

REMINDER:

**The Navigation Committee will meet on Monday,
October 21, 1996 at 5:30 p.m. in the PARD
Conference Room to discuss the following item(s):**

- 1. Coldwater Canyon Marina**
- 2. Boat Dock, 1314 Rockcliff Road**
- 3. Boat Dock, 2101 Big Horn**
- 4. Boat Dock, Channel Road**
- 5. Boat Dock, 1411 Weston Lane**

Everyone is invited to attend.

If you have any questions, contact Mary Ybarbo 499-6736 or Peter Marsh 499-6767.

REMINDER.

**The Land and Facilities Committee
will meet on Tuesday, October 22,
1996, at 5:30 p.m. in the PARD
Conference Room to discuss the
following item(s):**

Pease Park – cruising problem

Everyone is invited to attend.

*If you have any questions, contact Mary Ybarbo 499-6736 or Dolores
Posada 499-6760.*

MEETING NOTICE
PARKS BOARD
LAND & FACILITIES COMMITTEE

Monday, October 7, 1996

12:00 Noon

200 South Lamar

Board Room

The Land & Facilities meeting will be scheduled on Monday, October 7, 1996 to discuss the following agenda:

1. Youth Activity Center in the Holly Area

This item will be scheduled for the Parks Board, October 22, 1996 meeting.

Land and Facilities Committee Meeting

October 7, 1996

Noon

Persons Present: Phil Friday, Rosemary Castleberry, Erma Linda Cruz-Torres, Jesus Olivares, Mary Kay Isaacs, Stuart Strong, Leon Barba, and Donna Bohls.

Mr. Olivares started the meeting off with a discussion of the County's plans to sell the tract of land known as Allen Park. Committee members discussed the lack of funding to keep the City from pursuing purchase of the land and the already existing City parkland in the area.

The Committee then reviewed the request to build a clubhouse for the Greater East Austin Youth League in Town Lake Park.

After careful deliberation, Phil Friday made a motion to support the building of a clubhouse on the original proposed location in Town Lake Park and to recommend to Council that the Town Lake Comprehensive Plan be amended to reflect this change. Mary Kay Isaacs seconded the motion which passed unanimously (2-0).

There being no further business on the agenda, the meeting was adjourned.

(+) Postpone
they provide information on plan.

DATE: 9/24/96 to Stuart
Please name: xc Kim J. m
Kendall
Response to the signature
Provide copy of your response
For Your information
Due to May 9/30. Also JMO
Says this needs to go to PARKS BOARD
Jesus M. Olivares Director 6 Ford/Fac. Comm.
Parks and Recreation Department



Deadline Sept

WOMEN'S CHAMBER OF COMMERCE OF TEXAS

PROGRESS REPORT WOMEN'S CHAMBER OF COMMERCE OF TEXAS NORWOOD HOUSE PROJECT

Post Office Box 26051
Austin, Texas 78755-0051

Sandy White
Chair

Rose Batson
President

512/346-2676
512/338-1614 Fax

AUSTIN

512/346-2676

HOUSTON

713/665-1637

[HTTP://WWW.MAIN.ORG/
WCC/WCC.HTM](http://www.MAIN.ORG/WCC/WCC.HTM)

SUMMARY

The means for relocating Norwood house to its original site, as called for in phase II of the project, should be available by the end of 1996. The actual relocation will probably take place in the spring. The main reason for waiting until the spring is the weather. The house can not be moved until the foundation has been poured, and the foundation requires a fairly dry atmosphere in order for the concrete to set properly. Also, the work will be done by volunteers so our schedule must remain flexible in order to meet with the volunteers' needs.

PERMITS

An exemption for the site plan has been secured. That means that the plan and fee of \$1,440 will not be required until after the house has been relocated and we are ready to begin the restoration.

The relocation permit will cost \$44.00. This permit will require submitting a letter from an architect attesting to the quality of the foundation. That means the application can not be submitted until the foundation has been completed. It normally takes 3 days for the city to issue such a permit.

Relocating Norwood house will require removing the H zoning temporarily while the house is being moved. As soon as the house is relocated, the H permit will be replaced.

Normally, removing H zoning requires payment of a \$1,440 fee, but that usually applies to permanent removal of the zoning designation. Since, in our case the removal is only temporary, there is a possibility that the fee will be waived. The matter is still under consideration.

STRATEGY

To acquire the means to relocate the house, we are seeking \$41,000 in donated services and raising cash to pay for the rest. So far, we have commitments for \$6,000 in services; are waiting for a decision from prospective donors on \$35,000 worth of services; and are within \$1,400 of our cash goal. We expect all these matters to be resolved before the end of this year.

