



MEMORANDUM

TO: Parks and Recreation Board

FROM: Michael J. Heitz, AIA, Director
Parks and Recreation Department

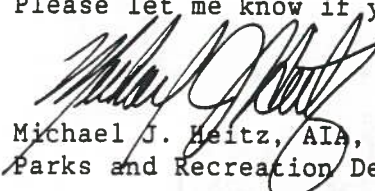
DATE: January 5, 1995

SUBJECT: Naming of Boggy Creek Arboretum for Catherine Lamkin

The Rosewood/Boggy Creek Arboretum Project Committee has recommended that the Arboretum which will be planted on January 14, 1995 be named for Catherine Lamkin, who was a distinguished Parks and Recreation Department employee. Information on her is attached.

I recommend your approval of naming the arboretum the Catherine Lamkin Arboretum.

Please let me know if you need additional information.


Michael J. Heitz, AIA, Director
Parks and Recreation Department

MJH:jh

Rosewood/Boggy Creek Arboretum

City of Austin, Texas
Parks and Recreation Department



CATHERINE LAMKIN

Dedicated Employee Retires

BY KAREN STRONG

"I made \$30 a month when I began my first job with Parks and Recreation. It was a part-time job. And I thought I had some money!"

Catherine Lamkin gazes out the window of the Rosewood Recreation Center and smiles. It seems that all of her memories give her pleasure.

She hopes to devote part of her upcoming retirement time to writing.

"I want to write two books: one about my mother — she was an exceptional woman — and one about my experiences for 35 years with the Parks and Recreation Department."

The book based on her years with the department would parallel U.S. history during the time, describing her experiences from the 40's through the 70's.

MET LOVELY PEOPLE

"I want to leave some history behind me," she said. "I've met so many lovely people, and none of them alike."

"Probably the most important thing I've learned in this job is how to treat people. You don't tell people, 'I want to do it this way', instead you say 'We can do it like this'. Sharing with people: that's how to learn."

She graduated from Samuel Huston College and shortly thereafter began working with the City's recreation department.

"It's the only paying job I've ever had — I've had plenty I didn't get paid for — but, you know, I should have been paying the city all this time. I've learned so much."

"My first position was Director of Servicemen's Recreation in 1942. I organized a hostess corps of about 300 girls, and every weekend we would take 40-60 of them to the bases for dances and banquets on Saturdays."

STOPPED SUNDAY DANCES

"After the Doris Miller Auditorium was built, the troops would often come over here for dances. The girls would come too and be the hostesses. We tried having dances on both Saturdays and Sundays, but people didn't like us dancing on Sunday so we stopped."

Mrs. Lamkin continued working long hours through those years, organizing the Officer's Wives Club, the Servicemen's Wives Club, and working closely with the USO.

"Now I think back on that, and I wonder how I did it. My husband was very understanding."

"Things were different back then. There were only two negroes in the department: George Mabson and me," but as the department grew, black staff members increased too. "Now there are a number of blacks in the department."

After the war, Lamkin remembers that "everyone was unsettled, out of place, having been stationed in other places. That was when the sit-down strikes began, starting in the eating places, and then later in the schools and universities."

"Sometimes the young people would march all the way to downtown, and as they would pass, the businessmen would give them some money to buy cokes so they would know that the businessmen approved of what they were doing."

DEMONSTRATIONS

"There were many demonstrations. Sometimes they would call and tell us that they would be demonstrating in the park. Sometimes they would just show up. Everyone was tense then. I talked with Mr. Shettfield often." (Beverly Shettfield was director of the Parks and Recreation Department at that time.)

"But I thought we met those situations very well. The Rose



MRS. CATHERINE LAMKIN, a City of Austin employee for 36 years, accepts a Certificate of Service presented by Jack W. Robinson, Director, Parks and Recreation Department, during a retirement reception in her honor.

wood staff had been integrated a long time before, so we didn't have that problem."

Mrs. Lamkin's eyes flash with energy. "Maybe I'm foolish, but I think every experience we've had has been a good one. You just don't know how to live until you do it!"

She thinks that Martin Luther King, Jr.'s death had a calming effect. "It shocked everyone into thinking, and so many young men registered into the colleges — people who had never even thought of it before — because they could."

Catherine Lamkin has done more, though, than just observe and learn. She has been a moving force in many activities during her years with the city. One of her proudest achievements is the Miss East Austin Beauty Pageant.

BEAUTY PAGEANT

"We had been having plays around the pool for sometime when we decided to have the beauty pageant. We started planning it, and then realized that we needed some reason for it. That's when we realized that many of the kids were having trouble going to school, particularly the girls, and we decided to give a scholarship."

"The east Austin businessmen donated money for the fund. Some gave \$5 or \$10, but we started the beauty pageant. Everyone enjoyed it so much that we looked for larger places to have it. We had it at the Municipal Auditorium for two years."

