

ORDINANCE NO.**AN ORDINANCE AMENDING CITY CODE CHAPTER 2-1 (*CITY BOARDS*)
RELATING TO BOARD MEMBER CONDUCT.****BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

PART 1. Subsection (B) of City Code Section 2-1-23 (*Training*) is amended to read:

(B) Each board member must complete a board course developed by City staff not later than the 90th day after the date of the member's appointment or reappointment. The training shall include:

- (1) a review of a board member's personal and ethical responsibilities;
- (2) the role of council and staff and the council-manager form of government;
- (3) the role of advisory boards in making recommendations and advising council;
- (4) board procedures, including attendance and quorum;
- (5) the City's business planning process;
- (6) Government Code Chapter 551 (*Open Meetings Act*), Robert's Rules of Order, and Americans with Disabilities Act requirements;
- (7) conflict resolution;
- (8) the use of a City e-mail account for board-related business; and
- (9) sexual harassment and diversity training.

PART 2. City Code Section 2-1-48 (*Rules of Order*) is amended to add a new Subsection (C) to read:

(C) No City board member shall engage in conduct or use language that is offensive, harassing, or sexually suggestive toward an individual or a group when interacting with other City board members, City employees, or members of the public, when the interaction is part of the board member's official duties. Examples of prohibited conduct include:

- (1) use of profanity, racial slurs, or disparaging epithets, innuendos, or names;

- (2) distribution, display, or discussion of any written or graphic material, including online content, voicemail, email, text messages, calendars, posters, and cartoons, that is sexually suggestive;
- (3) unwelcome sexual advances or requests for sexual favors; or
- (4) physical assault, threat, or intimidation.

PART 3. This ordinance takes effect on _____, 2018.

PASSED AND APPROVED

_____, 2018 §
 §
 §
 §
Steve Adler
Mayor

APPROVED: _____ **ATTEST:** _____
Anne L. Morgan Jannette S. Goodall
City Attorney City Clerk