NOTE

The original deadline for relocating the house was September 30, 1996. Due to information uncovered in the research done in phase I, however, we ask for an extension until the spring. Researchers discovered a basement. Therefore, our budget and schedule had to be revised to accommodate the added labor and cost of restoring the basement.

Submitted by Bea Fincher on 9/18/96

CC: Rose Batson, President, WCCT



108
- 39 APF

69 + Des.

MEMORANDUM

- Award at Council end Dec
- 3ma const. (end March)

TO: Parks and Recreation Board Members

FROM: Jesus M. Olivares, Director
Parks and Recreation Department

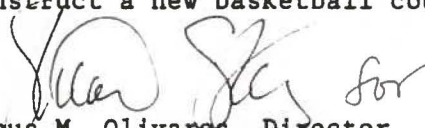
DATE: October 17, 1996

SUBJECT: Parkland Improvement Agreement with Austin Parks Foundation

The Austin Parks Foundation (APF) is a non-profit organization founded to promote public park and recreation opportunities for the citizens of Austin. APF has been working with PARD, through neighborhood meetings, to determine and help fund, in the amount of \$39,000, needed improvements at Bartholomew District Park. Based on PARD analysis and citizen approval, PARD and APF have agreed to jointly fund a new basketball court at Bartholomew.

Negotiation of a Parkland Improvement Agreement is recommended to establish the responsibilities of the City (PARD) and APF for the funding and construction of the new basketball court. APF will deliver the \$39,000 to the City at the time of execution of the Agreement. The City has already designed and bid the project. In addition, the City will hire and manage the successful contractor through completion of the project, and will pay the remaining costs, estimated to be \$ 75,000. (69K + Design)

RECOMMENDATION: Approve negotiation and execution of a Parkland Improvement Agreement to allow the City (PARD) and APF to jointly construct a new basketball court at Bartholomew District Park.


Jesus M. Olivares, Director
Parks and Recreation Department

PARKS BOARD
LAND & FACILITIES COMMITTEE

Tuesday, October 8, 1996

5:30 P.M.

200 South Lamar

Board Room

The Land & Facilities Committee will meet on Tuesday, October 8, 1996 to discuss the following agenda:

1. Parkland Improvement Agreement with the Austin Parks Foundation for Joint City of Austin/Austin Parks Foundation funding of improvements at Bartholomew District Park.
2. Austin Women's Chamber progress on Norwood House and possible Contract Extension
3. License Agreement for a driveway through Pease Park

These items will be scheduled for the Parks Board, October 22, 1996 meeting.

****Future standing meeting dates and times will be determined by the Land & Facilities Committee.**

Land and Facilities Committee Meeting

October 8, 1996

5:30 p.m.

Persons Present: Phil Friday, Mary Kay Isaacs, Dewayne Naumann, Kendall Moss, Peter Marsh, Stuart Strong, and Dolores Posada.

The Committee reviewed the request to grant a License Agreement for a driveway through Pease Park. Peter Marsh introduced Mr. Philip Bobitt who was present to answer any questions the Committee had.

After discussion, Mr. Friday moved this item be postponed until the next committee meeting. Mary Kay Isaacs seconded the motion which passed unanimously (2-0).

The Committee was to review the "cruising problem" at Pease Park. Due to the lack of time, Mr. Moss suggested the item be postponed until the next committee meeting. The Committee agreed unanimously.

Stuart Strong asked the Committee to consider a Parkland Improvement Agreement with the Austin Parks Foundation for Joint City of Austin/Austin Parks Foundation funding of improvements at Bartholomew District Park.

Mary Kay Isaacs made a motion to accept the Parkland Improvement Agreement with the Austin Parks Foundation. Phil Friday seconded the motion which passed unanimously (2-0).

Then Mr. Strong asked the Committee to consider a possible contract extension to the Women's Chamber of Commerce of Texas (WCCT) to continue working on the Norwood House.

After careful deliberation, Mary Kay Isaacs made a motion to support the extension of the contract with the amendment that the WCCT submit a progress report by the end of the year stating their donations and cash goals. Phil Friday seconded the motion which passed unanimously (2-0).

There being no further business on the agenda, the meeting was adjourned.

Other access drives hit park
Road, not shoulder



MEMORANDUM

TO: Parks and Recreation Board

FROM: Jesus M. Olivares, Director
Parks and Recreation Department

DATE: October 16, 1996

SUBJECT: Pease Park, License Agreement
Philip Bobbitt - Driveway

Fire access to Bobbitt
⊖ Drainage into park
- Visual impact
- other solutions
- precedent
- impact on trees
⊖ Alt. - open barricaded
Kingsbury
- Area traffic problem
⊖ One way E. Windsor
- Safe exit onto Kingsbury

Mr. Philip Bobbitt, of 1505 Windsor Road, has requested approval of a license agreement for a driveway through part of Pease Park.

