



**CITY OF AUSTIN  
NOVEMBER 5, 2019  
SPECIAL ELECTION CALENDAR**

July 15, 2019	Deadline for filing hard-copy semiannual report of campaign contributions, <u>along with the required structured data file</u> , with the City Clerk's Office (applicable to candidates, officeholders, specific-purpose and/or general-purpose political committees; required to file by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code Chapter 2-2). <u>The deadline is 5:00 p.m.</u> <sup>1</sup>
August 19, 2019	Last Day for City Council to order an election. <sup>2</sup> There is one regular council meeting scheduled (August 8) before this deadline.
October 7, 2019	Deadline for filing hard-copy report of campaign contributions and expenditures (30th Day Before Election Report), <u>along with the required structured data file</u> , with the City Clerk's Office. This report must be filed by specific-purpose and/or general-purpose political committees involved in the election supporting or opposing ballot measures, which are required to be filed by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code Chapter 2-2. <sup>3</sup> <u>The deadline is 5:00 p.m.</u> <sup>4</sup>
October 7, 2019	Deadline to register to vote, whether voting early or on Election Day. <sup>5</sup>
October 21, 2019	First day of early voting by personal appearance. <sup>6</sup>
October 25, 2019	Last day to apply (by mail, fax or electronic transmission) for an early ballot to be voted by mail. <sup>7</sup>
October 28, 2019	Deadline for filing hard-copy report of campaign contributions and expenditures (8th Day Before Election Report), <u>along with the required structured data file</u> , with the City Clerk's Office. This report must be filed by specific-purpose and/or general-purpose political committees involved in the election supporting or opposing ballot measures, which are required to be filed by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code section 2-2-29 and Chapter 2-2. <sup>8</sup> <u>The deadline is 5:00 p.m.</u> <sup>9</sup>
October 28 – November 4, 2019	Period for required filings of City of Austin Pre-Election Reports by political committees who meet reporting thresholds delineated in City Code section 2-2-29. <sup>10</sup>
November 1, 2019	Last day of early voting by personal appearance. <sup>11</sup>
November 5, 2019	<b>ELECTION DAY</b>
November 8 – 16, 2018	Earliest possible date for canvassing is the 3 <sup>rd</sup> day after the election and the latest date for canvassing is the 11 <sup>th</sup> day after the election. <sup>12</sup> There is one regular council meeting scheduled (November 14) before this deadline.

- 1 Candidate shall file semiannual report not later than July 15. Tex. Election Code § 254.063(a) and (b). Officeholder shall file semiannual report not later than July 15. Tex. Election Code § 254.093(a) and (b). Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk shall, in addition to the required report, also provide to the city clerk a structured data file containing the contents of the campaign finance report. The data file must comply with specifications and be on media determined by the city clerk. The data file must be provided to the city clerk no later than the date that the associated campaign finance report must be filed." The Texas Ethics Commission's "Campaign Finance Guide for Candidates and Officeholders Who File with Local Filing Authorities" states: "The deadline for filing a report is 5 p.m. on the due date" and "...a document is considered timely filed if it is properly addressed with postage or handling charges prepaid and bears a postmark or receipt mark of a common or contract carrier indicating a time on or before the deadline." (pages 15-16) [https://www.ethics.state.tx.us/guides/coh\\_local\\_guide.pdf](https://www.ethics.state.tx.us/guides/coh_local_guide.pdf)
- 2 General election must be ordered not later than the 78th day before Election Day, that being August 19. Tex. Election Code § 3.005(c). A later special-called meeting may be scheduled by Council with 72-hours' notice.
- 3 A political committee that supports or opposes a measure shall file two additional reports, the first being due not later than the 30th day before Election Day (that being Sunday, October 6, but the deadline is extended by Texas Election Code, Section 1.006 to the next regular business day which is Monday, October 7th; and the second being due not later than the 8th day before Election Day (that being October 28). Tex. Election Code § 254.064(a),(b), and (c). Texas Ethics Commission's "Campaign Finance Guide for Political Committee" provides information under "Reports Due 30 Days and 8 Days Before an Election." [https://www.ethics.state.tx.us/guides/pac\\_guide.pdf](https://www.ethics.state.tx.us/guides/pac_guide.pdf) Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk shall, in addition to the required report, also provide to the city clerk a structured data file containing the contents of the campaign finance report. The data file must comply with specifications and be on media determined by the city clerk. The data file must be provided to the city clerk no later than the date that the associated campaign finance report must be filed."
- 4 Required reports must be received by the City Clerk by the deadline. Tex. Election Code § 254.064(b) and (c).
- 5 An approved voter registration application becomes effective on the 30th day after the date of the application is submitted to the voter registrar. Tex. Election Code § 13.143(a). A registration is effective for purposes of voting early if it will be effective on Election Day. Tex. Election Code § 13.143. The deadline to register to vote falls on Sunday, October 6, but is extended by Texas Election Code, Sec. 13.143(e) to the next regular business day which is Monday, October 7.
- 6 For an election held on the uniform election date in November, the period for early voting by personal appearance would begin on the 17th day before Election Day (that being Saturday, October 19), but the deadline is extended by Texas Election Code, Section 85.001(c) to the next regular business day (that being Monday, October 21), and early voting continues through the fourth day before Election Day (that being November 1). Tex. Election Code § 85.001.
- 7 Application must be received, not postmarked before the close of regular business in the early voting clerk's office or 12:00 noon, whichever is later, on the 11<sup>th</sup> day before Election Day (that being 5:00 p.m. Friday, October 25). Tex. Election Code § 84.007(c). An application is considered to be submitted at the time of its receipt by the early voting clerk. Texas Election Code, Sec. 84.007(d). For an application for ballot by mail submitted by telephonic facsimile (fax) machine or electronic transmission (email) to be effective, the application also must be submitted by mail and received by the early voting clerk not later than the fourth business day after transmission by fax or email. Tex. Election Code § 84.007(b-1).

- 8 A political committee that supports or opposes a measure shall file two additional reports, the first being due not later than the 30th day before Election Day (that being Sunday, October 6, but the deadline is extended by Texas Election Code, Section 1.006 to the next regular business day which is Monday, October 7th; and the second being due not later than the 8th day before Election Day (that being October 28). Tex. Election Code § 254.064(a),(b), and (c). Texas Ethics Commission's "Campaign Finance Guide for Political Committee" provides information under "Reports Due 30 Days and 8 Days Before an Election." [https://www.ethics.state.tx.us/guides/pac\\_guide.pdf](https://www.ethics.state.tx.us/guides/pac_guide.pdf) Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk shall, in addition to the required report, also provide to the city clerk a structured data file containing the contents of the campaign finance report. The data file must comply with specifications and be on media determined by the city clerk. The data file must be provided to the city clerk no later than the date that the associated campaign finance report must be filed."
- 9 Required reports must be received by the City Clerk by the deadline. Tex. Election Code §254.064(b) and (c).
- 10 City Code § 2-2-29 and Chapter 2-2.
- 11 Early voting continues through the fourth day before Election Day (that being November 1). Tex. Election Code § 85.001.
- 12 Canvass must be held not earlier than the 3rd day after Election Day (that being November 8 for the earliest day to canvass), or later than the eleventh day after Election Day (that being November 16 for the latest date to canvass). Tex. Election Code § 67.003(c).