

AARC Workgroup meeting for the AAQoL

Wednesday, November 14, 12pm-1:20pm

In attendance: Vince Cobalis, Sona Shah, Laura Esparza, Lauren Garrett, Justin Sneider, Carol Walsh, Peter Chao, Phil Hoang, Aparajita Ahmed, Schiller Liao, Debasree DasGupta

1. Timeline of Phase 2 Master plan presented by the PARD, Austin:

The team has:

1. looked at overall project to align activities for development.
2. identified major milestones
3. mostly done with feasibility and ready to mobilize engagement activities.

Note:(please check anticipated timeline.)

The first community meeting scheduled to be held on Dec 11.

It was suggested that Schiller Liao meet with the group before the first community meeting so he is brought up to date with the meeting plans.

Vince mentioned the need to schedule the budget as soon as the bond money is loaded. A portion of the money will become available in the spring of 2019.

2. Budget Issues:

Interviews are being conducted for the hiring of an Education coordinator, Education specialist, Exhibit specialist, Shuttle bus driver and Marketing specialist.

The shuttle bus can only make a certain number of stops and not able to go door to door which can create some issues. Looking into solutions such as having a lead at each stop who can communicate with the center with problems.

3. Senior Meals Program:

Vince to make a recommendation for the senior meals transportation program at the next budget period.

Laura mentioned questions that occur about increased number of meals with the same budget. Looking at various options.

4. Kitchen updates and use:

Still facing the same issues regarding increased use of kitchen. Some groups who need to use the kitchen have difficulties with filling out the paperwork.

5. Performance reports: (please look at sheet provided for performance measure 2019)

6. AARC special projects:

The community garden planters have been built.

St Davids has conducted a soil analysis and the planters are ready to be used.

The installation of the senior exercise equipment also looks positive.

7. HR Report: Not available for this meeting.