As you will see from the attached drawings, it is proposed to construct the driveway from Kingsbury, a park road, to the rear of Mr. Bobbitt's property that fronts onto Windsor Road. Part of Pease Park is located between Kingsbury and Windsor Road and it is necessary for the driveway to cross this parkland.

The driveway is proposed to rise 31' from an elevation of 515' at Kingsbury to 546' at the rear of the property. Espey, Huston, the consulting engineers, have calculated this to be a slope of 15.86% or approximately a slope of 1:6. The construction of the driveway will require that a substantial amount of fill be placed, to a height of 15' at the maximum, which will be retained by a vertical wall.

This steep grade requires the driveway at the property line of the park to be excavated on the uphill side and filled on the downhill side. At the park boundary, the vertical walls will be approximately 3' high on both up and downhill sides, and rise as they ascend the hill. Mr. Bobbitt has indicated that the disturbed area will be about 32' wide, include a paved road about 20' wide and 6' wide shoulders on the sides.

This section of parkland is undeveloped and in a naturally vegetated condition and forms visual buffer between the park and the adjacent properties. The construction of the driveway would require the removal of at least a 32' width of this vegetation, removing this buffer.

The City Attorney's Department has indicated that, if approved, a license agreement for this purpose would be appropriate and that on-going maintenance of the adjacent parkland could be considered as compensation for the license agreement.

I am not satisfied that this request meets the requirements of Chapter 26 of the Texas Parks and Wildlife Code for the taking of parkland and feel that if approved will create a precedent.

Chapter 26 requires that two considerations must be addressed. First, are there feasible and prudent alternatives to the use of parkland? Mr. Bobbitt has indicated that the driveway is being constructed because of the safety concerns of vehicles using Windsor Road and 15th Street to access his residence. There is no evidence that all feasible and prudent alternatives have been explored. Alternatives that could be considered are, expanding the traffic signal installation on 15th Street to include the intersection with Windsor Road, closing the intersection of 15th Street and Windsor Road, installing speed humps on Windsor Road to reduce traffic speeds, and using a different route to access the residence to avoid the intersection.


The second consideration, does the project include all reasonable planning to minimize harm to the park? The steep grade of the drive requires that substantial excavation and fill to elevate the road through parkland, which creates a cleared area least 30' wide through a natural vegetated buffer. I do not feel that this project minimizes harm to the park. Additionally, drainage from the private road will flow onto the park road which has no curb and gutter system to control erosion.

Approval of this license agreement is unprecedented and would set a precedent for approval of future requests. There is not, as far as my research has indicated, any other instance of a license agreement being granted to a private citizen for the exclusive use of public parkland. Nor do I want to create a precedent for the future.

If I can provide you with any additional information please contact me.

Recommendation

I recommend that this request for a license agreement for a driveway through part of Pease Park be denied.

A handwritten signature in black ink, appearing to read 'Jesus M. Olivares', followed by the word 'for' in a cursive script.

Jesus M. Olivares, Director
Parks and Recreation Department

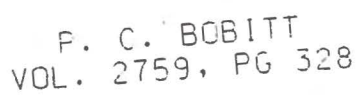
FEASE
PARK.

PROPOSED
DRIVEWAY

KINGSBURY

EAST WINDSOR RD.

