

CITY OF AUSTIN

| REPORTS WITH SPECIFIC DEADLINES | | | |
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| DUE DATE | REPORT/FORM NAME | PERIOD COVERED | NOTES |
| Tuesday, January 15, 2019 5:00 p.m. | <p><u>January 15th - Semi-Annual Report</u></p> <p>Candidate/Officeholder Campaign Finance Report - Form C/OH https://www.ethics.state.tx.us/data/forms/coh/coh.pdf</p> <p>City of Austin Electronic Data File: Data File Templates http://austintexas.gov/page/campaign-finance-forms</p> | <p>From: July 1, 2018, <u>or</u></p> <p>the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.</p> <p>To: December 31, 2018</p> | <p>Candidate/Officeholder Campaign Finance Report Form C/OH – Instruction Guide: https://www.ethics.state.tx.us/data/forms/coh/COH_ins.pdf</p> <p>Electronic Data File must also be submitted in accordance with the instructions provided by the City Clerk’s Office. Instructions are located at http://www.austintexas.gov/edims/document.cfm?id=246334 Required by Austin City Code 2-2-26.</p> |
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| Tuesday, April 30, 2019 4:45 p.m. | <p><u>Statement of Financial Information (SFI) (City Form)</u></p> <p>Provided by the Office of the City Clerk.</p> | <p>From: January 1, 2018</p> <p>To: December 31, 2018</p> | <p>This form is due not later than April 30th of each year by 4:45 p.m.</p> <p>Required by City Code §§ 2-7-76, 2-7-72 (A)</p> |
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| Tuesday, April 30, 2019 5 p.m. | <p><u>Personal Financial Statement (PFS)</u></p> <p>https://www.ethics.state.tx.us/data/forms/pfs/e_pfs-LOCAL19.pdf</p> | <p>From: January 1, 2018</p> <p>To: December 31, 2018</p> | <p>Form PFS – Instruction Guide: https://www.ethics.state.tx.us/data/forms/pfs/PFS_ins.pdf</p> <p>Required by Tex. Government Code, Sec. 572.021, Sec. 572.026, Tex. Election Code Sec. 145.004(a)-(c), and Sec. 1.006.</p> |
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| <p>Monday, July 15, 2019 5:00 p.m.</p> <p>Deadline is extended because of weekend.</p> | <p><u>January 15th - Semi-Annual Report</u></p> <p>Candidate/Officeholder Campaign Finance Report - Form C/OH https://www.ethics.state.tx.us/data/forms/coh/coh.pdf</p> <p>City of Austin Electronic Data File: Data File Templates http://austintexas.gov/page/campaign-finance-forms</p> | <p>From: January 1, 2019, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.</p> <p>To: June 30, 2019</p> | <p>Candidate/Officeholder Campaign Finance Report Form C/OH – Instruction Guide: https://www.ethics.state.tx.us/data/forms/coh/COH_ins.pdf</p> <p>Electronic Data File must also be submitted in accordance with the instructions provided by the City Clerk’s Office. Instructions are located at http://www.austintexas.gov/edims/document.cfm?id=246334 Required by City Code 2-2-26.</p> |
| <p>Wednesday, July 31, 2019 4:45 p.m.</p> <p>Current Mayor and Council, and spouses, Only</p> | <p><u>Statement of Financial Information (SFI) (City Form)</u></p> <p>Provided by the Office of the City Clerk.</p> | <p>From: January 1, 2019</p> <p>To: June 30, 2019</p> | <p>This form is due not later than July 31st of each year by 4:45 p.m.</p> <p>Required by City Code, 2-7-72 (A)</p> |
| <p>Tuesday, October 7, 2019 5:00 p.m.</p> <p>Deadline is extended because of weekend.</p> | <p><u>30th Day Pre-Election Report</u></p> <p>General/Specific-Purpose Committee Campaign Finance Report - Form GPAC/SPAC https://www.ethics.state.tx.us/data/forms/pacs/gpac.pdf</p> <p>City of Austin Electronic Data File: Data File Templates http://austintexas.gov/page/campaign-finance-forms</p> | <p>From: July 1, 2019, <u>or</u> the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended.</p> <p>To: September 26, 2019</p> <p>The end date is the 40th day before the election.</p> | <p>General/Specific-Purpose Committee Information: https://www.ethics.state.tx.us/data/forms/pacs/GPAC_ins.pdf</p> <p>Must have filed an Appointment of a Campaign Treasurer: https://www.ethics.state.tx.us/data/forms/pacs/e_gta.pdf Required by Texas Government Code Sec. 254.093 and Sec. 1.006</p> <p>Electronic Data File must also be submitted in accordance with the instructions provided by the City Clerk’s Office. Instructions are located at http://austintexas.gov/page/campaign-finance-forms Required by City Code 2-2-26.</p> |

