

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: November 15, 2018

Item Number: 004

Capital Contracting Office

Authorize negotiation and execution of a professional services agreement with the following eighteen staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP239: McGray & McGray Land Surveyors, Inc. (WBE); MWM Design Group, Inc. (WBE); Jacobs Engineering Group, Inc.; Landmark Surveying, LP (WBE); CP&Y, Inc.; Cobb Fendley & Associates, Inc.; Brown & Gay Engineers, Inc.; McKim & Creed, Inc.; Bowman Consulting Group, Ltd.; Surveying And Mapping, LLC; Halff Associates, Inc.; LNV, Inc.; Pape-Dawson Consulting Engineers Inc. dba Pape-Dawson Engineers, Inc.; Hejl Lee & Associates, Inc.; Unintech Consulting Engineers, Inc. (WBE); Landesign Services, Inc.; Doucet & Associates, Inc.; and Zamora, LLC (MBE) for engineering services for the 2018 Surveying Services Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$6,300,000 divided among the eighteen firms. [Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 4.96% MBE and 4.90% WBE participation.]

Lead Department	Capital Contracting Office <u>Managing Department(s)</u> Capital Contracting Office
Fiscal Note	Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.
Purchasing Language	Staff recommendation is selection of the eighteen most qualified firms out of twenty-five firms evaluated through the City's qualifications-based selection process.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov >. NOTE: Respondents to this solicitation, and their representatives,

	shall direct inquiries to Rolando Fernandez, 512-974-7749 or Aiden Cohen, 512-974-1929.
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Additional Backup Information:

The City currently has a surveying services rotation list providing field surveying and associated office services for project designs, boundary determinations, acquisition of easements, and related documentation for various City projects. It is anticipated that the contracting authority for the existing rotation list will be exhausted in the near future.

The City plans to use the 2018 Surveying Services Rotation List for similar types of services for the following types of projects Citywide:

- Boundary Surveys of large and small acreage tracts
- Building Projects
- Park Improvements
- Pipeline and Electric Transmission Line Improvements
- Street and Bridge projects
- Drainage Improvements
- Aerial surveys using LIDAR

As a standard business practice, the City routinely engages the services of professional services firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future surveying needs. These projects will require external surveying services to properly plan, evaluate, design, and implement.

The total funding authority for the 2018 Surveying Services Rotation List is \$6,300,000 with the authority for each of eighteen firms to be approximately \$350,000.

This request allows for the development of a professional services agreement with each of the eighteen recommended firms for an estimated period of three years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for

Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

RECOMMENDED FIRMS:

McGray & McGray Land Surveyors, Inc. (WBE) is located in Austin, Texas.
MWM Design Group, Inc. (WBE) is located in Austin, Texas.
Jacobs Engineering Group, Inc. is located in Austin, Texas.
Landmark Surveying, LP (WBE) is located in Austin, Texas.
CP&Y, Inc. is located in Austin, Texas.
Cobb Fendley & Associates, Inc. is located in Austin, Texas.
Brown & Gay Engineers, Inc. is located in Austin, Texas.
McKim & Creed, Inc. is located in Austin, Texas.
Bowman Consulting Group, Ltd. is located in Austin, Texas.
Surveying And Mapping, LLC is located in Austin, Texas.
Halff Associates, Inc. is located in Austin, Texas.
LNV, Inc. is located in Austin, Texas.
Pape-Dawson Consulting Engineers Inc. dba Pape-Dawson Engineers, Inc. is located in Austin, Texas.
Hejl Lee & Associates, Inc. is located in Austin, Texas.
Unintech Consulting Engineers, Inc. is located in Austin, Texas.
Landesign Services, Inc. is located in Austin, Texas.
Doucet & Associates, Inc. is located in Austin, Texas.
Zamora, LLC (MBE) is located in Austin, Texas.