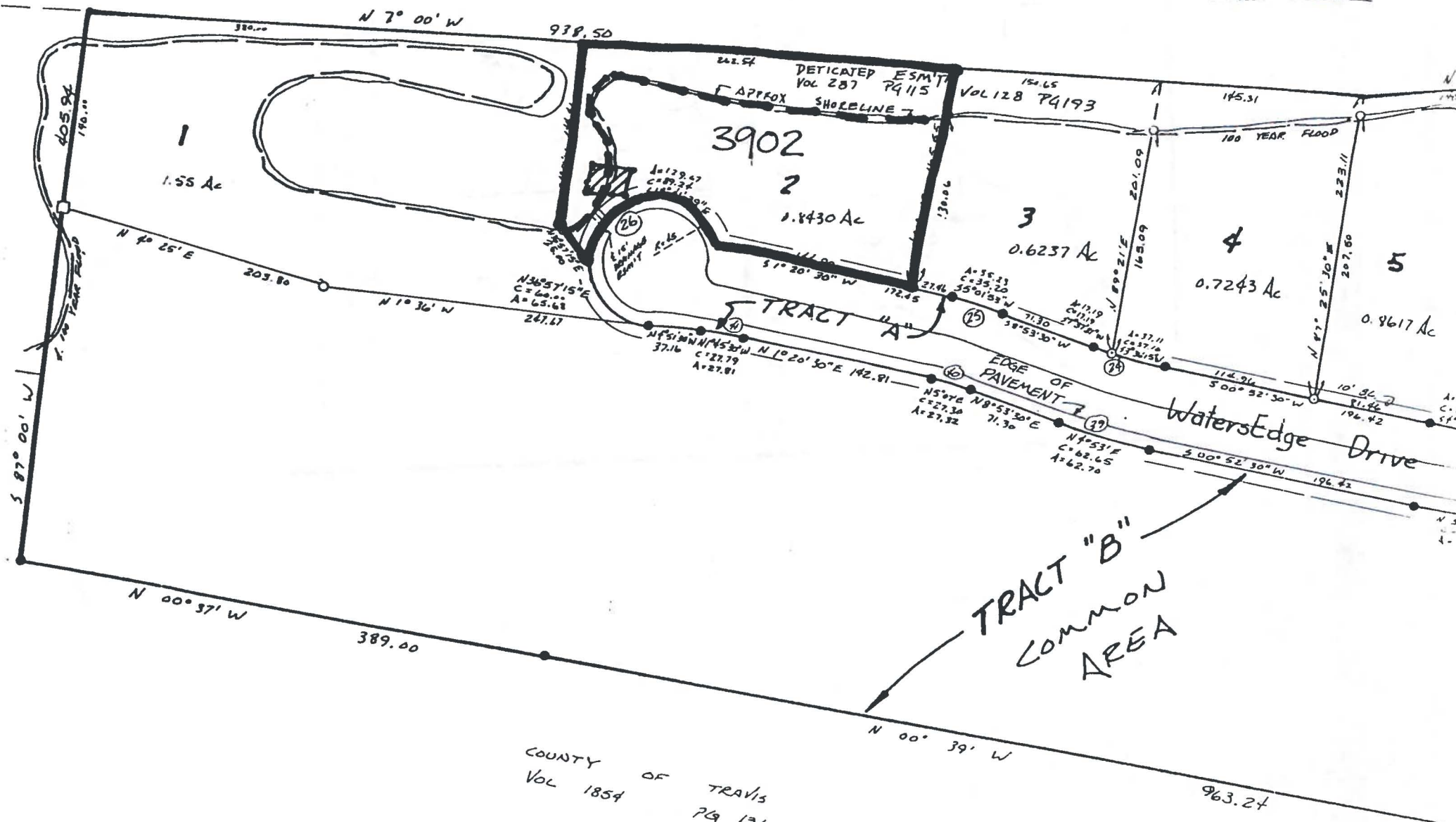
Rusty Signor



pg. 642

LAKE

SCALE 1" = 100'



LEGEND

• Lot Pin

Scale 1"=40'

Lot 3

165.65'
130.06'

113.13'

Lot 2

3902
Waters
Edge
Drive

LAKE AUSTIN

262.54'

221.00'

Wood
Bulkhead

510.54'

144.79'

WATERS EDGE DRIVE

31.0'

