



**Austin-Travis County Food Policy Board
Special Called Meeting**



**MEETING MINUTES
Monday, October 22nd 2018**

The Austin Travis County Food Policy Board (ATCFPB) convened on Monday, October 22, 2018 at Street Jones, 1000 E 11th St, Austin, TX 78702 at 6 p.m.

CALL TO ORDER

Board Chair Adrienne Haschke called the meeting to order at 6:19 p.m.

Board Members in Attendance:

Andrea Abel, Alexandra van den Berg, Jessica Gaffney, Kathy Green, Adrienne Haschke (Chair), Margaret Kao, Karen Magid (Vice Chair), Sharon Mays, Thomas Schroeder

Absent Board Members:

Felipe Camacho, Dustin Fedako, Michael Hanan

Staff in Attendance:

Edwin Marty, Amanda Rohlich, Emily Ackland (Travis County)

1) CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. – None

2) DISCUSS AND TAKE APPROPRIATE ACTION

a) 2019 Meeting Dates – discussed and agreed upon

b) 2019 Strategic Planning

i) Review of framework

ii) Reviewed priorities and created Strategic Goals that are tied to a Working Group

(1) Build Opportunities for Food Entrepreneurs

(a) Co-chairs Sharon Mays, Jessica Gaffney

(b) Additional members: Thomas Schroeder

(2) Support Farms & Farmers

(a) Co-chairs Adrienne Haschke, Thomas Schroeder

(b) Additional members: Andrea Abel

(3) Food & Climate

(a) Co-chairs Karen Magid, Sandra Van den Berg

(b) Additional members: Margaret Kao, Adrienne Haschke

(4) Healthy Food Access to All Communities

(a) Co-chairs Kathy Green, Andrea Abel

(b) Additional members: Sandra Van den Berg

iii) Build Great Working Groups

(1) One strategic goal per group

(2) Three to six board members per group

(3) Two chairs per working group

(4) Make a work plan – include one to two sub-goals with specific metrics

(5) Report often

(6) Communicate and coordinate with other working groups

(7) Advocacy is a key skill; each working group should have an advocacy lead or find training

- iv) Parking Lot
 - (1) Advocacy task force
 - (2) Elected official engagement
 - (3) Calendar
 - (4) Statement of Work for the Year

3) REVIEW OF BOARD MEMBER ASSIGNMENTS

- a) Working group chairs to schedule first working group meeting
 - i) Determine one to two specific goals per working group vision
 - ii) Build framework for reporting
- b) Interested board member to attend Marla Camp recognition resolution on November 12th at 6 pm
(must only be six or fewer members to avoid walking quorum)

4) FUTURE AGENDA ITEMS

- a) Discuss and take action on meeting minutes from September and October 2018.

5) ADJOURNMENT

Chair Adrienne Haschke adjourned the meeting at 8:15 p.m. without objection.