(CONTINUED ON NEXT PAGE)

MRS. CATHERINE LAMKIN

Long-time veteran of the Austin Parks and Recreation Department, Mrs. Catherine Lamkin continues to work with the enthusiasm she brought the department 33 years ago. Receiving her Bachelor of Arts degree from Samuel Huston College, now Huston-Tillotson, in Austin, she joined PARD in 1941 as Director of Women and Girls program at the Rosewood Activity Center on Austin east side. Since that time she and the Center have greatly broadened their scope of responsibility. She has served as the Rosewood Program Supervisor, the Recreation Program Director, Assistant Supervisor, and presently as the Central District Recreation Supervisor. Her center has grown from one two story house to one of Austin's viable recreation complexes.

Aside from her responsibilities at the center, she manages seven playing fields and Doris Miller Auditorium. Her job also involves work with various civic and social organization and incorporation of programs into the schedule of the year-around facility.

Mrs. Lamkin enjoys her work with smaller children and likes to watch them "grow and progress". She hopes in some way her contribution to their lives will help them in the future. She has received numerous awards for her work and has membership in the Delta Sigma Theta Sorority, The Links, Inc., The Austin Parks and Recreation Society and served on President Eisenhower's Commission on Women in the Armed Forces.

AUSTIN PARKS AND RECREATION DEPARTMENT
MRS. CATHERINE LAMKIN - BIOGRAPHICAL SKETCH
BY DAVID HEMINGSON

MRS. CATHERINE B. LAMKIN

A CERTIFIED PROFESSIONAL RECREATION WORKER. RECEIVED HER B.A. DEGREE FROM SAMUEL HUSTON COLLEGE (NOW HUSTON - TILLOTSON). MAJORED IN SOCIOLOGY, MINORED IN PHYSICAL EDUCATION. SHE MARRIED TO THE LATE ATTORNEY KENNETH R. LAMKIN. FOR A TIME SHE WAS A VOLUNTEER LEADER AT ROSEWOOD PARK WHERE SHE WROTE AND HELPED TO PRODUCED "UP FROM SLAVERY", A PAGEANT DEPICTING THE NEGRO DURING THE RECONSTRUCTION PERIOD.

THE FOLLOWING YEAR (1941) SHE WENT TO WORK FOR THE AUSTIN PARKS AND RECREATION DEPARTMENT. SHE WAS THE MOVING FORCE WHO HELPED TO RECRUIT A HOSTESS ORGANIZATION OF OVER 350 YOUNG WOMEN AND ORGANIZED THE SERVICEMEN'S WIVES CLUB. ROSEWOOD RECREATION CENTER IS PERHAPS THE HUB OF RECREATIONAL ACTIVITY FOR ALL THE CITIZENS OF THE EAST AUSTIN COMMUNITY. A YEAR ROUND PROGRAM IS CONDUCTED WHICH INCLUDES CREATIVE DANCE, ARTS & CRAFTS, CERAMICS, INSTRUMENTAL AND PIANO MUSIC, SEWING, TAILORING, BASKETBALL, FOOTBALL, VOLLEYBALL, TWIRLING, BATON, BIBLE CLASS, SOFTBALL, TENNIS AND SWIMMING. SPECIAL EVENTS THROUGH-OUT THE YEAR CONSIST OF "THE MISS EAST AUSTIN" PAGEANT, THE BLACK CULTURAL ARTS FESTIVAL, "SHOW TELL AND SELL", SPONSORED BY THE "GO-GETTERS", A CLUB ORGANIZED FOR SENIOR CITIZENS AND MANY OTHER PROGRAM. SPORTS TOURNAMENTS ALSO DRAW A LARGE NUMBER OF PARTICIPANTS AND SPECTATORS.

MRS. LAMKIN HELD THE TITLES OF DIRECTOR OF WOMEN AND GIRL'S ACTIVITIES, PROGRAM DIRECTOR AND ASSISTANT SUPERVISOR. HER TITLE WAS SUPERVISOR OF CENTRAL DISTRICT WHICH INCLUDED ROSEWOOD RECREATION CENTER, DORIS MILLER GYMNASIUM, DOWNS FIELD, MABSON FIELD, GIVENS PARK AND SEVEN DISTRICT PLAY-GROUNDS

MRS. LAMKIN HOLDS AWARDS, TROPHIES, CITATIONS AND CERTIFICATES FOR HER COMMUNITY SERVICES. AMONG THEM ARE A CERTIFICATE IN MUNICIPAL RECREATION ADMINISTRATION FROM THE INTERNATIONAL CITY MANAGER'S ASSOCIATION, A DISTINGUISHED SERVICE CITATION FROM THE PHYSICAL EDUCATION MAJORS CLUB OF HUSTON-TILLOTSON COLLEGE, A CERTIFICATE OF AWARD AND A TWENTY (20) YEAR SERVICE CITATION IN RECOGNITION OF DISTINGUISHED SERVICE TO THE MEN AND WOMEN OF AMERICA'S ARMED FORCES THROUGH THE SERVICE ORGANIZATION, INCORPORATED. SHE ALSO SERVED ON THE PRESIDENT'S COMMITTEE ON "WOMEN IN THE ARMED FORCES". FOR A NUMBER OF YEARS WAS A MEMBER OF THE LOCAL U.S.O. BOARD.

