

## AGENDA



## Recommendation for Council Action

## AUSTIN CITY COUNCIL

Regular Meeting: November 1, 2018

Item Number: 017

## Purchasing Office

Authorize award and execution of a multi-term contract with Thirkettle Corporation D/B/A Aqua-Metric Sales Company, to provide fire service type meters, for up to five years for a total contract amount not to exceed \$1,525,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

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|-----------------------------|---|
| <b>Lead Department</b>      | Purchasing Office.  |
| <b>Fiscal Note</b>          | Funding in the amount of \$279,583 available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.   |
| <b>Purchasing Language</b>  | The Purchasing Office issued Invitation for Bids (IFB) 2200 GLB1007 for these goods. The solicitation issued on July 23, 2018 and it closed on August 9, 2018. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126493">Solicitation Documents</a> < <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126493">https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126493</a> >. |
| <b>For More Information</b> | Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> ><br>NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized   |

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|  | Contact Persons: Georgia Billela, at 512-974-2939 or <a href="mailto:Georgia.billela@austintexas.gov">Georgia.billela@austintexas.gov</a> or Matthew Duree, at 512-974-6346 or <a href="mailto:Matt.duree@austintexas.gov">Matt.duree@austintexas.gov</a> . |
| <b>Council Committee, Boards and Commission Action</b> | October 10, 2018 - Recommended unanimously by the Water and Wastewater Commission on a 6-0 vote, with Commissioner's Castleberry, Turrieta, Lee, Bell, and Schmitt absent.  |
| <b>Client Department(s)</b>                            | Austin Water.   |

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#### **Additional Backup Information:**

The contract is to provide fire service type meters for Austin Water. The line maintenance, construction, and field services divisions use these meters in water service installations and replacements of broken meters. These are water meters that are specifically designed for the commercial properties or multi-family dwellings that have fire sprinkler systems installed. The meters are equipped with a strainer to prevent water meter clogs and provide the building with a constant flow if the fire sprinkler system is activated. The meters are necessary to meter usage and flow within the City's water distribution system.

This contract will replace a contract which expired on October 13, 2018. The requested authorization amounts for the contract were determined using departmental estimates and historical spending. The variable demand of required meters and the lead time to receive the necessary items makes it essential to maintain stock in the warehouse. The recommended contractor is not the current provider for these goods.

#### **Contract Detail:**

| <b>Contract Term</b> | <b>Length of Term</b> | <b>Contract Amount</b> |
|----------------------|-----------------------|------------------------|
| Initial Term         | 2 yrs.                | \$ 610,000             |
| Optional Extension 1 | 1 yr.                 | \$ 305,000             |
| Optional Extension 2 | 1 yr.                 | \$ 305,000             |
| Optional Extension 3 | 1 yr.                 | \$ 305,000             |
| <b>TOTAL</b>         | <b>5 yrs.</b>         | <b>\$1,525,000</b>     |

**Note:**Contract Authorization amounts are based on the City's estimated annual usage.