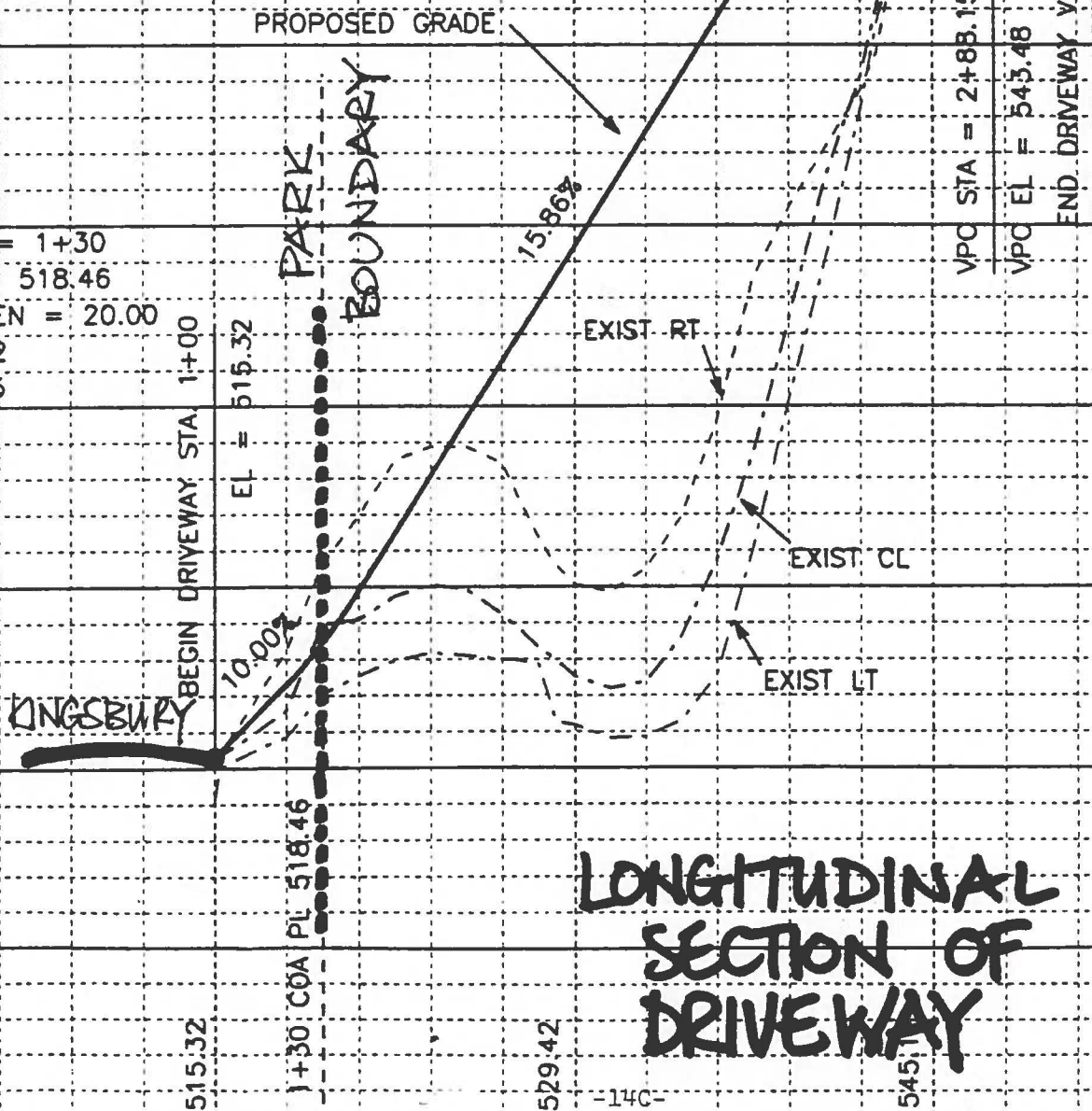
ASPHALT



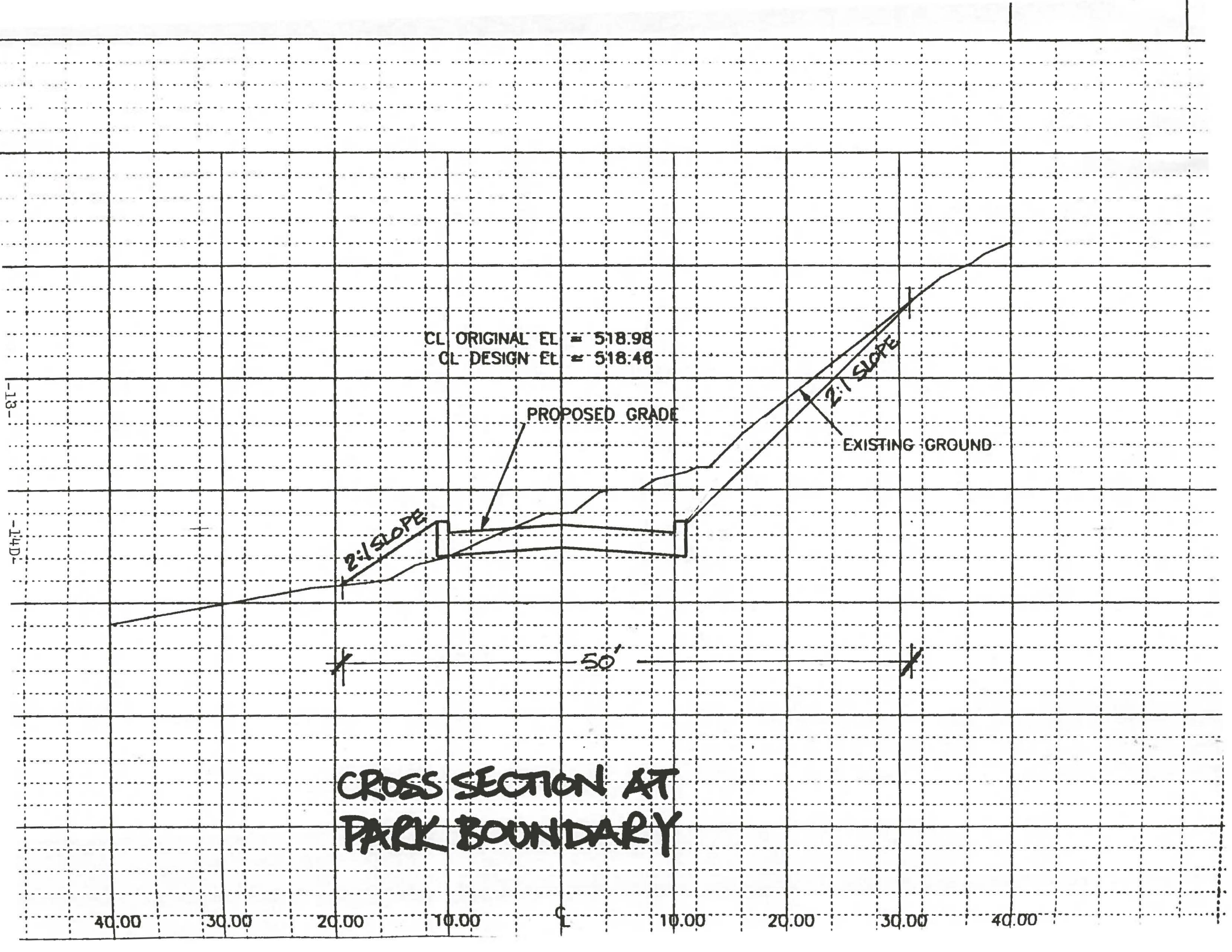
VPI STA = 1+30
 VPI EL = 518.46
 CURVE LEN = 20.00
 K = 3.42
 E = 0.15

VPI STA = 2+98.15
 VPI EL = 544.98
 CURVE LEN = 20.00
 K = 5.66
 E = 0.09

VPC STA = 2+88.15
 VPC EL = 543.48
 END DRIVEWAY VPI STA = 3+08.15
 VPI EL = 546.12



LONGITUDINAL
 SECTION OF
 DRIVEWAY



Land and Facilities Committee Meeting

October 14, 1996

5:30 p.m.

Persons Present: Mary Kay Isaacs, Kendall Moss, Stuart Strong, and Dolores Posada.

Mr. Moss gave his presentation on the "cruising problem" at Pease Park. Since only one committee member was present, it was agreed that the presentation would be done again at the next committee meeting on October 22, at 5:30 p.m.

Mr. Philip Bobitt came to the meeting and stated he preferred to have the License Agreement to construct a driveway through Pease Park be placed on the October 22 agenda. Mrs. Isaacs stated she would ask staff to do so.

There being no further business on the agenda, the meeting was adjourned.



City of Austin

JACKIE GOODMAN
COUNCIL MEMBER

FOUNDED BY CONGRESS, REPUBLIC OF TEXAS, 1839

P.O. BOX 1088
AUSTIN, TEXAS 78767
A/C 512 499-2255

October 11, 1996

Mr. Chip Harris, Chair
Library Commission
1718 Aggie Lane
Austin, Texas 78757

Re: Will Hampton/Oak Hill Library

Dear Chip:

The recent tragedy in Oak Hill has left many of us in South Austin with a need to honor and memorialize a dear friend of our community, Will Hampton.

We believe the timing of the completion of the Oak Hill Library, which Will supported and worked to see built, is a very appropriate facility to be named after him, and which would offer us an opportunity to celebrate his presence and what that means to so many in Oak Hill.

Words are really not adequate to describe what a fine man we have lost, but I will just say that his commitment to community, his wit and humor, his kindness- made him the friend of virtually everyone who met him.

I hope you will support this request to name the soon to be completed library the Will Hampton Branch at Oak Hill.

Thank you very much for your consideration.

Sincerely,

Jackie Goodman,
Austin City Council Member

cc: Library Commission Members
Parks and Recreation Board Members

5 1996

BYLAWS
THE AUSTIN PARKS AND RECREATION BOARD
AUSTIN, TEXAS

ARTICLE I.
Name

The name of this Board shall be the Austin Parks and Recreation Board of the City of Austin, Texas.