SHE SERVED AS A MEMBER OF THE CENTRAL TEXAS COMPREHENSIVE HEALTH PLANNING COMMISSION, A MEMBER OF THE SALINA ACTIVITY CENTER AND MEMBER OF THE ROADRUNNER'S VOLUNTEER COUNCIL. MRS. LAMKIN IS A MEMBER OF THE SIMPSON UNITED METHODIST CHURCH, A MEMBER OF DELTA SIGMA THETA SORORITY, A MEMBER OF THE AUSTIN CHAPTER OF LINKS, INCORPORATED, A MEMBER OF THE TEXAS PARKS AND RECREATION SOCIETY AND HAS SERVED ON AUSTIN'S HISTORICAL LANDMARK COMMISSION.

**ROSEWOOD PARK/ BOGGY CREEK ARBORETUM PROJECT
CEREMONY AGENDA
10 AM TO NOON
JANUARY 14TH, 1994**

(DRAFT 12/19/94)

ASSEMBLY AT ROSEWOOD RECREATION CENTER

Assembly Music- Brass Band
Volunteers sign up at Treefolks sign in table.
They receive name tags and assignment of area to plant.
They are assigned tools.

DEDICATION CEREMONY

Project co-chairs MC the ceremony.
Welcome to all.
National anthem- Music- Brass Band.
Introduction of Council Member Eric Mitchell, Honorary Chair.
Dedication of Arboretum.
Recognition/ Introduction of other dignitaries and family members
of person Arboretum named after.
Unveiling of sign.
Plant memorial tree.
Pictures/ Press.

PLANTING

Volunteers called by area and led to sites by their planting leaders.
Trees planted.
As trees planted, groups move towards Conley-Guerrero Senior
Center helping other groups plant as they go.

REFRESHMENTS/ CONCLUSION

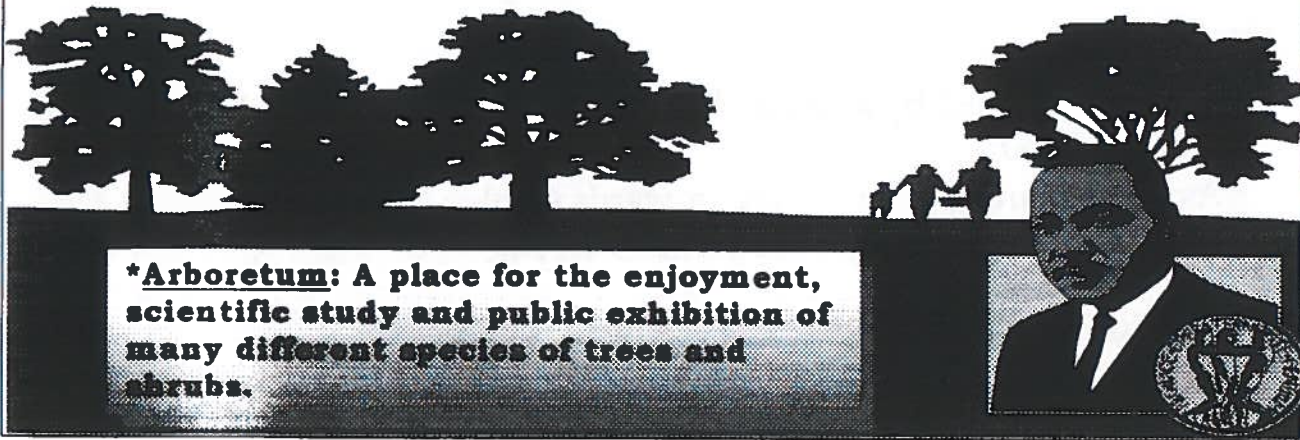
Music as background
Volunteers arrive at C-G
They turn in tools and they are served a box lunch and drink.
When they finish, they are shuttled back to their vehicles at
Rosewood Park.





Catherine Lamkin Arboretum* Project

- ❖ **Target Event Date: Martin Luther King's Birthday- January 14, 1995**
- ❖ **The planting of a 150-200 tree arboretum is currently being planned for January 14, 1995 to coincide with the anniversary of Martin Luther King's birthday. On the day of the planting, the arboretum will be dedicated and named in honor of Catherine Lamkin. The trees will be planted by several hundred volunteers and a celebration will follow the tree planting. The project will involve local residents, schools, churches, businesses and government primarily from the area around the park.**
 - ♦ **Project Co-Chairs:**
 - **Eric Mitchell, Council Member, 499-2266**
 - **Margarine Beaman, 451-4802, and**
 - **Delores Duffie, 472-8178**



***Arboretum:** A place for the enjoyment, scientific study and public exhibition of many different species of trees and shrubs.

Next Full Meeting at Rosewood Rec Center, 12th and Pleasant Valley, December 22nd, 11:30am

BOGGY CREEK ARBORETUM PROJECT

COMMITTEE LIST

HONORARY CHAIR:

Eric Mitchell, City Councilman, 499-2266

PROJECT CO CHAIRS:

Margarine Beaman, 451-4802, 1406 Wilshire Blvd., (22)

Delores Duffie, h-472-8178, w-473-9679, 3004 Cherrywood Road, (22).

