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3 **ORDINANCE NO.**
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5 **AN ORDINANCE AMENDING CITY CODE CHAPTER 2-1 (*CITY BOARDS*)**
6 **RELATING TO BOARD MEMBER CONDUCT.**
7

8 **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**
9

10 **PART 1.** Subsection (B) of City Code Section 2-1-23 (*Training*) is amended to read:

11 (B) Each board member must complete a board course developed by City staff not
12 later than the 90th day after the date of the member's appointment or
13 reappointment. The training shall include:

- 14 (1) a review of a board member's personal and ethical responsibilities;
15 (2) the role of council and staff and the council-manager form of government;
16 (3) the role of advisory boards in making recommendations and advising
17 council;
18 (4) board procedures, including attendance and quorum;
19 (5) the City's business planning process;
20 (6) Government Code Chapter 551 (*Open Meetings Act*), Robert's Rules of
21 Order, and Americans with Disabilities Act requirements;
22 (7) conflict resolution;
23 (8) the use of a City e-mail account for board-related business; and
24 (9) sexual harassment and diversity training.

25 **PART 2.** City Code Section 2-1-48 (*Rules of Order*) is amended to add a new
26 Subsection (C) to read:

27 (C) No City board member shall engage in conduct or use language that is offensive,
28 harassing, or sexually suggestive toward an individual or a group when
29 interacting with other City board members, City employees, or members of the
30 public, when the interaction is part of the board member's official duties.
31 Examples of prohibited conduct include:

- 32 (1) use of epithets, innuendos, derogatory names, profanity, or racial slurs;
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- 35 (2) ridicule or mockery, insults, jokes, or pranks;
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- 37 (3) distribution, display, or discussion of any written or graphic material,
- 38 including online content, voicemail, email, text messages, calendars, posters,
- 39 and cartoons that are sexually suggestive or show hostility;
- 40
- 41 (4) unwelcome sexual advances or requests for sexual favors; or
- 42
- 43 (5) physical assault, threat, or intimidation.
- 44

45 **PART 3.** This ordinance takes effect on _____, 2018.

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47 **PASSED AND APPROVED**

48

49 § _____

50 § _____

51 _____, 2018 § _____

52 _____

53 Steve Adler

54 Mayor

55

56 **APPROVED:** _____

57 Anne L. Morgan

58 City Attorney

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ATTEST: _____

Jannette S. Goodall

City Clerk