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| Monday, October 28, 2019 5:00 p.m. | 8th Day Pre-Election Report General/Specific-Purpose Committee Campaign Finance Report - Form GPAC/SPAC https://www.ethics.state.tx.us/data/forms/pacs/gpac.pdf City of Austin Electronic Data File: Data File Templates http://austintexas.gov/page/campaign-finance-forms | From: September 27, 2019, or the date of campaign treasurer appointment, <u>or</u> the day after the date the last report ended. To: October 26, 2019 The end date is the 10 th day before the election. | General/Specific-Purpose Committee Information: https://www.ethics.state.tx.us/data/forms/pacs/GPAC_ins.pdf Must have filed an Appointment of a Campaign Treasurer: https://www.ethics.state.tx.us/data/forms/pacs/e_gta.pdf Required by Texas Government Code Sec. 254.093 and Sec. 1.006 Electronic Data File must also be submitted in accordance with the instructions provided by the City Clerk's Office. Instructions are located at http://austintexas.gov/page/campaign-finance-forms Required by City Code 2-2-26 . |
| Monday, October 28, 2019 thru Monday, November 4, 2019 As required during the period of the 9 th day before the election and 5 pm on the day before the election. | <u>ATX- Pre-Election Report (ATX7) Political Committees</u> http://austintexas.gov/page/campaign-finance-forms | October 28, 2019 through November 4, 2019 | Must be filed by any political action committee who accepts contributions that total more than \$2,500; or makes expenditures that total more than \$1,000 during the reporting period. Must be filed no later than 5 p.m. on the first business day after each date that one or more of the thresholds are met. City Code § 2-2-29(D). Must be filed in accordance with the filing instructions provided by the City Clerk's Office. |

| ADDITIONAL REPORTS THAT MAY BE REQUIRED | | | |
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| DUE DATE | REPORT/FORM NAME | PERIOD COVERED | NOTES |
| <p>Due by 5 p.m.:</p> <p>1. If the expenditure (or transfer) is made before the 60th day before the date of the election, the report must be filed with the City Clerk no later than the fifth business day after the date of the expenditure.</p> <p>2. If the expenditure (or transfer) is made on or after the 60th day before the date of the election and before the 9th day before the date of the election, the report must be filed no later than the second business day after the date of the expenditure.</p> <p>3. If the expenditure (or transfer) is made on or after the 9th day before the date of the election, the report must be filed no later the first business day after the date of the expenditure.</p> | <p><u>Report of Direct Campaign Expenditures: Schedule ATX.1</u></p> <p>This report is for persons (including corporations and political committees) other than candidates or campaign committees who made direct campaign expenditures exceeding \$500 in the aggregate for the purpose of promoting the election or defeat of any candidate or the passage or defeat of any ballot measure</p> <p>http://www.austintexas.gov/edims/document.cfm?id=252264</p> | | <p>Report of Direct Campaign Expenditures: Schedule ATX.1 Instruction Guide:</p> <p>http://www.austintexas.gov/edims/document.cfm?id=252269</p> <p>Required by City Code, Section 2-2-32(C)</p> <p>Must be filed in accordance with the filing instructions provided by the City Clerk's Office.</p> |
| | <p><u>Report of Covered Transfers Supporting Direct Campaign Expenditures: Schedule ATX.8</u></p> <p>http://www.austintexas.gov/edims/document.cfm?id=270612</p> | | <p><u>Report of Covered Transfers Supporting Direct Campaign Expenditures: Schedule ATX.8 Instruction Guide:</u></p> <p>http://www.austintexas.gov/edims/document.cfm?id=270611</p> <p>Required by City Code, Section 2-2-34</p> <p>Must be filed in accordance with the filing instructions provided by the City Clerk's Office.</p> |