COMMITTEE	CHAIR	MEMBERS	PHONE
Fundraising		Margarine Beaman	451-4802
		Al Priestly	472-6838
Volunteers	Tony Hall		478-3629
		Etta Moore-Aguilar	453-7391
		Mary McCarthy	452-9659
Publicity	Novella Cabin		926-3491
Arboretum Design	Sandra Chipley		499-6727
		Daniel Lynch	448-8456
		Ralph Pena	476-6499
		Dan Pacatte	476-6488
Arboretum Guide	John Giedraitis		476-6485
Refreshments	Margaret Nash		478-5343
		Dock Jackson	478-7695
Operations	Dan Pacatte		476-6488
		Mary McCarthy	452-9659
Ceremony	Margarine Beaman Delores Duffie		451-4802
Naming	Delores Duffie	Luther Simond	473-9679
Entertainment	Dock Jackson		478-7695

ORGANIZING COMMITTEE:

Austin Parks and Recreation Department

John Giedraitis, City Forester, 476-6485

Dan Pacatte, Tree Planting Coordinator, 476-6488

Sandra Chipley, Landscape Architect, 499-6727

Al Priestley, Rosewood Recreation Center Site Manager, 472-6838

Dock Jackson, Conley- Guerrero Senior Center, 478-7695, dp 603-1535

Carver Museum, Bernadette Phifer 1165 Angelina, 472-4809

Doris Miller Auditorium, 2300 Rosewood, 476-4118

Austin Parks Foundation

Margaret Nash, 2905 Greenlee (03) 478-5343, 474-6560

Beverly Griffith, 474-7784

Nancy Bowman, 327-1361

Lone Star Girl Scout Council, East Austin Rotary

Etta Moore Aguilar, Executive Director, 453-7391

Austin Planning Department/ Austin Police Department

Tony Hall, Nancy Pyle, Neighborhood Support Team Member, 478-3629

TreeFolks, Inc.

Mary McCarthy , 452-9659, Gene Gehring, 451-2178

Austin Library Department

Oak Springs Library, Clifton Griffen

COMMITTEES:

Fundraising:

Chair:

Businesses: Recognize over \$5,000 on plaque, rest on program
East Austin Rotary

Margarine Beaman, 451-4802, Chapter President

McDonalds at Capital Plaza/Airport Blvd.

Nations Bank-(Did Cinco de Mayo), Oak Springs and Airport, Ram Perez

Bank of America

Bank One*

Chamber of Commerce, Leadership Austin

Centus Uniforms

Local Restaurants, Ole Mexico, Diane Valera, President, 462-0023

Rox Covert, Al and Margarine will call

Fiesta

HEB

Austin Coke Cola, Ms. Joachim

Ralliegh Norwood, Brown Distributing

Austin Cable Vision

KVUE

KXAN

AMOUNT	ITEM
\$10,000	Trees and Supplies
\$1,500	Refreshments
\$1,000	T-Shirts
\$1,500	Brochure
\$2,000	Tree Signs
\$500	Plaque
\$16,500	TOTAL

Volunteers: Chair- Tony Hall

Planting Instructors

Tree Planters (200)

Clean Up

Sign In

Poster contest at area schools, display in Rosewood and C-G

Games and prizes

Non-Profits

Keep Austin Beautiful

Robin Loving, Director, 499-6747

Greater East Austin Youth League

National Tree Trust

Boy Scouts

TreeFolks

Schools

Kealing Jr, High, use as crew captains

Rosewood

Campbell Elementary

Huston-Tillotson College

Johnston High School

Rice Elementary School/Oak Springs

Blackshear Elementary

Neighborhood Longhorn Program

Robert Sopronyi

Sunshine Camp, YMBL

Project Outreach, Mary will call

Publicity: Chair- Novella Cabin

Press Releases

Call For Volunteers

Event Day

Wrap Up

VIP Invites

Meals on Wheels/Fliers

Media

NOKOA

Radio- 1370, 88.1, 96.7 KHFI, Do radio remote?

Villager

Arboretum Design: Chair- Sandra Chipley, PARD

Site Plan

By PARD Landscape Architect

Complete inventory of existing trees by PARD Forestry

Layout

Area from Rosewood to Connely -Guerrero Sr. Center

Design

Collections including:

Oaks

Elms

Pears

Pecans

Red Buds

Crape Myrtles

Ash

Trail Of Trees Book: Chair- John Giedraitis, PARD

Developed by PARD

Funding

Design

Brochure

Production

Signs designed , purchased and installed

Food and Refreshments: Chair- Margaret Nash and Dock Jackson

Food

Birthday Cake

Drinks- Hot and cold

Tables/ Chairs

Misc.