Dock

30'

16.5'

C=89.24'

LONG
DRAIN

20.7'

15.3'

35.0'

144.41'

SCALE 1" = 40'

LEGEND

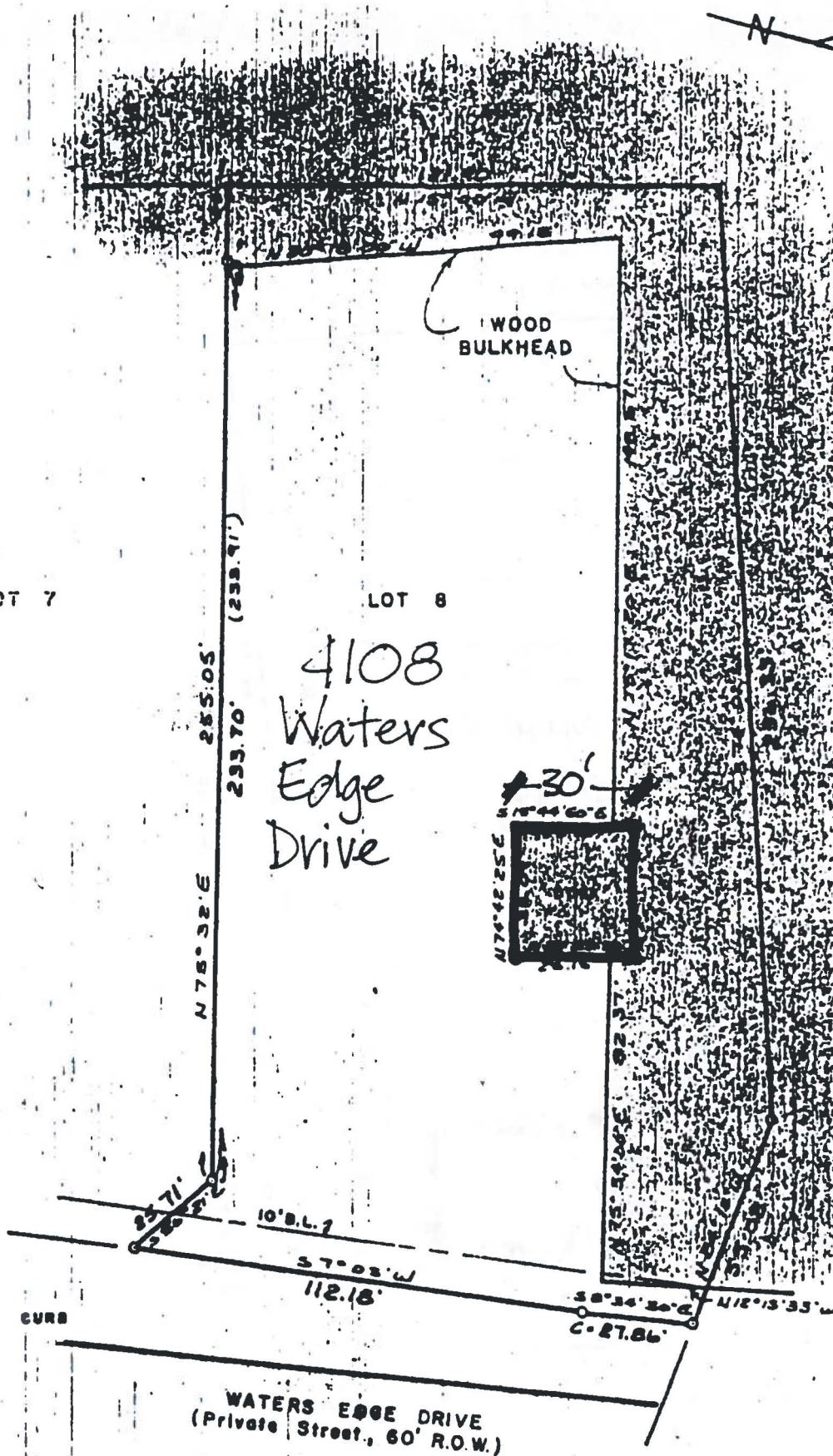
o Lot Pin

LOT 7

LOT 8

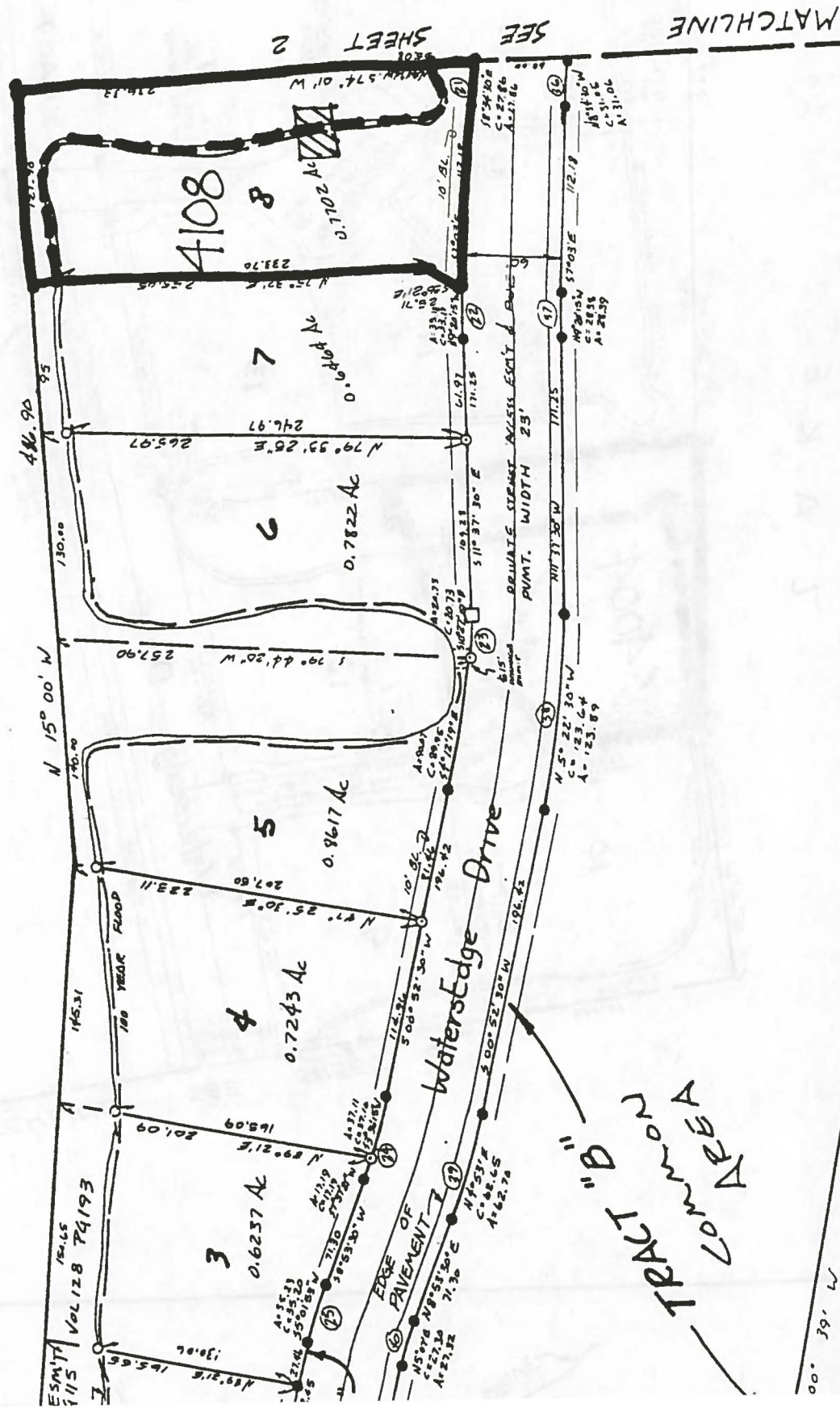
4108
Waters
Edge
Drive

WOOD
BULKHEAD



AUSTIN

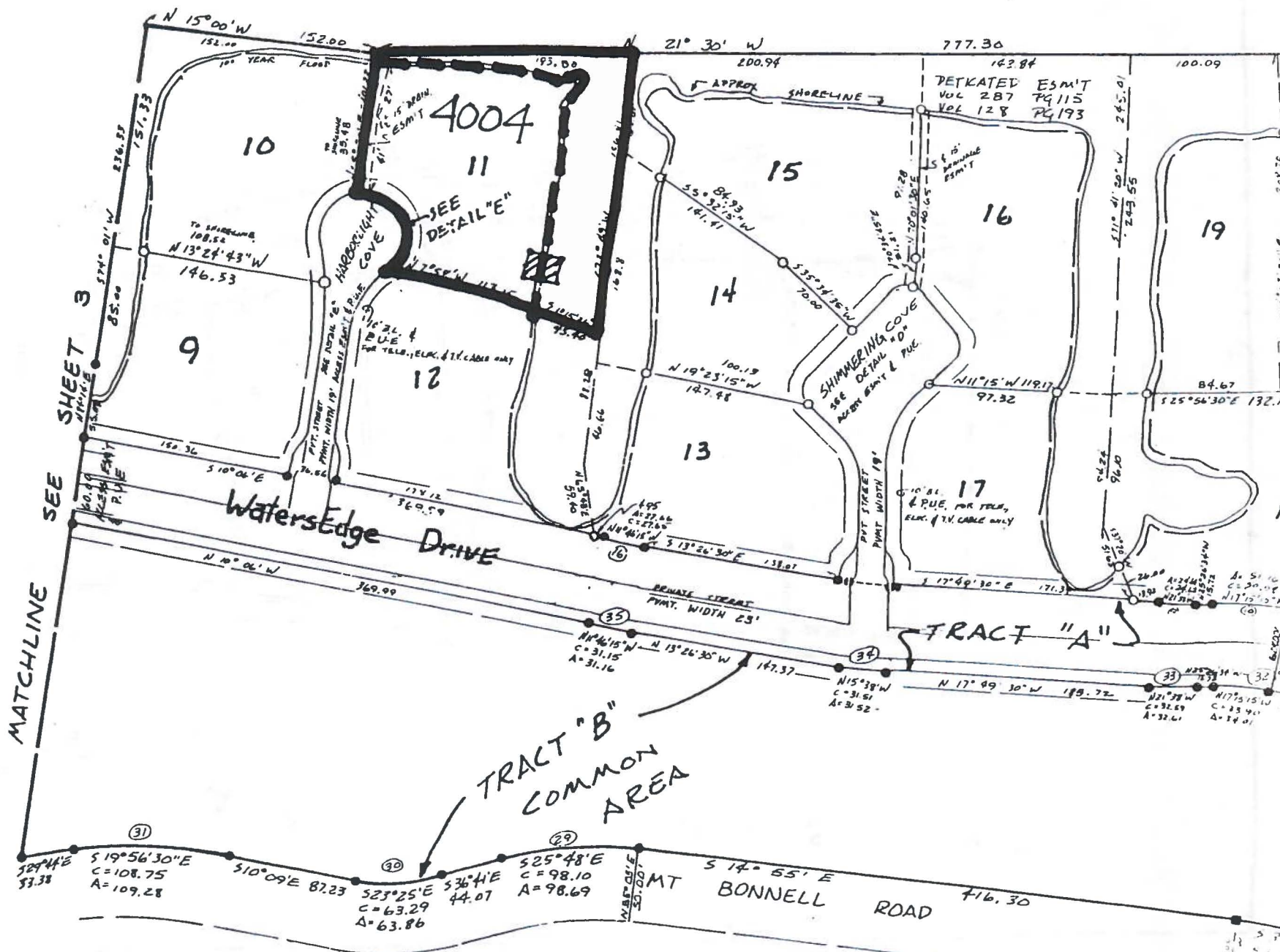
LAKE



TRACT "B" COMMON AREA

00° 39' W

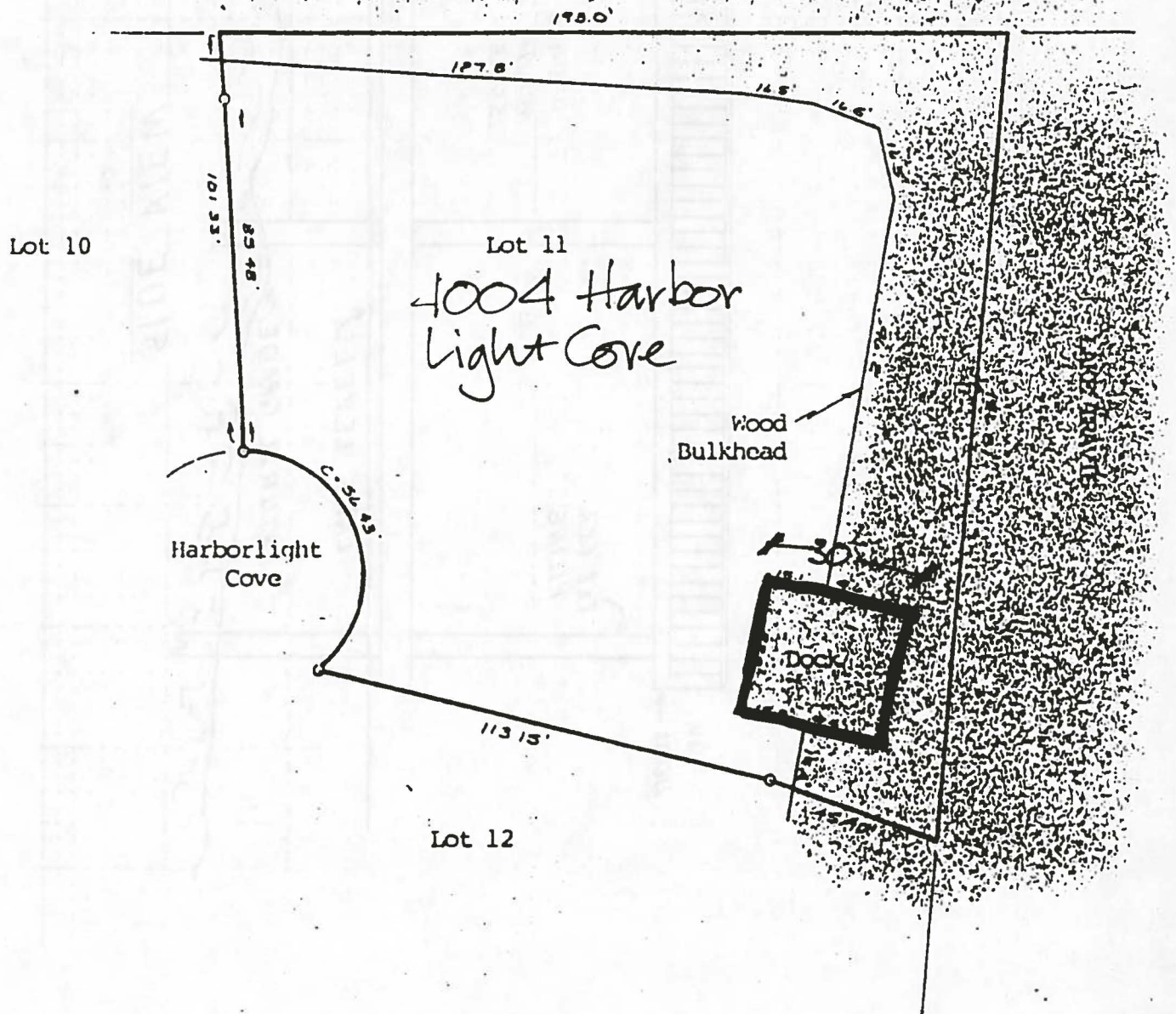
963.24

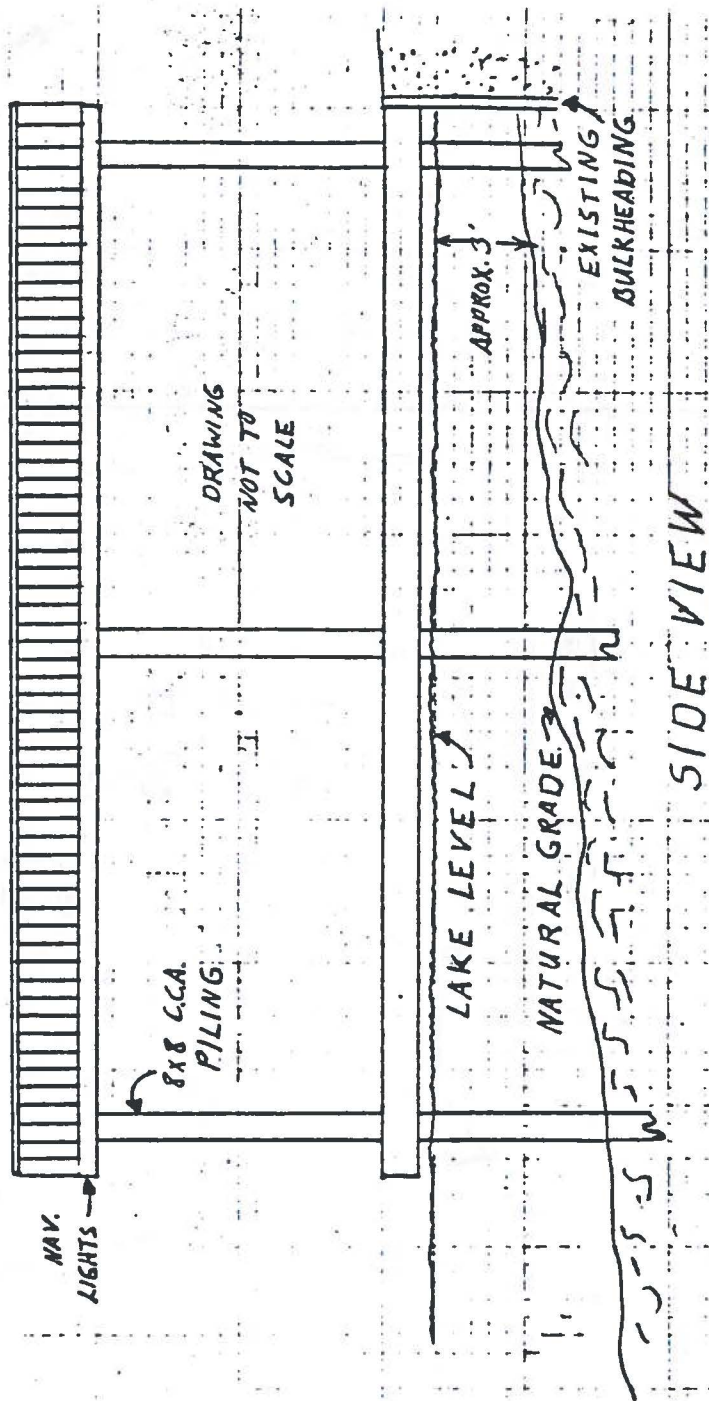


Legend

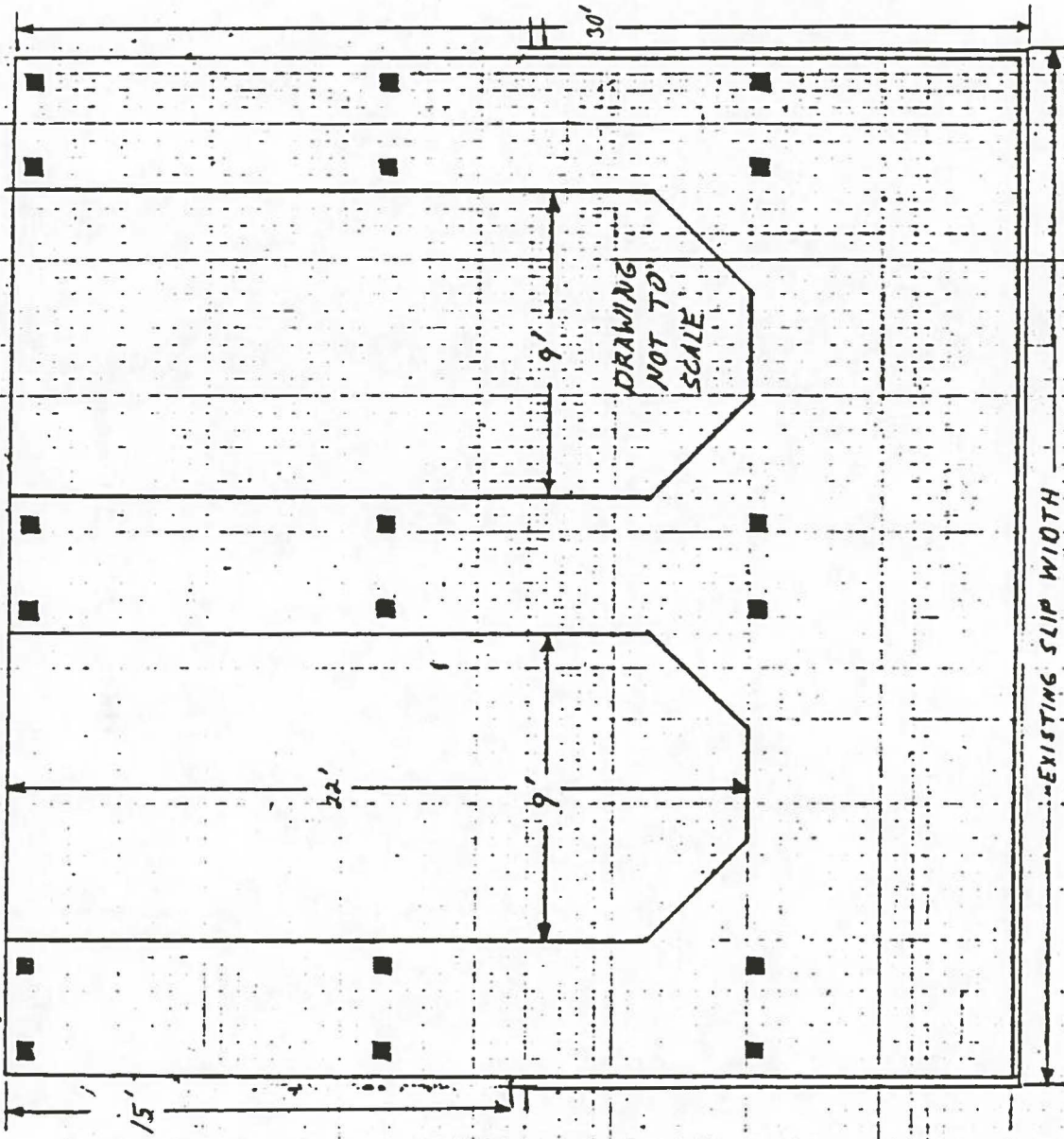
o Lot Pin