ARTICLE II.
Purpose

The purpose of this Board shall be to advise the Austin City Council and City Manager on matters pertaining to the acquisition, development, sound management, maintenance and use of parks, recreational facilities and leisure services owned or controlled by the City of Austin. The Board shall establish guidelines to govern its activities.

ARTICLE III.
Members

- Section 1 The Board shall be composed of nine members, appointed by the Austin City Council, two with Navigation expertise.
- Section 2 Any resident of the City of Austin known to be interested in public parks and public recreation and the proper use of the leisure time of the people of the City, shall be eligible for appointment to the Board.
- Section 3 Appointments shall be made in June of each year for a two-year period, with the Board members to assume their duties at the first regular meeting in June of each year. A term will expire June 1 of the second year thereafter. If the City Council does not make appointments in June for any reason, the Board Member may continue to fulfill that slot on the Board until the new appointment is made. Four members will be appointed in odd numbered years and five members in even numbered years.
- Section 4 Any member desiring to resign from the Board shall submit a letter of resignation to the Chairperson of the Board and to the Mayor and Councilmembers. Vacancies on the Board will be filled by the City Council, with the appointee to serve for the remainder of the term for which the member was originally appointed.
- Section 5 The City Council may appoint members emeriti who, by their expertise in parks and recreation matters, shall serve to advise the Board. A member emeritus may participate in debate, but shall not have the right to vote or make or second motions.
- Section 6 A member who, except in the case of illness, misses three consecutive regular meetings or one-third of all regular

meetings in a twelve month period shall, by ordinance, be removed from the Board.

ARTICLE IV.
Officers

- Section 1 The officers of the Board shall be a Chairperson, Vice Chairperson and Secretary/Parliamentarian.
- Section 2 The officers shall be elected by the Board at the first regular meeting two months after the annual appointment of members by the City Council to serve for a one year period, or until their successors are elected. The term of office shall begin at the first regular meeting following election.
- Section 3 No member shall hold more than one office at a time.
- Section 4 The Chairperson shall serve to preside at meetings of the Board, and to represent the Board at ceremonial functions. For all other actions, the Chairperson must have the approval of a majority of the entire Board in order to act.
- Section 5 The Vice Chairperson shall serve to preside at meetings of the Board, when the Chairperson is absent, and to represent the Board at ceremonial functions when asked by the Chairperson. For all other actions, the Vice Chairperson must have the approval of a majority of the entire Board in order to act.
- Section 6 The Secretary/Parliamentarian shall serve to preside at meetings of the Board, when both the Chairperson and Vice Chairperson are absent, and to maintain the order of meetings as described in Robert's Rules of Order.
- Section 7 The Chairperson may cast a vote on any issue that comes before the Board.

ARTICLE V
Meetings

- Section 1 The regular meetings of the Board shall be held on the second and fourth Tuesday nights of each month, unless otherwise determined by the Board. Additional information meetings for Board Members may be scheduled by the Chairperson, but these meetings are not considered regular meetings for attendance purposes and no business will be conducted. The evening meetings shall have a time limit of 11 p.m.
- Section 2 The first regular meeting before the annual report is due to City Council shall be known as the annual meeting, and shall be for the purpose of reviewing the annual report and for any other business that may arise.
- Section 3 Special meetings may be called by the Chairperson, and shall be called upon by a written request from three members of the Board. The purpose of the meeting shall be stated in the

call. Except in cases of emergency, at least three days notice shall be given for a special meeting.

Section 4 A majority of the current voting membership of the Board shall constitute a quorum.

Section 5 The deadline for submission of proposed agenda items is 10 days prior to the meeting.

ARTICLE VI Committees

Section 1 The Board shall establish and maintain the following three standing committees: 1) Navigation; 2) Programming; and 3) Land and Facilities.

Section 2 Each standing committee shall consist of at least three members of the Board appointed by the Chairperson, and a Parks and Recreation Department staff member appointed by the Director. This staff member is an ex officio and non-voting member of the committee.

Section 3 The Chairperson of the entire Board shall appoint the Chairperson of each committee from among the members of that committee with the member's consent.

Section 4 Each standing committee will meet on a regularly scheduled basis at least once a month.

Section 5 Each standing committee shall be required to make a formal annual report to the Board at an annual Board retreat to be held in August. The committee's annual report will include but not be limited to short and long term planning, progress under CIP funding and the effects of programming on the operating budget.

Section 6 Each committee shall be responsible for reviewing proposals made by members of the Board, Parks and Recreation Department staff and private citizens regarding the respective areas of responsibility, prior to their presentation to the Board.