Entertainment: Chair-Dock Jackson

Music, Senior Citizens Community Band, Marching Band,

James Polk, Ester Rowina Jackson chorus, Kealing Jazz Band,

Other, Drill Teams from rec. centers

Operations: Chair- Dan Pacatte, PARD

Provided By PARD

Mulch

Shovels and Stakes

Dig Holes

Order Trees

Deliver Trees

Water and Care For Trees

Permits

Trash Cans and Pick Up

First Aid

Secure podium and chairs for ceremony

Transportation

Ceremony: Chair- Dolores and Margarine

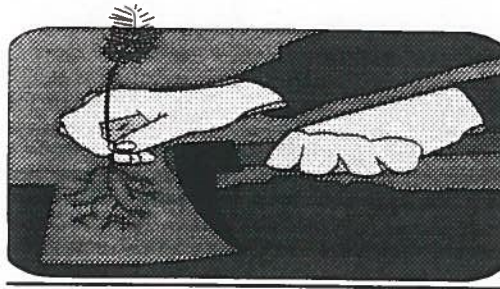
Prepare agenda

Oversee ceremony

Naming: Chair- Dolores Duffie

Decide name of Arboretum

Groves will be named later





MEMORANDUM

TO: Parks and Recreation Board

FROM: Michael J. Heitz, AIA, Director
Parks and Recreation Department

DATE: October 21, 1994

SUBJECT: Canoe Rental Concession in Zilker Park

The City of Austin issued a Request for Proposals (RFP) for the Canoe Rental Concession in Zilker Park, an existing concession, on March 23, 1994. One hundred ninety-four (194) notices were sent out including ten (10) MBE and six (6) WBE. Three proposals were received in response to the RFP. An evaluation team made up of representatives from the Purchasing Office, the Budget Office, the Parks and Recreation Department, the Design Commission, and the Parks and Recreation Board reviewed the responses and recommended that the contract be awarded to Austin Canoe and Kayak.

The proposals were evaluated based on the following criteria. The maximum points allowed for each are also shown. The proposals were ranked based on 900 points, i.e. 100 points for each of the nine panelists.

- | | |
|--|-----------|
| 1. System Concept and Solution Proposed | 20 points |
| 2. Demonstrated Applicable Experience | 20 points |
| 3. Revenue to the City | 20 points |
| 4. Environmental Impact | 10 points |
| 5. Safety Plan | 10 points |
| 6. American's with Disabilities Act Compliance | 8 points |
| 7. Complaint Resolution Mechanism | 4 points |
| 8. Evidence of Good Organization and
Management Practices | 4 points |
| 9. MBE/WBE Participation | 2 points |
| 10. Local Participation | 2 points |

Based on the above criteria Austin Canoe and Kayak received the highest number of points of the three concessions.

The proposed contract is for five years with the option to extend for one additional five year period. The concessionaire will perform all normal duties associated with the operation of this type of concession. The concessionaire will provide all personnel, equipment, and products necessary to operate this concession. Canoes as well as one and two person kayaks will be available for rent.

Highlights of the proposed contract include:

- * the contractor will install and maintain an erosion control system in the concession area and along the creekbank
- * the contractor will provide type 3 (lifestyle style) lifevests to all

- participants
- * the contractor will make available, where possible, canoes and kayaks at little or not cost to non-profit groups
- * the contractor will be responsible for replenishing gravel at the site to mitigate erosion

The fee structure for the proposed contract is as follows:

Canoe		Rental
per hour	\$8.00	
per day	\$27.00	
Kayak Rental		
1 person		
per hour	\$7.00	
per day	\$25.00	
2 persons		
per hour	\$8.00	
per		
day	\$27.00	

RECOMMENDATION:

The Parks and Recreation Department concurs with the recommended award.


 Michael J. Heitz, AIA, Director
 Parks and Recreation Department



City of Austin

Founded by Congress, Republic of Texas, 1839

Municipal Building, Eighth at Colorado, P.O. Box 1086, Austin, Texas 78767 Telephone 512/499-2000

January 4, 1995

Howard Barnett, Owner
Zilker Park Boat Rental
2202 A Homedale
Austin, TX 78761

Dear Mr. Barnett:

Enclosed is a copy of the summary of the Protest Hearing regarding Bid No. HMX4300103, for the Canoe Rental Concession at Zilker Park.

Thank you for your continued interest in doing business with the City of Austin. If you have any questions, please call me at (512) 499-2900.

Sincerely,

Susanne Brubaker
Purchasing Officer

Enclosure

BID PROTEST
Canoe Rental Concession
Bid No. HM94300103
November 14, 1994

A bid protest hearing was held on November 14, 1994 at the request of Howard Barnett, Owner of Zilker Park Boat Rentals for Bid Invitation No. HM94300103 for the canoe rental concession.

Attendees included the following:

Howard Barnett, Zilker Park Boat Rentals
Dorothy Barnett, Zilker Park Boat Rentals
Richard Suttle, Strasburger & Price
Tana Goodwill, Parks and Recreation Department, City of Austin
Heather Griffith Petersen, Parks and Recreation Department, COA
Cynthia J. Hill, Supervising Senior Attorney, City of Austin
Harlan Mize, Buyer, City of Austin
Gerard Bickham, Buyer, City of Austin
Susanne Brubaker, Purchasing Officer, City of Austin

Basis of Protest

The basis of Mr. Barnett's protest is as follows:

1. Vagueness of the proposal in the areas of environmental impact, ADA compliance, and safety issues (specifically the safety differences between a type II style life vest (vest style) and the type IV style life vest (horsecollar),
2. Questions whether the plans for the reduction of erosion along Barton Springs can be implemented (gravel replenishment and canoe movement systems)
3. Questions why points for his experience were not given a maximum of 20 points, pointed to letters of recommendation that he felt were not reviewed
4. Questions raising fees to the citizens of Austin as proposed by recommended provider.