Scale 1"=40'

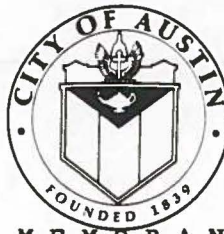




NAVIGATION LIGHTS ON PHOTO CELL



TOP VIEW



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Prenis Williams, Acting Director
Parks and Recreation Department

DATE: February 22, 1990

SUBJECT: 1507 Manana Street
Construction of single slip boat dock with deck over
and 100 feet of concrete retaining wall.

A request has been received from Penrose & Associates, on behalf of Robert Kelly for approval of construction of a single slip boat dock with deck over and 100 feet of concrete retaining wall at 1507 Manana Street.

The site plan has been approved by the Planning and Development Department, meeting all the requirements of Part E of the Land Development Code, including all amendments.

The proposed boat dock develops 26% of the shoreline, but is exempt from the requirements of Sec.13-2-795(3) as the subdivision was platted and recorded on July 31, 1969 which is prior to August 26, 1976.

The retaining wall has been designed with 2' deep setbacks every 12' to break wave action. The wall will not be constructed until the lake is next lowered.

Recommendation

Staff recommend approval of the request to construct a single slip boat dock with deck over, and 100' of concrete retaining wall at 1507 Manana Street.

Prenis Williams, Acting Director
Parks and Recreation Department

PW:pm

PENROSE & ASSOCIATES, INC.

R. C. Penrose P.E.

Consulting Architectural Engineers

5020 Burnet Road
Austin, Texas 78756
512-454-2773

January 26, 1990

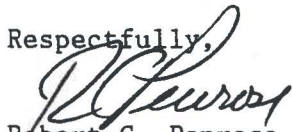
City of Austin
Director - Department of Parks and Recreation
1500 W. Riverside Drive
Austin, Texas, 78704

Re: Approval Request for Proposed Boat Dock
File #: SP-89-0211D
Address: 1507 Manana Street
Legal Description: Lot #4, Phillips Ranch Addition on Lake Austin

Dear Sirs:

I, Robert C. Penrose, P.E., authorized agent for our client, Respectfully ask that you Approve our Request to Construct the Proposed Boat Dock. The Boat Dock will have One boat slip with a second story Wood Deck. The entire structure will be constructed of Wolmanized (pressure-treated) Lumber, which will nailed and bolted together. The proposed starting Date for Construction will be March 1, 1990. If you have any Questions regarding this Project, please contact our Office at 454-2773.

Respectfully,



Robert C. Penrose, P.E.
Penrose and Associates, Inc.