Section 7 Recommendations shall meet the following requirements before submission to the Board for its consideration and approval:

A. Develop short and long range plans for major areas within Board jurisdiction.

B. Document relevant citizen input, from inception through each developmental stage of the proposal.

C. Presentation shall be organized in such a manner that related materials are clearly defined. Historical precedents, when applicable, should be explained carefully. It is possible for some items to be presented by the Board as a consent package, or as separate items for the Board agenda.

D. Review by Parks and Recreation Department staff.

E. Minority reports may be submitted by any Board member.

Section 8 In addition to the standing committees, special committees shall be appointed by the Chairperson on approval of the Board, from time-to-time, as necessary to carry out the work of the Board.

Prior notice of intent to make such appointment shall be provided to all board members.

Section 9 The Chairperson shall be an ex-officio, non-voting member of all committees.

ARTICLE VII Parliamentary Authority

The rules contained in the current addition of Robert's Rules of Order, Newly Revised, shall govern the Board in all cases to which they are applicable, except when inconsistent with these bylaws or with special rules of order which the Board or City Council may adopt.

ARTICLE VIII Amendment of Bylaws

These bylaws can be amended at any regular meeting of the Board by a two-thirds vote of the members present, if a quorum is present, provided that the amendment has been submitted in writing at the previous regular meeting.

Revised and Adopted by Parks and Recreation Board on August 19, 1992.

Proposed Amendments to By-Laws

Article V, Meetings

Section 3. Special meetings...shall be called upon ~~by~~ a written request from three members of the Board delivered to the Chairperson and the Staff Liaison.

Section 5. The deadline for submission of proposed agenda items is ~~10~~ 5 days prior to the meeting.

Article VI, Committees

Section 6. Each committee ~~shall be responsible for reviewing~~ may review proposals.....

Section 7. Recommendations ~~shall meet the following requirements~~ may include the following components before submission.....

#

C. Presentation ~~shall~~ should be organized.....

(Text which is lined-thru is proposed to be deleted.
Text which is underlined is proposed to be added.)

PEASE PARK - LICENSE AGREEMENT (BOBBIT)

ISSUES - response from Espey Huston

Drainage under proposed driveway at low place on top map.

Pipes will be provided under driveway, to revert to sheet flow downstream will require concrete spreader with large rocks to break flow into sheet flow. Espey Huston emphasized the drainage will be designed for "No concentrated flow". An alternative design will be to catch the water in some form of inlet and construct a storm drain to convey the water to discharge point that will not create an erosion problem.

Storm water run-off from the driveway itself.

Storm water run off from the driveway will be captured with an inlet or channel system with grate to prevent the flows from entering or crossing parkland.

Construction around large Live Oak trees

Espey Huston has indicated that the driveway can be constructed to avoid the trees. A tree survey and list is attached, however trees on the map are not shown using the usual convention where the trees are represented as their true size and they are not identified on the plan by the tree tag numbers number on the tree list.

Impervious cover limits/ compatibility with adjacent buildings.

The City's Development Review and Inspections Department has told Espey Huston that only a Driveway Permit is required for this construction and such a permit is not subject to impervious cover limitations or compatibility standards.

Construction process.

Has not yet been determined, however it is intended that a system that creates the minimum disturbance will be recommended, such as a reinforced earth wall (similar to the system TxDOT uses to construct embankments) or precast unit stacked stone.