Department Response

The Parks and Recreation Department used a standard format for concession proposals. A pre-proposal conference was held on March 29, 1994 which gave individuals the opportunity to ask any questions or voice any concerns on this request for proposal. Although it is acknowledged that Mr. Barnett did not attend this conference, he personally picked up a proposal packet on March 21, 1994, eight days prior to the conference, which clearly stated the time and place for the pre-proposal conference on the front cover.

Mr. Barnett had the opportunity to attend the pre-proposal conference or call either the Buyer or Technical Contact (both listed on the front page of the proposal) for any clarification of the scope of work or procedures. Although some questions were addressed

to, and answered by the Parks and Recreation Department as to ADA requirements, no inquiries were made by Mr. Barnett questioning the vagueness of the proposal.

Mr. Barnett's concerns of a type II life vest being as safe as a type IV were discussed with the Coast Guard in Corpus Christi on November 17, 1994. The Coast Guard cautioned that only Coast Guard approved vests should be purchased and that only type II vests were used by own personnel in the Gulf of Mexico. According to the information from the Coast Guard, type II vest are considered safer in rough water because they are easier to put on and adjust for proper fitting.

The feasibility of gravel replenishment and the plans of Austin Canoe and Kayak for canoe movement were studied and discussed with an engineer and a parks manager from the Austin Parks and Recreation Department. Both ideas were felt to be a viable and valid attempt at erosion control, although actual effectiveness could only be determined after implementation. The only stipulation would be that the gravel brought in for replenishment of the creekbed would have to be pre-washed. Mr. Barnett had no proposal for erosion control.

Mr. Barnett was given the greatest number of points of all three proposers for experience. The letters of recommendation of all three proposers were reviewed and taken into account. As does Mr. Barnett, Austin Canoe and Kayak also has various letters of recommendation from groups and individuals for his contributions of time, boats, and instruction to good causes. Austin Canoe and Kayak has shown membership in several canoe and kayak organizations and, like Mr. Barnett, has had years of experience.

It is true that fees were recommended to be increased for canoe rental, but if new, improved equipment and creekbank erosion control measures implemented, the Parks and Recreation Department considers the increase is justified. Mr. Barnett proposed a reduction in his current 11% of gross revenue to 10%. This would reduce funds to the City, with no change in the services to the citizens and no erosion control plan.

Findings

The City of Austin, Purchasing Officer has determined that Mr. Barnett, with ample opportunity, did not attempt to solicit any information that would clarify any "vagueness" he felt with the Request for Proposal. The proposed attempts of soil erosion control, although not tested, have been studied by knowledgeable members of the Austin Parks and Recreation Department and found to be valid. Mr. Barnett was given the greatest number of points for experience, in a group of others with years of experience. And, finally, it is true that fees may increase under Austin Canoe and Kayak's proposal, but they will be offset by long term benefits to Zilker Park and the patrons of the concession.

It is recommended that the Evaluation Committee's evaluation to award to Austin Canoe and Kayak be upheld.



MEMORANDUM

TO: Parks and Recreation Board

FROM: Michael J. Heitz, AIA, Director
Parks and Recreation Department

DATE: January 4, 1995

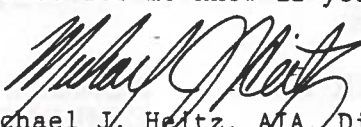
SUBJECT: Revision of Ordinances Regarding Aquatics

The Aquatics Advisory Board and Parks and Recreation Department staff have been reviewing the ordinances which affect aquatics and have developed a number of revisions to the current ordinances. A draft of the proposed changes is attached. Our Law Department is currently reviewing these changes, and we will notify you of any additional changes which may be recommended.

The changes relate primarily to the type of certification required of day care center employees and other private swimming instructors. The certification course specified in the current ordinance is no longer available, so the wording has been changed to specify the correct certification courses. Other changes relate to the timing of swimming and swimming instruction. The Department would like greater flexibility in the scheduling.

I recommend that you recommend to Council that these changes be made in the specific ordinances which affect our aquatics program.

Please let me know if you need additional information.


Michael J. Heitz, AIA, Director
Parks and Recreation Department

MJH:jh

Ordinance No. 890511-A

An ordinance amending chapter 10-4 of the city code of 1981 to add section 10-4-2.1 "Restrictions on use of city swimming pools: supervision by day care centers or agencies and private swimming instructors"; providing definitions; providing for pre-registration by day care centers or agencies or by supervisory staff to children; establishing a ratio for requirements for day care center or agency staff members; instructors; establishing a use fee; providing for assignment of day care centers or agencies or private swimming instructors to city swimming pools; providing for enforcement of this section; waiving the rule requiring the reading of ordinances on three separate days; and providing an effective date.

