



**Impact Fee Advisory Committee
May 21, 2018
6:00 PM
Town Lake Center, Room 100
721 Barton Springs Road
Austin, Texas**

For more information go to: www.austintexas.gov/ifac

MEETING MINUTES - APPROVED

Kris Bailey
Dick Kallerman
Susan Turrieta

Lottie Dailey
Lance Parish

Roman Grijalva
Bobak Tehrani

A. CALL TO ORDER – May 21, 2018, 6:00 p.m.

*IFAC Vice Chair Kallerman called the meeting to order at 6:05 pm with quorum present.
Committee Members in Attendance: Kris Bailey, Roman Grijalva, Dick Kallerman, Lance Parish, Bobak Tehrani, Susan Turrieta.
City of Austin Staff in Attendance: Joseph Gonzales, Christina Romero, Joe Smith, Martin Tower (Austin Water); Liane Miller (Austin Transportation Department); Brian Long (Project Systems Intelligence Office)*

B. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.
None

C. APPROVAL OF MINUTES

1. Approval of minutes from the April 4, 2018 Impact Fee Advisory Committee meeting.
Committee Member (CM) Parish moved to approve, CM Kallerman seconded and the minutes were approved 5-0. (Chair Bailey arrived after the approval of the minutes.)

D. NEW BUSINESS

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for October 1, 2016 through March 31, 2017 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.
Christina Romero (AW) reviewed the report with the committee. She noted the report had been delayed due to updates to AW's financial system. AW staff reviewed the purpose of the reports to update the committee on a semiannual basis to ensure the intent of the impact fee is being met. Staff noted that previous waiver clarifications had been made and they had no areas of concern. Committee members asked questions related to waivers and staff reported that waiver revenue had slightly declined and that the majority of the waivers granted are for affordable housing projects. The labels within the report for these waivers were questioned and staff said they will report back on the use of various labels for waiver recording within the financial system. CM Grijalva moved to

approve, CM Turrieta seconded and the report was approved 6-0.

E. OLD BUSINESS

1. Staff briefing and possible action on water/wastewater impact fee calculation update.

Martin Tower (AW) updated the committee on the water and wastewater impact fee calculation, specifically the final maximum fee calculation and revenue projections. Staff recommended an assessed fee at the maximum allowable rate based on the fee calculation update, and rounding down to the nearest \$100 for the collected fee. The committee had a discussion about rounding the fee and ultimately agreed with staff's recommendation. Joseph Gonzales (AW) reviewed the revenue projections over a 10 year period and, based on revised growth projections, noted that revenue would be slightly less than the projections with the current fee, resulting in approximately \$8M less in revenue over 10 years. AW staff discussed the timeline for the committee to submit their written comments prior to taking the recommendation to City Council and listed the stakeholders AW will be sending the report to for feedback. AW is still planning for September 2018 to present the fee to Council with AW's budget. CM Tehrany moved approval of the Land Use Assumptions, Capital Improvement Plan, and the assessed and collected fees. CM Kallerman seconded and the motion passed 6-0.

2. Staff briefing to provide an update on the street impact fee study.

Liane Miller (ATD) presented on the City's update to its transportation plan, called the Austin Strategic Mobility Plan, and the plan's relationship to the street impact fee study. Specifically, the capital improvement plan (called the Roadway Capacity Plan) will be vetted through the development of the Austin Strategic Mobility Plan. CM Tehrany mentioned the need for coordination with the Texas Department of Transportation (TxDOT) in the development of the Roadway Capacity Plan. Jeff Whitacre (consultant managing the street impact fee study with Kimley-Horn) discussed that the costing methodology for projects included in the plan, specifically those along TxDOT facilities, is still being discussed.

3. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2018.

The committee identified July 31, 2018 as the next meeting date. It was agreed that subsequent meeting dates would be discussed at future meetings.

F. FUTURE AGENDA ITEMS

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2017 through September 30, 2017 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

No action. Item to be included on a future meeting agenda.

The committee discussed that the item to vote on the IFAC's recommendation to Council regarding the 2018 water and wastewater impact fee update would be included on the July 31, 2018 meeting agenda.

G. ADJOURN

The meeting was adjourned at 8:04 pm.