



**HIV PLANNING COUNCIL  
EXECUTIVE COMMITTEE  
Tuesday, November 6, 2018, 6:00 P.M.  
City Hall/ Conference Room 2003  
301 West 2nd Street  
Austin, Texas**

**EXECUTIVE COMMITTEE MEMBERS:**

*Chair-Justin Smith, Vice Chair-L.J. Smith, Secretary-Glenn Crawford, Dale Thele*

**AGENDA**

**CALL TO ORDER**

**1. CERTIFICATION OF QUORUM**

**2. CITIZEN COMMUNICATION**

- a. Speakers who have submitted a completed Citizen Communication card prior to Citizen Communication being called will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. Speakers on specific agenda items will each be allowed a three-minute allotment to address their concerns at the time that item is called.

**3. INTRODUCTION/ANNOUNCEMENTS**

**4. MEMBERSHIP REVIEW** 

- a. Emily Loder

**5. APPROVAL OF MINUTES** 

**6. HIV PLANNING COUNCIL STAFF REPORT**

- a. Holiday season schedule Business Tuesday, December 4<sup>th</sup> at Old Thousand
- b. Update on promotion of World AIDs Day Proclamation.
- c. Discuss alternative meeting schedule for January.
- d. Review Draft Workplan for 2019.

**7. CHAIR REPORT**

- a. Review of Attendance Report
- b. Review of Membership Activity Report and Updated Membership Roster

**8. SUB-COMMITTEE PLANNING CALENDAR**

- a. Month
- b. Annual

**9. DOCUMENT REVIEW**




- a. Discussion and next steps based on process outlined by Ethics Commission for filing complaints against boards and commissions members

**10. Community Star Award (Star Awards)**

- a. Vote to select Community Star Awardee
- b. Vote to select Professional Star Awardee

**ADJOURNMENT**

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users route through Relay Texas at 711.

For More Information on the Austin Area Comprehensive HIV Planning Council, Comprehensive Planning Committee, please contact Hailey de Anda at (512) 972-5862.