WHEREAS, the City of Austin has limited resources to staff its swimming pools; and

WHEREAS, the City of Austin recognizes the use of the City's pools by day care centers, and the need to provide adequate and safe supervision of children from day care centers or agencies while using City swimming pools in order to safeguard the public health; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. Chapter 10-4 of the City of Austin Code of 1981 is amended by adding Section 10-4-2.1 (Restriction on Use of City Swimming Pools: Supervision by Day Care Centers or Agencies and Private Swimming Instructors), as follows:

SECTION 10-4-1.2. Restrictions on use of city swimming pools: supervision by day care centers or agencies and private swimming instructors.

(a) DEFINITIONS

- [delete]
- (1) Agency: means organizations that provide supervised care for children [or adults], including, but not limited to, state schools and hospitals, summer day camps, and private schools.
 - (2) Day care center: means any person or organization that provides care for six or more children.
 - (3) Private Swimming Instructor: means any person providing swim lessons to an individual or groups either for compensation or for free.
 - (4) Staff member: any person who is employed by a day care center or agency which uses a City swimming pool.
- (b) In order to use a City swimming pool for either recreational swimming or swimming instruction, any day care center or agency or private swimming instruction class shall be registered before the desired time for use with the Director of the Parks and Recreation Department or his or her designee. Facilities and times for use shall be assigned to each group by the Director of the Parks and Recreation Department or his or her designee.
- (c) The following ratios of supervisory staff to children shall apply to use of City swimming pools by any day care center or agency or private swimming instruction class:

RECREATIONAL SWIM	AGE OF CHILDREN	NUMBER OF STAFF	NUMBER OF CHILDREN
Swimming Pools	4 years & under	1 for each	1-2
	5-7 years	1 for each	1-8
	8-12 years	1 for each	1-12

Wading	2 years & under	1 for each	1-2
Pools	3 years	1 for each	1-5
	4 years & up	1 for each	1-12

PRIVATE INSTRUCTION

Day Care Centers	4 years & under	1 for each	1-6
	5 years & up	1 for each	1-10

INDIVIDUAL

Instruction	4 years & up	1 for each	1-5
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- (d) At least one member from any group must be at least 18 years of age, and shall have the following certifications:

[change to: Community Water Safety with water module or equivalent (must be renewed every three years)]

(1) Advanced Life Saving Certification;

[change to: Community Cardiac Pulmonary Resuscitation (CPR) or equivalent (must be renewed every year)]

(2) [Cardiac Pulmonary Resuscitation (CPR) Certification]; and

[change to: Community First Aid or equivalent (must be renewed every three years)]

(3) [First Aid Certification]

All day care center or agency staff members must have the following certifications:

[change to: Community Water Safety with water module or equivalent (must be renewed every three years)]

(1) [Emergency Water Safety Certification];

[change to: Community Cardiac Pulmonary Resuscitation (CPR) or equivalent (must be renewed every year)]

(2) [Cardiac Pulmonary Resuscitation (CPR) Certification]; and

[change to: Community First Aid or equivalent (must be renewed every three years)]

(3) [First Aid Certification]

Proof of all certifications for staff members must be on file with the Director of Parks and Recreation, or his or her designee, before a day care center or agency may use a City swimming pool for recreation or instruction. All day care center or agency staff shall wear swimsuits and shall participate in the water while supervising the children in the ratio stated in Section 10-4-2.1(b).

- (e) Private swimming instruction, whether offered by a day care center or agency or by an individual

[delete]

swimming instructor, shall be scheduled [only during the morning hours] as specified by the Director of the Parks and Recreation or by his or her designee. All teachers must be Certified Red Cross Water Safety Instructors or equivalent, and proof of certification must be on file with the Director of Parks and Recreation, or his or her designee, before classes may be taught in a City Swimming pool. All private swimming instructors shall wear swimsuits and participate in the water while providing swimming lessons.

- (f) Before the first swim lesson has been taught, each day care center or agency or private swimming instructor shall pay to the City of Austin a use fee of \$1.00 per student for each 10 days of swimming instruction. This use fee is in addition to any other fees which may exist for use of the municipal swimming pools.

- (g) All day care centers or agencies or private swimming instructors shall be assigned to City swimming pools for both recreational and instructional swimming by the Director of Parks and Recreation Department or his or her designee. Assignment of facilities will be based upon facility size, time of day, bather load, size of the day care center or agency group or private swimming instructor's group, lifeguard staffing, and other relevant criteria.
- (h) Failure of any day care center or agency or private swimming instructor to comply with the provisions of this Section 10-4-2.1 shall result in denial of access to the pool and may result in revocation of the privilege to use City swimming pool facilities. If it is shown that the day care center or agency or private swimming instructor had prior knowledge of this ordinance, revocation will be for a period of not less than 30 days nor more than 90 days. Subsequent violation of this Section 10-4-2.1 by any day care center or agency or private swimming instructor within 24 months shall result in revocation of City swimming pool use privilege for a minimum of one year. Revocation of swimming pool use privileges shall be by written direction of the Director of the Parks and Recreation Department.

PART 2. That if any provision, section, subsection, sentence, clause or phrase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or in any other manner invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion hereof, or any provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof; and accordingly all provisions of this ordinance are declared to be severable for that purpose.

PART 3. The requirement imposed by Section 2-2-3 of the Austin City Code of 1981 that this ordinance be read on three separate days shall be waived by the affirmative vote of five members of the City Council to pass this ordinance through more than one reading on a single vote.

