

AARC Workgroup meeting notes  
Asian American Resource Center  
February 12, 2019, 11:30 – 12:45

Present: Sona Shah, Thuy Nguyen, Vince Cobalis

1. Update on Phase 2 Master Plan
  - a. Reviewed a report on all the small group meetings since Community Meeting #1
  - b. Sona reported on Community Meeting #2 January 31, 2019
  - c. Master Plan process is on schedule with concepts in March and a draft plan in April
  - d. Response to questions raised by Schiller Liao on behalf of NAAO were discussed and forwarded (attached)
  - e. Discussed importance of meeting with other groups not connected to NAAO
2. AARC special projects
  - a. Bridge – no change. Waiting on bond funding process
  - b. Garden – working on an opening plan with Resolution Gardens
3. HR Report: No report received this month
4. Budget Issues
  - a. Discussed hiring status of positions
  - b. Sona to provide written report to be included in minutes
5. Kitchen updates and useage
  - a. Exploring various options to expand usage (cooking classes, etc.) that comply with Health Dept standards
  - b. Groups that use the kitchen appreciate the quality space
6. Senior Meal Program
  - a. Plan to eliminate the wait list system by not ordering extra meals
  - b. Vendor contracts are up for renewal soon and Sona is working with them on changes.
  - c. Consider marketing to expand populations served and possible change food types to attract different populations.
  - d. Dittmar staff visited the program to find out more information. They might be able to provide additional activities, but no meals at this time
7. Performance Reports
  - a. Discussed ways to present/compare performance information without having to create new information that is not part of monthly reporting system.
  - b. Report: January 2019 vs January 2018 (separate reports for monthly and YTD)
  - c. Discussed how program changes can impact performance comparisons.
  - d. Will continue to explore options. Vince will look for reports from last year
8. Adjourned about 12:45

Please see additional notes from Schiller Liao about AARC Master Plan progress. Schiller Liao was not able to attend the AARC work-group meeting on 12-12-2019 due to his schedule conflict. See notes below:

Additional notes from Schiller Liao about AARC Master Plan progress and AARC Community Meeting #2 on 1-31-2019 at AARC.

1. In the AARC Community Meeting-2 held on 1-31-2019, City's goal was to display the community input received before the community Meeting-2 and to invite the Meeting-2 participants to verify whether city's understanding of community's input and NAAO's input have been properly addresses or not.
2. There were 30~ 40 participants attended the meeting. Among them, ethic groups attending were Taiwanese, Koreans, Naples, Indians, Chinese, etc.
3. NAAO's Needs Survey results for AARC Master Plan-2 were displayed on one of the presentation boards.
4. Tree survey work has yet to start. The tree survey will be showing how much buildable land within the current site.
5. The total buildable square footage will be determined after getting the tree survey result.
6. To use AARC bond money to build AARC Phase-2 within 4~5 years was community's goal.
7. In general, City has properly documented the feedbacks from the community in the Community Meeting-2.
8. No design work has been started. The proposed circulation in parallel to Cameron Road on previous option 1~3 will be revised based on community input.
9. Asian street concept was raised by the audience. Many conceptual images of Asian street were shown to the audience by Schiller Liao. It was proposed to have this Asian street as a part of AARC -2 master plan, however, its fund for construction can be either by private fund or by public fund. It is preferably by private fund. If by public fund, the space can also be used as offices or classrooms.
10. AARC Master Plan consultant will start the master plan work based on the feedbacks received from community.
11. Asian community needs to continue monitoring the AARC master plan progress.