

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, November 5, 2018



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**SPECIAL CALLED MEETING
Monday, November 5, 2018**

The Municipal Civil Service Commission convened in a special called meeting on Monday, November 5, 2018 at the One Texas Center Building located at 505 Barton Springs Road, Room 1070, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:00 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Melissa Rogers

Commissioners Absent:

Michael Murphy

Staff in Attendance:

Monika Arvelo, Assistant Director
Sylba Everett, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Matthew Chutz, Municipal Civil Service Coordinator
Danny Villalpando, Network Administrator

1. CITIZENS COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

- a. Approve the minutes of the Municipal Civil Service Commission regular meeting of June 25, 2018.**

The minutes of the June 25, 2018 regular meeting were approved on Chair Lancaster's motion, Vice Chair Perez-Wiseley's second on a vote of 4-0.

- b. Approve the minutes of the Municipal Civil Service Commission regular meeting of June 29, 2018.**

The minutes of the June 25, 2018 regular meeting were approved on Chair Lancaster's motion, Vice Chair Perez-Wiseley's second on a vote of 4-0.

3. NEW BUSINESS

- a. Discussion and possible action on scheduling meetings for calendar year 2019.

Discussion was held regarding scheduling meetings for calendar year 2019. The following 2019 meeting dates were approved on Chair Lancaster's motion, Vice Chair Perez-Wiseley's second, on a 4-0 vote. Those members voting aye were: Chair Lancaster, Vice Chair Perez-Wiseley, Commissioner Dailey, and Commissioner Rogers.

The 2019 Commission Schedule is below:

Monday, January 14, 2019	Monday, July 8, 2019
Monday, January 28, 2019	Monday, July 22, 2019
Monday, February 11, 2019	Monday, August 12, 2019
Monday, February 25, 2019	Monday, August 26, 2019
Monday, March 11, 2019	Monday, September 9, 2019
Monday, March 25, 2019	Monday, September 23, 2019
Monday, April 8, 2019	Monday, October 14, 2019
Monday, April 22, 2019	Monday, October 28, 2019
Monday, May 13, 2019	Monday, November 18, 2019
Monday, June 10, 2019	Monday, December 9, 2019
Monday, June 24, 2019	

4. OLD BUSINESS

- a. Discussion and possible action on future meeting dates, times and locations

Discussion was held on future meeting dates, times, and locations.

5. FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chair Lancaster adjourned the meeting at 9:21 a.m.