PART 4. This ordinance shall be effective ten days following the date of its final passage.

Ordinance No. 890608-F

An ordinance amending chapter 10-4 of the Austin City Code of 1981 by repealing 10-4-2.1 (d) and adding a new section 10-4-2.1 (d); changing certification requirements for day care center or agency staff members; providing for severability; waiving a rule requiring the reading of the ordinances on three separate days; and providing an effective date.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

Part 1. Chapter 10-4 of the City of Austin City Code of 1981 is amended by repealing 10-4-2.1 (d) and adding the following Section 10-4-2.1 (d):

(D) The following certifications and degrees of participation are required of staff members of day care centers or agencies:

[^ current]

(1) All day care center or agency staff members must have the following [^] certifications:

[change to: Community Water Safety with water module or equivalent (must be renewed every three years)]

a. [Emergency Water Safety Certification];

[change to: Community Cardiac Pulmonary Resuscitation (CPR) or equivalent (must be renewed every year)]

b. [Cardiac Pulmonary Resuscitation (CPR) Certification]; and

[change to: Community First Aid or equivalent (must be renewed every three years)]

c. [First Aid Certification]

CITY COUNCIL AGENDA REPORT
Prepared January 4, 1995

Items Being Prepared for Council Review

Recommendations for Council Action (RCA's) are being prepared for:

- . Construction contract for flood repair in Shoal Creek.
- . Construction contract for flood repair in Barton Creek.
- . Design contract for Central City Entertainment Center.

Items Under Active Review

These RCA's are drafted and under review within Parks and Recreation and/or the Law, Budget, and Assistant City Manager's Offices:

- . Purchase agreement for concrete.
- . Appropriation of funds for Youth Athletic Council utility fund.
- . Contract for canoe concession in Zilker Park.

Items Approved and Scheduled for A Specific Meeting

The following items will be on the Council agenda within the next two weeks:

For January 5 meeting (results of action will be presented at January 10 Parks Board meeting):

- . Acceptance of grant funds from the Environmental Protection Agency for production of a guide to the Austin Nature Center's "Birds, Bats, Butterflies and More" exhibit.
- . Acceptance of grant funds from the Texas Historical Commission to reproduce a gown of Elisabet Ney's for the Elisabet Ney Museum.
- . Acceptance of a grant to build play structures for the Austin Nature Center's Nature's Way program.
- . Construction contract award for accessibility improvements at Northwest Recreation Center and Bartholomew Park and Pool.

For January 12 meeting:

- . Budget amendment for tree grate repair on 6th Street.
- . Change order for erosion control project underway on Waller Creek.
- . Change order for construction project underway at the new South Austin Senior Activity Center.
- . Approval of sale of three tracts of land near Highway 183 and Loop 360 by the State of Texas.
- . Selection of architect for Montopolis Sports Complex.
- . Approval of supply agreement for chemical toilets.

Items Approved

The following items were approved by Council within the last two weeks:

- . None; Council has not met since December 15.



M E M O R A N D U M

TO: Mayor and Council Members

FROM: Michael J. Heitz, AIA, Director
Parks and Recreation Department

DATE:

SUBJECT: Parks Board Action Regarding Barton Springs Pool Cleaning
Methods

At their regularly scheduled meeting of November 8, 1994, the Parks and Recreation Board viewed a presentation on cleaning methods for Barton Springs Pool. After the presentation and citizen comment, the Board passed the attached resolution, which recommends using chlorine according to prior cleaning methods.

We have been working with a team composed of representatives of several City of Austin departments and citizens to find methods which will not result in damage to fish or salamanders. Therefore, it is the intent of the Parks and Recreation Department to exhaust all other possible methods before using chlorine again. In fact, we have been testing a number of methods. We also are waiting for a decision on the salamander's status as an endangered species.

Please let me know if you need additional information.


Michael J. Heitz, AIA, Director
Parks and Recreation Department

Parks and Recreation Board Resolution
Barton Springs Pool Maintenance
November 8, 1994

WHEREAS the primary concern in the management of the Barton Springs Pool must be the quality and safety of swimming; and

WHEREAS current maintenance procedures are resulting in a shallow end which is dangerously slippery and a deep end which is increasingly clogged with algae and silt; and

WHEREAS there is no reliable evidence that previous maintenance procedures had threatened the viability of the Barton Springs salamander; and

WHEREAS the Barton Springs Salamander has not yet been officially designated as an endangered species;

NOW, therefore, in consideration of the premises, the Parks and Recreation Board recommends to the City Council and the Parks and Recreation Department that it resume previous maintenance procedures, including the controlled use of chlorine in the shallow end and the appropriate dredging of silt in the deep end; and that the impact of these procedures on the Barton Springs salamander be studied.

Phil Friday moved the above resolution be adopted by the Board. Doug Johnston seconded the motion. The vote was 7-1-1. Marianne Dwight abstained.

REMINDER

The Land and Facilities Committee
will meet on Tuesday, January 10, 1995
at 5:30

at the

Parks and Recreation Department's
Main Office

to review

New Concession Ideas