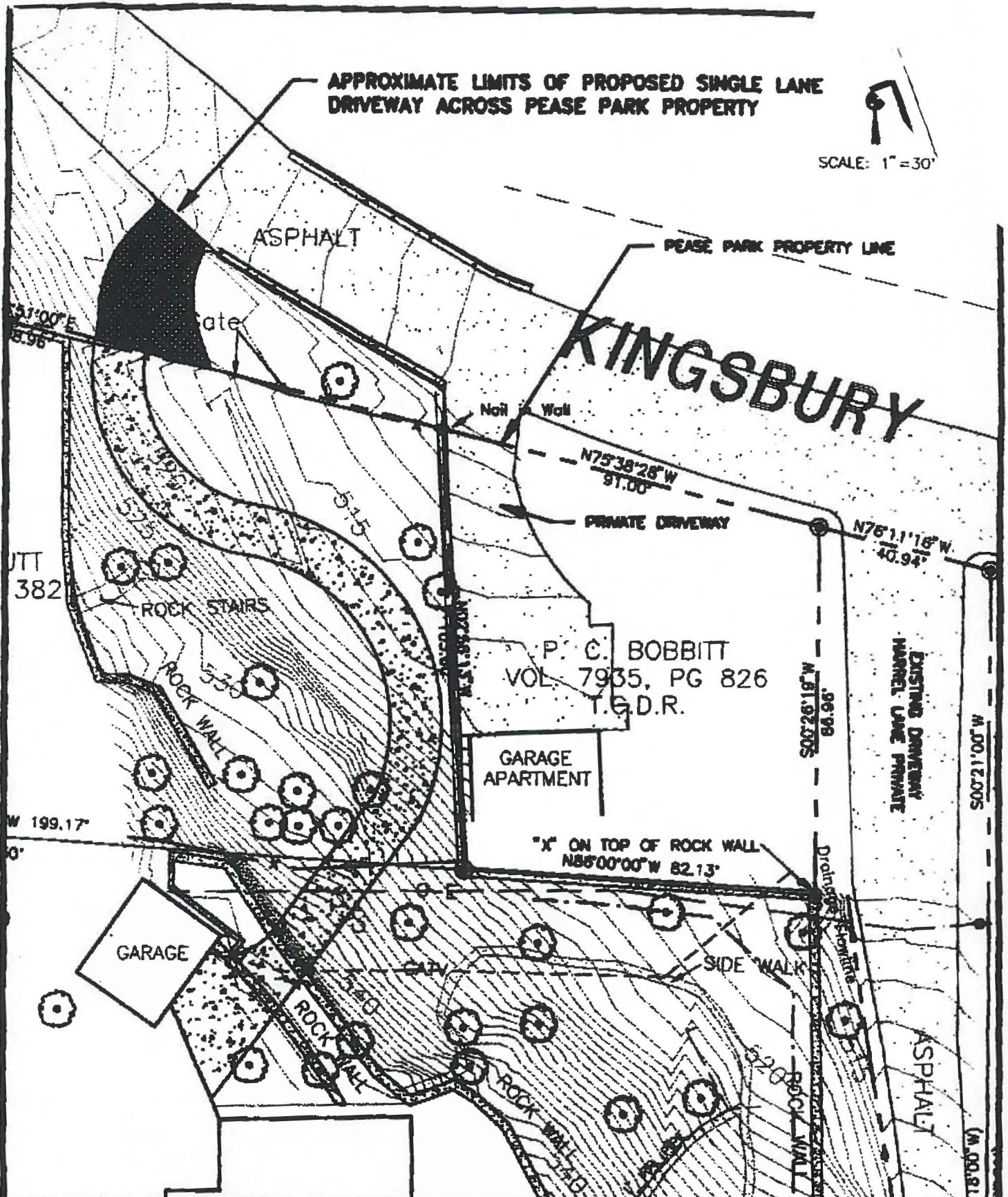
Curbing and barrier along driveway.

A curb and a barrier to retain vehicles will be required to prevent vehicles from dropping off the edge.

APPROXIMATE LIMITS OF PROPOSED SINGLE LANE
DRIVEWAY ACROSS PEASE PARK PROPERTY



SCALE: 1" = 30'



ESPEY, HUSTON & ASSOCIATES, INC.
ENGINEERING & ENVIRONMENTAL CONSULTANTS
206 WILD GARDEN RD. # 300 - P.O. BOX 819
AUSTIN, TEXAS - 78767 - (512) 327-0040

PROJECT

Philip Bobbitt Driveway

TITLE

Driveway Access to Kingsbury Drive
October, 1996

TREE TABLE

TREE TAG #	MULTI BOLE	TREE TYPE	DESCRIPTION
1000	X	30" LIVE OAK	NORTH LEAN
1001		8" HACKBERRY	
1002		8" ELM	POOR
1003		21" LIVE OAK	
1004		20" ELM	
1005		18" LIVE OAK	
1006		16" ELM	
1007		6" 8" HACKBERRY	
1008		11" HACKBERRY	
1009		8" HACKBERRY	
1010		22" LIVE OAK	
1011		9" HACKBERRY	
1012		16" ELM	
1013		10" HACKBERRY	
1014		36" LIVE OAK	
1015		9" HACKBERRY	
1016		13" ELM	
1017		13" OAK	
2300		14" ELM	
1019		9" CHINA BERRY	
1020		12" CHINA BERRY	
1021		20" ELM	
1022		8" CHINA BERRY	
1023		8" CHINA BERRY	
1024		9" ELM	
1025		13" HACKBERRY	
1026		17" ELM	
1027		12" ELM	
1028		28" LIVE OAK	
1029		10" ELM	
1030		16" ELM	
1031		10" ELM	
1032		16" ELM	
1033		12" ELM	
1034		12" ELM	
1035		13" ELM	
1036		25" LIVE OAK	
1037		25" LIVE OAK	
1038		13" ELM	
1039		12" ELM	
9224		10" ELM	