

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: December 13, 2018**

Item Number: **037**

**Purchasing Office**

Authorize award and execution of a multi-term contract with Wholesale & MFR PVF Inc., to provide prefabricated public restrooms, for up to five years for a total contract amount not to exceed \$1,350,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$230,000 is available in the Fiscal Year 2018-2019 Operating Budget of the Austin Transportation Department. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued an Invitation for Bids (IFB) 2400 SMW1000 for these goods. The solicitation issued on October 15, 2018 and it closed on November 1, 2018. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City’s Financial Services website, Austin Finance Online. Link: <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127957">Solicitation Documents &lt;https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127957&gt;</a> .
<b>For More Information</b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> <mailto:AgendaOffice@austintexas.gov> NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation’s Authorized

	Contact Persons: Shawn Willett, at 512-974-2021 or <a href="mailto:shawn.willett@austintexas.gov">shawn.willett@austintexas.gov</a> or Sandy Wirtanen, at 512-974-7711 or <a href="mailto:sandy.wirtanen@austintexas.gov">sandy.wirtanen@austintexas.gov</a> .
<b>Client Department(s)</b>	Austin Transportation Department; Public Works.

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**Additional Backup Information:**

The contract is for the purchase of prefabricated public restrooms. In line with direction from Council Resolution No. 20160623-079, this contract will provide for the purchase of up to 10 prefabricated restroom facilities over the next five years. These restroom facilities will be made of stainless-steel material and will include a hand washing basin on the exterior, a hand sanitizer dispenser in the interior, and a hybrid of electric and solar power.

An order for two of these facilities will be placed immediately after contract execution, with the ability to purchase up to eight more over the next five years, depending on funding availability. One of the units for immediate purchase will be installed in the parking lot of the Municipal Court Building and the other at the 500 block of Brazos Street.

The contractor manufactures the restroom units in the order the units are purchased. The current manufacture and delivery timeline is three to four months from date of the order. While waiting for production of the restrooms, Public Works (PW) will design the utility connections and obtain the necessary permits for installation. To expedite the contractor procurement process, the City will utilize a current contract to provide construction services for utility connections and foundations for the first two restroom facilities. The cost associated with utility installations is separate from the purchase cost of the restroom facilities. Upon delivery of the restrooms from this contractor, installation will be supervised by City staff to ensure the units meet expected standards for operation.

**Background:**

In 2016, Council Resolution No. 20160128-067 initiated a pilot program to develop recommendations for the purchase and installation of permanent public restrooms in the downtown area. The first step in this process was to identify the best location for these facilities. PW led the pilot program, Austin Transportation Department funded the pilot using parking revenues, and Austin Public Health and the Economic Development Department further coordinated through a partnership with the Downtown Austin Alliance.

During the early planning stage, using input received from the community, a temporary restroom facility was secured and moved between five downtown locations for set periods of time. City staff gathered data on usage and other factors at each location. Based on this data, in July 2018, City staff provided recommendations to Council via a memo on potential locations for a permanent restroom facility.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	2 yrs.	\$ 630,000
Optional Extension 1	1 yr.	\$ 275,000
Optional Extension 2	1 yr.	\$ 300,000
Optional Extension 3	1 yr.	\$ 145,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$1,350,000</b>

**Note:**Contract Authorization amounts are based on the City's estimated annual usage.